

**REVISED AGENDA**  
COOS COUNTY BOARD OF COMMISSIONERS  
Owen Building Large Conference Room, 201 N. Adams, Coquille  
or Virtually at <https://meet.goto.com/565518301>  
July 16, 2024

1. **8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting**
  - A. (2)(d) Labor Negotiations
  - B. (2)(e) Real Property Transactions
  - C. (2)(h) Consultation with Counsel
  
2. **9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
  
3. **PUBLIC HEARING**
  - A. Amending Article Five, Division Two of the Coos County Code
  
4. **DEPARTMENT HEADS**
  - A. Request Acceptance of Grant from OR Dept. of Admin Services & Authorize Mike Rowley to Sign- Coos Health & Wellness (CHW)
  
  - B. Request Approval of MOU with North Bend City Housing Authority & Authorize Mike Rowley to Sign- CHW
  
  - C. Request Approval of Amendment #1 to Nancy Devereux Center Agreement- CHW
  
  - D. Request Acceptance of Grant Agreement with The Roundhouse Foundation & Authorize Mike Rowley to Sign- CHW
  
  - E. Request Approval to Pay Assoc. of OR Community Mental Health Programs Membership Dues- CHW
  
  - F. Request Approval of Reclassification of Darren Thompson to Parks Maintenance Supervisor- Parks
  
  - G. Request Approval to Reclassify Park Rangers- Parks
  
  - H. Request Award of Aerial Spray Contract- Forestry
  
  - I. Request Adoption of Sole Source Findings & Approve Contract for Pavement Condition Survey- Road
  
  - J. Request Approval of Amendment #1 to City of Lakeside MOU for N 8<sup>th</sup> Street Improvements- Road
  
  - K. Request Approval to Reclassify Michael Spencer to Fleet Service II Step 3- Road
  
  - L. Request Approval to Reclassify Robert Stewart & Approve Revised Job Description- Solid Waste
  
  - M. Request Approval of 10 TOPS Agreements- Sheriff
  
  - N. Request Approval of 9 Dispatch Contracts- Sheriff
  
  - O. Request Approval of Dispatch Console Upgrades & Authorize Chair to Sign- Sheriff
  
  - P. Request Approval to Pay Fuel Bills- Sheriff
  
  - Q. Request Approval of IGA with Oregon State University/Extension Services- Finance
  
  - R. Request Approval of Order Adopting Official Road Name "Upton Lane"- Planning

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

- S. Request Approval to Purchase a Vehicle- Community Development
- T. Request Approval of Lateral Transfer for Brooke Pedro- Community Development
- U. Request Approval of Job Description for Principal Planner/Approval to Fill Position- Community Development
- V. Request Approval of Job Description for Associate Planner/Approval to Fill Position- Community Development
- W. Request Approval of Collective Bargaining Agreement with Teamsters Local #223 (Road) & Approve Resolution 24-07-116P- Counsel
- X. Request Approval of Collective Bargaining Agreement with Teamsters Local #206 (Solid Waste) & Approval Resolution 24-07-117P- Counsel
- Y. Request Approval to Pay Assoc of O&C Counties Dues- BOC
- Z. Discussion re: Revenue Alternatives- BOC

5. **CONSENT CALENDAR- administrative matters not up for discussion**

A. **Approval of Minutes**

Worksession- Possible Code Enforcement Ordinance Modifications- June 12, 2024  
Regular Meeting Minutes- July 2, 2024

B. **Orders & Resolutions**

Order 24-07-029C, In the Matter of Reappointing Barbara Negherbon to the Coos County Noxious Weed District Advisory Board  
Resolution 24-07-118P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date  
Resolution 24-07-119P, In the Matter of Filling a Vacant Position for Natasha LaMar Effective July 1, 2024  
Resolution 24-07-120P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective July 1, 2024  
Resolution 24-07-121P, In the Matter of Granting Salary Merit Step Increases for Various CCSO Employees Effective July 1, 2024  
Resolution 24-07-122P, In the Matter of Granting a Personnel Transfer Within the Sheriff's Department Effective July 1, 2024

C. **Post-Action Notifications Pursuant to County Rule 10.043 (5)**

Sign On Bonus & Relocation Reimbursement Agreements- CHW- John Robertson  
Sign On Bonus & Relocation Reimbursement Agreements- CHW- Odessa Krebs  
Sign On Bonus & Relocation Reimbursement Agreements- CHW- Carrie Baird  
Contract Renewal with Western Exterminator- Maintenance- quarterly pest control services  
Contract Amendment with Umpqua CDC- Counsel- extension of due diligence period

6. **LATE AGENDA ITEMS**

- A. Request Award of Contract for Slide Repair Project on Glen Aiken Creek- Road

7. **COMMISSIONERS REPORTS**

8. **CITIZEN COMMENTS- limited to 3 minutes per person**

BOC only  
Consent Agenda  
Regular Agenda

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Award and Sign the Contract for the Coos County Glen Aiken Creek Rd/Faith Slide Repair Project.

**Department:** Road

**Requested Agenda Date:** 7/16/24

**Contact Person:** Paul Slater

**Phone/Ext.:** 7664

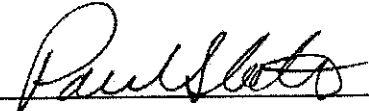
**Background and description of need or problem:** We received two bids for the Coos County Glen Aiken Creek Rd/Faith Slide Repair Project and the low bidder was Knife River Materials in the amount of \$248,795.

**Funding Source:** 003-2703-431.36-01 Contracted Services

**Requested Action:** Award and sign the contract subject to counsel approval for the Coos County Glen Aiken Creek Rd/Faith Slide Repair Project with Knife River Materials for \$248,795.

