

**A G E N D A**  
COOS COUNTY BOARD OF COMMISSIONERS  
Owen Building Large Conference Room, 201 N. Adams, Coquille  
or Virtually at <https://meet.goto.com/234799333>  
June 18, 2024

1. **8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting**
  - A. (2)(d) Labor Negotiations
  - B. (2)(e) Real Property Transactions
  - C. (2)(h) Consultation with Counsel
  
2. **9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
  
3. **GOVERNING BODIES**
  - Library Service District**
    - A. Request Approval of Resolution Adopting the Budget, Making Appropriations, Levying and Categorizing Taxes for 2024-22025
  - 4H & Extension Service District**
    - B. Request Approval of Resolution Adopting the Budget, Making Appropriations, Levying and Categorizing Taxes for 20204-2025
  
4. **PUBLIC HEARING**
  - A. Sale of Certain County Forest Land
  
5. **DEPARTMENT HEADS**
  - A. Request Approval of Order Granting Rate Adjustments for Waste Connections dba Les' Sanitary for J&L Sanitation- County Counsel
  
  - B. Request Approval of Order Granting Rate Adjustments for Waste Connections dba Les' Sanitary for Bandon Disposal & Les' County Sanitary- County Counsel
  
  - C. Request Approval of Order Granting Rate Adjustments for Waste Connections dba Les' Sanitary for Babe's Garbage Service- County Counsel
  
  - D. Request Approval of Resolution Adopting the Budget, Making Appropriations Levying and Categorizing Taxes for 2024-2025- Finance/Tax
  
  - E. Request Approval of IGA with Coos Bay School District & Authorize Mike Rowley to Sign- Coos Health & Wellness (CHW)
  
  - F. Request Approval of Contract with South Coast Regional Early Learning Hub & Authorize Mike Rowley to DocuSign- CHW
  
  - G. Request Approval to Increase Not to Exceed Amount for Repairs to CAT Grader- Road
  
  - H. Request Approval of Order Authorizing Sale of Real Property- Counsel/Land Agent
  
  - I. Request Approval to List for Sale Former Bob Belloni Boys Ranch Property & Authorize Land Agent to Sign Listing Agreement- Land Agent
  
  - J. Request Approval of Amendment #2 to Emergency Regional Childcare Assistance Program & Authorize Chair to Sign- Finance
  
  - K. Request Approval of Contract with Helion & Adopt Sole Source Findings- Tax/Assessor
  
  - L. Request Approval to Declare Equipment as Surplus & Authorize Donation to Jackson County- Sheriff
  
  - M. Request Approval to Pay Fuel Bill- Sheriff

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

- N. Request Approval of Resolution to Transfer Appropriations- Surveyor
- O. Request Approval of Amendment #1 to IGA with Dept. of Corrections & Authorize Chair to Sign- Community Corrections
- P. Request Approval of Resolution to Transfer Appropriations- Community Corrections
- Q. Request Approval of IGA with Oregon Youth Authority & Authorize Chair to Sign- Juvenile
- R. Request Approval of Modification to OEGB Health Insurance Options- Human Resources
- S. Request Acceptance of Final Partition Plat on Property on Lower Four Mile Lane & Authorize Colton Totland to Sign- County Counsel
- T. Request Approval of Collective Bargaining Agreement with Prosecuting Attorneys- County Counsel
- U. Request Approval of Letter to Compensation Committee re: Reduced Salaries- BOC

