

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/234799333>
June 18, 2024

1. **8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting**
 - A. (2)(d) Labor Negotiations
 - B. (2)(e) Real Property Transactions
 - C. (2)(h) Consultation with Counsel

2. **9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

3. **GOVERNING BODIES**
 - Library Service District**
 - A. Request Approval of Resolution Adopting the Budget, Making Appropriations, Levying and Categorizing Taxes for 2024-22025
 - 4H & Extension Service District**
 - B. Request Approval of Resolution Adopting the Budget, Making Appropriations, Levying and Categorizing Taxes for 20204-2025

4. **PUBLIC HEARING**
 - A. Sale of Certain County Forest Land

5. **DEPARTMENT HEADS**
 - A. Request Approval of Order Granting Rate Adjustments for Waste Connections dba Les' Sanitary for J&L Sanitation- County Counsel

 - B. Request Approval of Order Granting Rate Adjustments for Waste Connections dba Les' Sanitary for Bandon Disposal & Les' County Sanitary- County Counsel

 - C. Request Approval of Order Granting Rate Adjustments for Waste Connections dba Les' Sanitary for Babe's Garbage Service- County Counsel

 - D. Request Approval of Resolution Adopting the Budget, Making Appropriations Levying and Categorizing Taxes for 2024-2025- Finance/Tax

 - E. Request Approval of IGA with Coos Bay School District & Authorize Mike Rowley to Sign- Coos Health & Wellness (CHW)

 - F. Request Approval of Contract with South Coast Regional Early Learning Hub & Authorize Mike Rowley to DocuSign- CHW

 - G. Request Approval to Increase Not to Exceed Amount for Repairs to CAT Grader- Road

 - H. Request Approval of Order Authorizing Sale of Real Property- Counsel/Land Agent

 - I. Request Approval to List for Sale Former Bob Belloni Boys Ranch Property & Authorize Land Agent to Sign Listing Agreement- Land Agent

 - J. Request Approval of Amendment #2 to Emergency Regional Childcare Assistance Program & Authorize Chair to Sign- Finance

 - K. Request Approval of Contract with Helion & Adopt Sole Source Findings- Tax/Assessor

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

- L. Request Approval to Declare Equipment as Surplus & Authorize Donation to Jackson County- Sheriff
- M. Request Approval to Pay Fuel Bill- Sheriff
- N. Request Approval of Resolution to Transfer Appropriations- Surveyor
- O. Request Approval of Amendment #1 to IGA with Dept. of Corrections & Authorize Chair to Sign- Community Corrections
- P. Request Approval of Resolution to Transfer Appropriations- Community Corrections
- Q. Request Approval of IGA with Oregon Youth Authority & Authorize Chair to Sign- Juvenile
- R. Request Approval of Modification to OEBC Health Insurance Options- Human Resources
- S. Request Acceptance of Final Partition Plat on Property on Lower Four Mile Lane & Authorize Colton Totland to Sign- County Counsel
- T. Request Approval of Collective Bargaining Agreement with Prosecuting Attorneys- County Counsel
- U. Request Approval of Letter to Compensation Committee re: Reduced Salaries- BOC

6. CONSENT CALENDAR- administrative matters not up for discussion

- A. Approval of Minutes**
Regular Meeting Minutes- May 21, 2024
- B. Ratification of All Routine Expenditures, tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
Transfer of Appropriation Within Department- Finance/Tax- insurance benefits
Transfer of Appropriation Within Department- Sheriff- shortage in wages
Transfer of Appropriation Within Department- Solid Waste- Coos Bay disposal project
Transfer of Appropriation Within Department- Road/Fleet- parts & repairs
- C. Orders & Resolutions**
Resolution 24-06-098P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
Resolution 24-06-099P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective June 1, 2024
Resolution 24-06-100P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective July 1, 2024
Resolution 24-06-101P, In the Matter of a Salary Adjustment Due to Certification of Jeffrey Lee Effective July 1, 2024
Resolution 24-06-102P, In the Matter of a Contract Salary Adjustment for American Federation of State, County and Municipal Employees on the Coos County Payroll Effective July 1, 2024
Resolution 24-06-103P, In the Matter of Implementing Salary Adjustments for Specific Bargaining Unit Employees of CADS- Coos County Association of Deputy Sheriffs- on the Coos County Payroll Effective July 1, 2024
- D. Post-Action Notifications Pursuant to County Rule 10.043 (5)**
Contract Amendment #1 to IGA with Lighthouse School- CHW- increase in fee for therapists
Contract Amendment #3 to IGA with OHA- CHW- increase in funds for civil commitment services
Contract Amendment #4 with Multnomah Education SD- CHW- fee increase/date extension
Contract Amendment #3 with SWOIPA- CHW- capitation rates
Contract Renewal with Lines for Life- CHW- Oregon 988 call centers for crisis support
Contract Renewal with Protocall- CHW- after hours crisis phone support
Contract Amendment #6 with ADAPT- Community Corrections-outpatient treatment
Amend. #4 to Agreement with Coastal Center- Community Corrections- sex offender treatment
Amendment #6 to IGA with City of Reedsport- Community Corrections- jail space

