

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/529197589>
July 2, 2024

1. **8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting**
 - A. (2)(d) Labor Negotiations
 - B. (2)(e) Real Property Transactions
 - C. (2)(h) Consultation with Counsel

2. **9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

3. **PUBLIC HEARINGS**
 - A. Amending Article Five, Division Two of the Coos County Code
 - B. Supplemental Budget Adoption & Making Appropriations

4. **DEPARTMENT HEADS**
 - A. Request Approval of Resolution Dissolving the County Forest Reserve Fund- Finance

 - B. Request Approval of Amendment #9 to IGA #18006 with Oregon Health Authority & Authorize Mike Rowley to Sign- Coos Health & Wellness (CHW)

 - C. Request Approval of Grant Agreement with Ford Family Foundation & Authorize Mike Rowley to DocuSign- CHW

 - D. Request Approval of IGA with North Bend Public Library & Authorize Mike Rowley to Sign- CHW

 - E. Request Ratification of Liaison Approval of Revised Job Description- CHW

 - F. Request Award of Beaver Hill Pit Roof Structure Replacement Architectural & Engineering Service Contract & Adopt Sole Source Findings- Solid Waste

 - G. Request Approval of TOPS Contract with Weyerhaeuser- Sheriff

 - H. Request Approval of Agreement for Patrol Services in Siuslaw & Siskiyou National Forests- Sheriff

 - I. Request Acceptance of Planning Assistance Grant Agreement & Authorize Chair to Sign- Planning

 - J. Discussion re: Draft Order 24-06-020L- County Counsel

 - K. Request Approval of PEG Broadcast Services Agreement- BOC

 - L. Discussion re: Mothballing Certain Parks- BOC

5. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
Regular Meeting Minutes- June 4, 2024
Regular Meeting Minutes- June 18, 2024

 - B. **Orders & Resolutions**
Order 24-06-025C, In the Matter of Reappointing Joann Hansen to the Coos County Planning Commission
Order 24-06-026C, In the Matter of Reappointing Cassie Bouska to the Coos County Noxious Weed District Advisory Board

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Resolution 24-06-106P, In the Matter of a Budget Split Change for IT Director Position Retroactive to June 1, 2024
Resolution 24-06-107P, In the Matter of Granting Salary Merit Step Increases for Various Employees Retroactive to May 1, 2024
Resolution 24-06-108P, In the Matter of Granting Salary Merit Step Increases for Various Employees Retroactive to June 1, 2024
Resolution 24-06-109P, In the Matter of Granting a Reclassification for McKenzie Davis Due to Certification Retroactive to June 1, 2024
Resolution 24-06-110P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective July 1, 2024
Resolution 24-06-111P, In the Matter of Filling a Vacant Position for Jared Young Effective July 1, 2024
Resolution 24-06-112P, In the Matter of Ratifying Budget Personnel Changes Adopted in the 2024-2025 FY Budget on the Coos County Payroll Effective July 1, 2024
Resolution 24-06-113P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
Resolution 24-06-114P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective July 1, 2024

C. Post-Action Notifications Pursuant to County Rule 10.043 (5)

Contract with Kyle Electric- CHW- electrical upgrades at 2990 Broadway
2nd Amendment to IGA #02006 with OHA- CHW- reimbursement for liability insurance expenses
Contract Renewal with Bay Area Copiers- IT- copier & printer maintenance for various machines

6. LATE AGENDA ITEMS

A. Request Approval of IGA with Lane Council of Governments & Authorize Mike Dado to Sign- Surveyor

7. COMMISSIONERS REPORTS

8. CITIZEN COMMENTS- limited to 3 minutes per person

BOC only:
Consent Agenda
Regular Agenda

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Approve IGA with LGOC for database update

Department: Surveyor / Counsel

Requested Agenda Date: 7/2/24

Contact Person: Mike Dado

Phone/Ext.: 7586

Background and description of need or problem: When searching the Survey Research Database, there are numerous Plat Names that need to be deleted or updated. This IGA will enable searches in the database to be quicker and easier for all users, namely the Surveyor and Planning departments and 40 annual subscribers. The Alsea Company that originally designed this database went out of business. At this time, we cannot manipulate the data needed and so it is necessary to hire LCOG.

Funding Source: 001.1900.415.35-06

Requested Action: Request Board Approval of IGA with LCOG in an amount not to exceed \$1,250 to clean up our Survey Research System Database, and authorize Dept. Head to sign.

Date: 6/28/24

Signature of Dept. Head:

Cotton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer _____

Human Resources _____

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing)

Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: Lane Council of Governments

Contact Person: Brendalee S. Wilson, Executive Director

Phone No: 541-682-4283

Email: _____

Amount of Contract/Grant Award: \$ 1250.00

Payment Terms: 1250.00 (state lump sum or amount and time of payments)

Effective Date: 7/1/2004 Start Date: 03/2024 (if different from effective date, i.e. retroactive / prospective date)

End Date: 12/31/2024 (if known)

County Department and Employee Responsible for Performance: Surveyor Mike Dado

Description: Database Cleanup

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal

Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
- Quote Other _____
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
- Under \$50,000 for Quotes
- Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
- Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____ Reviewed by Counsel: CT