**6. CONSENT CALENDAR- administrative matters not up for discussion**

- A. Approval of Minutes**  
Regular Meeting Minutes- May 21, 2024
- B. Ratification of All Routine Expenditures, tax Overpayments and Adjustments and Transfer of Funds Within the Budget**  
Transfer of Appropriation Within Department- Finance/Tax- insurance benefits  
Transfer of Appropriation Within Department- Sheriff- shortage in wages  
Transfer of Appropriation Within Department- Solid Waste- Coos Bay disposal project  
Transfer of Appropriation Within Department- Road/Fleet- parts & repairs
- C. Orders & Resolutions**  
Resolution 24-06-098P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date  
Resolution 24-06-099P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective June 1, 2024  
Resolution 24-06-100P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective July 1, 2024  
Resolution 24-06-101P, In the Matter of a Salary Adjustment Due to Certification of Jeffrey Lee Effective July 1, 2024  
Resolution 24-06-102P, In the Matter of a Contract Salary Adjustment for American Federation of State, County and Municipal Employees on the Coos County Payroll Effective July 1, 2024  
Resolution 24-06-103P, In the Matter of Implementing Salary Adjustments for Specific Bargaining Unit Employees of CADS- Coos County Association of Deputy Sheriffs- on the Coos County Payroll Effective July 1, 2024
- D. Post-Action Notifications Pursuant to County Rule 10.043 (5)**  
Contract Amendment #1 to IGA with Lighthouse School- CHW- increase in fee for therapists  
Contract Amendment #3 to IGA with OHA- CHW- increase in funds for civil commitment services  
Contract Amendment #4 with Multnomah Education SD- CHW- fee increase/date extension  
Contract Amendment #3 with SWOIPA- CHW- capitation rates  
Contract Renewal with Lines for Life- CHW- Oregon 988 call centers for crisis support  
Contract Renewal with Protocall- CHW- after hours crisis phone support  
Contract Amendment #6 with ADAPT- Community Corrections-outpatient treatment  
Amend. #4 to Agreement with Coastal Center- Community Corrections- sex offender treatment  
Amendment #6 to IGA with City of Reedsport- Community Corrections- jail space  
Agreement with 1<sup>st</sup> Watch Wellness- Community Corrections- employee wellness  
Amendment #7 to Agreement with Bay Area First Step- Community Corrections- sober beds  
Contract Amendment #2 with Cedar Electric- Community Development- compensation increase  
Contract with Modus Technology- Finance & Treasurer- microfiche storage

Contract Renewal with Centric Elevator- Maintenance- monthly service/maintenance  
Contract Amendment #2 with West Coast Fencing- Land Agent- monthly rental

7. **LATE AGENDA ITEMS**
8. **COMMISSIONERS REPORTS**
9. **CITIZEN COMMENTS- limited to 3 minutes per person**

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Executive Session Requested

**Department:** Counsel

**Requested Agenda Date:** 06/18/2024

**Contact Person:** Colton Totland

**Phone/Ext.:** 7690

**Background and description of need or problem:** Need executive session for:

**Funding Source:** N/A

**Requested Action:** Go into Executive Session during Board meeting as stated above.

- **ORS 192.660(2)(d)** – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- **ORS 192.660(2)(e)** – Conducting deliberations with persons designated by the governing body to negotiate real property transactions
- **ORS 192.660(2)(h)** – Consulting with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Date: 06/10/2024

Signature of Dept. Head: \_\_\_\_\_

*Colton Totland*

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

\_\_\_\_\_

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**COOS COUNTY LIBRARY SERVICE DISTRICT  
AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Resolution 24-05-094B Adopting the Budget, Making Appropriations, Levying and Categorizing Taxes for 2024-2025.

**Department:** Finance/Tax                      **Requested Agenda Date:** June 18, 2024

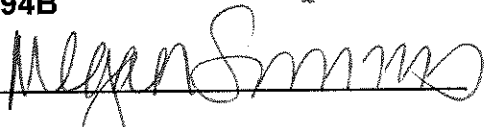
**Contact Person:** Megan Simms              **Phone/Ext.:** 7729

**Background and description of need or problem:** Coos County Library Service District Board needs to adopt the budget, make appropriations, and levy & categorize taxes for FY2025.

**Funding Source:** n/a

**Requested Action:** Approve and sign Resolution 24-05-094B

**Date:** 6/3/2024

**Signature of Dept. Head:** 

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Counsel will forward to Treasurer.