Agreement with 1st Watch Wellness- Community Corrections- employee wellness
Amendment #7 to Agreement with Bay Area First Step- Community Corrections- sober beds
Contract Amendment #2 with Cedar Electric- Community Development- compensation increase
Contract with Modus Technology- Finance & Treasurer- microfiche storage
Contract Renewal with Centric Elevator- Maintenance- monthly service/maintenance
Contract Amendment #2 with West Coast Fencing- Land Agent- monthly rental

7. **LATE AGENDA ITEMS**

- A. Request Approval to Renew Hexagon Maintenance Agreement & Authorize Chair to Sign- Assessor
- B. Request Approval of Centric Elevator Contract- Jail
- C. Request Approval of Waiver of Fee for Validation of a Unit of Land- Planning
- D. Request Approval to Renew ERSI Contract for ArcGIS Software Maintenance- Planning
- E. Request Approval of Order Rescinding Order 23-02-016L, Roadmaster Utilizing Hearings Officer- County Counsel
- F. Discussion re: Center for Biological Diversity vs. US Forest Service, et al- BOC

8. **COMMISSIONERS REPORTS**

9. **CITIZEN COMMENTS- limited to 3 minutes per person**

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE **AGENDA ITEM COVERSHEET**

Agenda Item Title: Request Approval of Hexagon Maintenance Agreement Renewal

Department: Assessor **Requested Agenda Date:** June 18, 2024

Contact Person: Steve Jansen **Phone/Ext.:** 7901

Background and description of need or problem: This is the maintenance agreement for GeoMedia software in the Assessor's office. This program is essential for the cartographers to use for mapping in their job. The cost is \$10,058.88 for fiscal year 2024-25 and is included in our 2024-25 budget.

Funding Source: 001-1000-415.35-06 Software License Fee

Requested Action: Approval of renewal of Intergraph maintenance agreement for the 2024-25 fiscal year. *Authorize Chair to Sign*

Date: 6-7-24 **Signature of Dept. Head:** *[Signature]*

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel *CT*

Treasurer *MS*

Human Resources

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: Intergraph Corporation, 305 Intergraph Way, Madison, AL 35758

Contact Person: Sabrina Anderson Phone No: 770-776-3575 Email: sabrina.anderson@hexagon.com

Amount of Contract/Grant Award: \$ 10,058.88

Payment Terms: Submission of Invoice (state lump sum or amount and time of payments)

Effective Date: 7/1/24 Start Date: _____ (if different from effective date, i.e. retroactive / prospective date)

End Date: 6/30/25 (if known)

County Department and Employee Responsible for Performance: Steve Jansen, Assessor

Description: Annual Maintenance Agreement

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal

Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
 Quote Other ____
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
 Under \$50,000 for Quotes
 Under \$150,000 & Approval from Board for Quotes
 Sole Source
 Contract with Public Agency

- Equipment Maintenance
 Office Supplies
 Used Vehicles
 State Purchasing
 Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
 Under \$50,000 for Quotes
 Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
 Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____

Reviewed by Counsel: [Signature]

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Request approval of Centric Elevator contract and Board signature