Date: 7/10/24

Signature of Dept. Head:



For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel

CT

Treasurer

NS

Human Resources

## CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: \_\_\_\_\_ (complete after filed with Clerk) Contract/Agreement/Grant No.:  
 Name/Agency Name and Address: LTM Incorporated, DBA: Knife River Materials, PO Box 1720, Coos Bay, OR 97420  
 Contact Person: Tim Huntley Phone No. 541-269-1915  
 Amount of Contract/Grant Award: \$ 248,795  
 Payment Terms: upon completion (state lump sum or amount and time of payments)  
 Start Date: upon signing End Date: 9/30/24  
 County Department and Employee Responsible for Performance: Paul Slater, Roadmaster  
 Description: Coos County Glen Aiken Creek Rd/Faith Slide Repair Project.

### FINANCIAL INFORMATION

| STATE % | OTHER % | FEDERAL %<br>(CFDA # Required) | Catalog of Federal Domestic Asst.<br>*(CFDA) Number |
|---------|---------|--------------------------------|---|
|         |         |                                |   |

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education  
 11.xxx Dept. of Commerce    16.xxx USDOJ    39.xxx General Svcs. Admin.    83.xxx FEMA    93.xxx USDHHS

**NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> New<br><br>Automatic Renewal? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Will unemployment cost be incurred? <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Renewal<br>Previous Amount: \$ _____<br>Previous Date: _____ | <input type="checkbox"/> Modification<br>Original Amount: \$ _____<br>Original Date: _____<br><br>Staff Requirements: <input type="checkbox"/> New <input type="checkbox"/> Existing <input type="checkbox"/> Subcontract |
|---|---|---|

### PUBLIC CONTRACTING INFORMATION

**Method of Selection:**

- Bid       None  
 Quote       Other \_\_\_\_\_  
 Proposal

**Type of Contract:**

- New (complete sections below)  
 Renewal (no need to complete sections below)  
 Modification (no need to complete sections below)

**Type of Contract:**

**Goods and Services - If Not Using Bid or Proposal, Mark Exemption:**

- |  |   |
|--|---|
| <input type="checkbox"/> Under \$10,000<br><input type="checkbox"/> Under \$50,000 for Quotes<br><input type="checkbox"/> Under \$150,000 & Approval from Board for Quotes<br><input type="checkbox"/> Sole Source<br><input type="checkbox"/> Contract with Public Agency | <input type="checkbox"/> Equipment Maintenance<br><input type="checkbox"/> Office Supplies<br><input type="checkbox"/> Used Vehicles<br><input type="checkbox"/> State Purchasing<br><input type="checkbox"/> Other _____ |
|--|---|

**Public Improvement - If Not Using Bid, Mark Exemption:**

- Under \$5,000  
 Under \$50,000 for Quotes  
 Under \$100,000 & Not a Transportation Project for Quotes

- Alternative Contracting Method Approved by Board  
 Other \_\_\_\_\_

**Personal Services Contract - If Not Using Proposal, Mark Exemption:**

- Under \$50,000  
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800?  Yes  No  
 Certificate of insurance required?  Yes  No  
 Form of contract:  Oral  Written (attach the written contract)

|                             |                            |
|-----------------------------|----------------------------|
| Date Approved by BOC: _____ | Reviewed by Counsel: _____ |
|-----------------------------|----------------------------|

**GLEN AIKEN RD/FAITH SLIDE PROJECT**

BIDS OPENED 7/10/24

BILLETTER

KNIFE RIVER

|     | UNIT                 | QTY  | BILLETTER    |                      | KNIFE RIVER   |              |                      |
|-----|----------------------|------|--------------|----------------------|---------------|--------------|----------------------|
|     |                      |      | Unit         | Total                | Unit          | Total        |                      |
| 10  | MOBILIZATION         | LS   | 1            | \$ 10,712.75         | \$ 10,712.75  | \$ 4,600.00  | \$ 4,600.00          |
| 20  | EROSION CONTROL      | LS   | 1            | \$ 6,144.14          | \$ 6,144.14   | \$ 1,000.00  | \$ 1,000.00          |
| 30  | CONST. SURVEY        | LS   | 1            | \$ 13,244.09         | \$ 13,244.09  | \$ 5,000.00  | \$ 5,000.00          |
| 40  | EXCAVATION           | LS   | 1            | \$ 39,554.88         | \$ 39,554.88  | \$ 35,500.00 | \$ 35,500.00         |
| 50  | STONE EMBANKMENT     | TON  | 1425         | \$ 54.60             | \$ 77,805.00  | \$ 59.40     | \$ 84,645.00         |
| 60  | 12" SUBSURFACE DRAIN | FOOT | 180          | \$ 58.03             | \$ 10,445.40  | \$ 50.00     | \$ 9,000.00          |
| 70  | AGGREGATE BASE       | TON  | 90           | \$ 101.29            | \$ 9,116.10   | \$ 90.00     | \$ 8,100.00          |
| 80  | ASPHALT              | TON  | 15           | \$ 635.45            | \$ 9,531.75   | \$ 330.00    | \$ 4,950.00          |
| 90  | SEEDING              | LS   | 1            | \$ 8,138.29          | \$ 8,138.29   | \$ 1,000.00  | \$ 1,000.00          |
| 100 | AG BARN REPAIR       | LS   | 1            | \$ 307,588.75        | \$ 307,588.75 | \$ 95,000.00 | \$ 95,000.00         |
|     |                      |      | <b>TOTAL</b> | <b>\$ 492,281.15</b> |               | <b>TOTAL</b> | <b>\$ 248,795.00</b> |