Department: Jail

Requested Agenda Date: 6/18/2024

Contact Person: Gabe Fabrizio

Phone/Ext.: 7827

Background and description of need or problem: This is a contract for monthly service and maintenance on the Jail elevator by Centric Elevator Corp not to exceed \$16,000.00

Funding Source: 001-1601-423.36-01 / Contracted Services

Requested Action: Approve and sign the contract with Centric Elevator

Date: _____ **Signature of Dept. Head:** _____

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel GT _____

Treasurer _____

Human Resources _____

7B

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: Centric Elevator Corp of Oregon, Inc. 2855 SE 9th Ave., Portland, OR 97202

Contact Person: Matthew Sangi Phone No: 503.234.0561 Email: msangi@centricelevator.com

Amount of Contract/Grant Award: \$ NTE \$16,000.00

Payment Terms: Submission of invoice (state lump sum or amount and time of payments)

Effective Date: 7/1/2024 Start Date: (if different from effective date, i.e. retroactive / prospective date)

End Date: 6/30/2025, with the option to renew for a additional 1 year term upon written consent of both parties (if known)

County Department and Employee Responsible for Performance: Jail, Darius Mede, Commander

Description: Elevator maintenance contract for the elevators located in the Jail in Coquille, OR

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

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- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

- New
- Renewal
Previous Amount: \$
Previous Date:
- Modification
Original Amount: \$
Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
- Quote Other _____
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

Equipment Maintenance

- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement – If Not Using Bid, Mark Exemption:

- Under \$5,000
- Under \$50,000 for Quotes
- Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

Alternative Contracting Method Approved by Board

- Other _____

Personal Services Contract – If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____ Reviewed by Counsel: CT

BOC only: _____
 Consent Agenda _____
 Regular Agenda _____
 Workgroup _____

LATE AGENDA ITEM COVERSHEET
~~For Workgroup~~

Agenda Item Title: Waiver of a Fee for Validation of a Unit of Land

Department: Planning Department

Requested Agenda Date: June ¹⁸~~25~~, 2024

Contact Person: Jill Rolfe, Planning Director

Phone/Ext.: 7770

Background and description of need or problem: Earlier this year, Ms. Cook requested some information about selling her family's property. The research showed that the parcel of land was not lawfully created. As soon as she found out, we started working on processes to bring the property into compliance. The solution to this issue is an after-the-fact property line adjustment to validate the unit of land. This will resolve the violation, but the ordinances state that there is a triple fee. Given the property owner's willingness, I am requesting a waiver of the after-the-fact portion of the fee, allowing her to submit the fee that will cover the cost of processing her application. If code enforcement had been involved, the additional fee would be justified, but having a willing landowner has saved time and resources.

Funding Source: Community Development/Applicant

Requested Action: For the Board of Commissioners to waive the after the fact fee for this applicant based on the actual cost of processing this application.

Date: June 11, 2024

Signature of Dept. Head: *Jill Rolfe J.R.*

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing? Please returns to

Planning do not file.

Departments Affected:

COUNSEL _____

TREASURER: _____

HUMAN RESOURCES: _____

JR

BOC only:	
Consent Agenda	_____
Regular Agenda	_____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Renewal of ERSI contract for ArcGIS software

Department: Planning Department **Requested Agenda Date:** 06/18/24 (consent)

Contact Person: Amy Dibble, Business Operations Manager

Phone/Ext.: 7770

Background and description of need or problem: ArcGis mapping software requires annual renewal of contract. Software necessary for mapping functions in the Planning Department. The Planning Departments portion of this quote is \$1,750.00. This is a request for the Board of Commissioners Chair to sign the renewal of the annual ESRI contract. This renewal was included in the FY 22-23 budget. There was no increase to the amount from last year.

Funding Source: Community Development (Planning Department)

Requested Action: Approve the annual renewal of the ESRI Contract to cover fiscal year 24-25.

Date: 06/12/24

Signature of Dept. Head: Gill Rolfe

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing? PLEASE return to Planning Department after BOC signs contract.

County Counsel _____

Treasurer _____

Human Resources _____

7D

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: 25683348(if applicable)

Name/Agency Name and Address: ESRI Inc.380 New York Street,Redlands CA 92373I

Contact Person: Rosny Hang Phone No: 909-307-3083 Email: rhang@esri.com

Amount of Contract/Grant Award: \$ 1750.00

Payment Terms: Lump Sum (state lump sum or amount and time of payments)

Effective Date: 08/01/2024 Start Date: _____ (if different from effective date, i.e. retroactive / prospective date)

End Date: 07/31/2025 (if known)

County Department and Employee Responsible for Performance: Daris Bouthillier (Jill Rolfe Coos County Planning Dept)

Description: Maintenance Contract for Geo ArcGIS Software (mapping)

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

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11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal
Previous Amount: \$
Previous Date:

Modification
Original Amount: \$
Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
 Quote Other _____
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
 Under \$50,000 for Quotes
 Under \$150,000 & Approval from Board for Quotes
 Sole Source
 Contract with Public Agency

- Equipment Maintenance
 Office Supplies
 Used Vehicles
 State Purchasing
 Other _____

Public Improvement – If Not Using Bid, Mark Exemption:

- Under \$5,000
 Under \$50,000 for Quotes
 Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
 Other _____

Personal Services Contract – If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____

Reviewed by Counsel: _____

BOC only:	
Consent Agenda	_____
Regular Agenda	_____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Order 24-06-023L, rescinding authority of Roadmaster to utilize the hearings officer process to enforce Article Four of the Coos County Code.

Department: Counsel

Requested Agenda Date: 06/18/2024

Contact Person: Colton Totland

Phone/Ext.: 7690

Background and description of need or problem: Order 24-06-023L would rescind a 2023 Board order that authorized the Roadmaster to enforce Article Four of the Coos County Code using the county's hearings officer. That order, Order 23-02-016L, was made pursuant to Article Eleven, Division Seven of the Code. On June 12, 2024, the Board directed staff to prepare an order rescinding that order.

Funding Source: N/A

Requested Action: Consider whether to adopt Order 24-06-023L.

Date: 06/14/2024

Signature of Dept. Head: Colton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

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- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
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- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer _____

Human Resources _____

7E

1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4
5 In the Matter of Rescinding Order 23-02-016L, thereby Rescinding) ORDER
6 Authority of the Coos County Roadmaster to Enforce Article Four) 24-06-023L
7 of the Coos County Code under Article Eleven, Division Seven of)
8 the Coos County Code)

9 NOW BEFORE THE Board of Commissioners (the "Board") sitting for the transaction of
10 County business on this 18th Day of June, 2024, is the matter of rescinding Order 23-02-016L,
11 which authorized the Coos County Roadmaster to enforce Article Four of the Coos County Code
12 using the hearings officer process under Article Eleven, Division Seven of the Code;

13 WHEREAS, the Board having met for a Public Work Session on June 12, 2024, to weigh
14 the need for this authorization, made pursuant to Coos County Code Section 11.07.020(3); and

15 WHEREAS, the Board having determined that specific authorization for the Roadmaster
16 to utilize the hearings officers process is not necessary to ensure proper compliance with all
17 Articles of the Coos County Code;

18 NOW, THEREFORE, it is hereby ordered that Order 23-02-016L be rescinded in full.

19 Dated this 18th day of June, 2024.

20
21
22 BOARD OF COMMISSIONERS

23 Approved as to form:

24 Colton Totland
25 Office of Legal Counsel

26 _____
27 Chair

28 _____
Commissioner

BOC only: _____
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Lawsuit against USFS

Department: BOC

Requested Agenda Date: 6/18/24

Contact Person: Bob Main

Phone/Ext.: 7540

Background and description of need or problem:

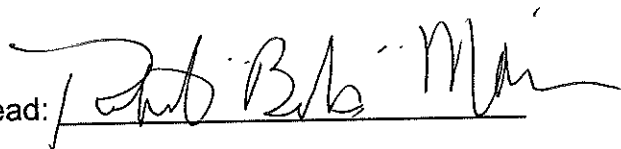
Center for Biological Diversity vs. US Forest Service, Tom Vilsack and Rebecca Brooke. They are attempting to shut down the dunes.

Funding Source: n/a

Requested Action: Discussion

Date:

Signature of Dept. Head:



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- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
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- Do you want this returned to you for filing?

County Counsel _____

Treasurer _____

Human Resources _____