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County Counsel CT \_\_\_\_\_

Treasurer  \_\_\_\_\_

Human Resources \_\_\_\_\_

3A

1 BOARD OF COMMISSIONERS  
2 SITTING AS THE COOS COUNTY  
3 LIBRARY SERVICE DISTRICT BOARD  
4 COUNTY OF COOS  
5 STATE OF OREGON

6 In the Matter of Adopting the Budget; Making  
7 Appropriations; Levying and Categorizing Taxes for  
8 Fiscal Year 2024-2025

Resolution 24-05-094B

9 NOW BEFORE THE Coos County Library Service District Board is the matter of adopting the  
10 budget, making appropriations and levying and categorizing taxes for fiscal year 2024-2025; and

11 WHEREAS, the Budget Committee for the Coos County Library Service District for 2024 have  
12 met, as required by law, and on the 3<sup>rd</sup> day of April, 2024, approved the budget for the Coos County  
13 Library Service District for the fiscal year 2024-2025; and

14 WHEREAS, after public notice was duly published this Board held a public hearing on the 21<sup>st</sup>  
15 day of May, 2024, as required by O.R.S. 294.453; and

16 NOW, THEREFORE, BE IT RESOLVED that the Coos County Library Service District Board  
17 hereby adopts the budget for fiscal year 2024-2025, as adjusted by the Board of Commissioners, as  
18 authorized by law and will be placed on file in the office of the Coos County Clerk;

19 BE IT FURTHER RESOLVED that the Coos County Library Service District Board hereby levies  
20 the taxes provided for in the adopted budget at the rate of \$0.7289 per \$1,000 of assessed value for  
21 operations; and that these taxes are hereby imposed and categorized as subject to General Government  
22 limitations; for tax year 2024-2025 upon the assessed value of all taxable property within the district;

23 BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2024 and for  
24 the purposes shown below are hereby appropriated as follows:

25 COOS COUNTY LIBRARY SERVICE DISTRICT  
26 OPERATING FUND

27 Materials & Services \$ 4,576,825

28 BE IT FURTHER RESOLVED that the Budget Officer shall certify to the County Clerk and County  
29 Assessor the tax levy made by this resolution and shall file with them a copy of this budget as finally  
30 adopted;

DATED this \_\_\_\_\_ day of June 2024.

COOS COUNTY BOARD OF COMMISSIONERS  
COOS COUNTY LIBRARY SERVICE DISTRICT

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Prepared by:

  
\_\_\_\_\_  
Budget Office

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**COOS COUNTY 4H & EXTENSION SERVICE DISTRICT  
AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Resolution 24-05-095B Adopting the Budget, Making Appropriations, Levying and Categorizing Taxes for 2024-2025.

**Department:** Finance/Tax                      **Requested Agenda Date:** June 18, 2024

**Contact Person:** Megan Simms              **Phone/Ext.:** 7729

**Background and description of need or problem:** Coos County 4H & Extension Service District Board needs to adopt the budget, make appropriations, and levy & categorize taxes for FY2025.

**Funding Source:** n/a

**Requested Action:** Approve and sign Resolution 24-05-095B

Date: 6/3/2024                      Signature of Dept. Head: Megan Simms

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Counsel will forward to Treasurer.

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  - If insurance is required, is the insurance certificate attached?
  - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

1 BOARD OF COMMISSIONERS  
2 SITTING AS THE COOS COUNTY  
3 4-H AND EXTENSION SERVICE DISTRICT BOARD  
4 COUNTY OF COOS  
5 STATE OF OREGON

6 In the Matter of Adopting the Budget; Making  
7 Appropriations; Levying and Categorizing Taxes for  
8 Fiscal Year 2024-2025

Resolution 24-05-095B

9 NOW BEFORE THE Coos County 4-H and Extension Service District Board is the matter of  
10 adopting the budget, making appropriations and levying and categorizing taxes for fiscal year 2024-2025;  
11 and

12 WHEREAS, the Budget Committee for the Coos County 4-H and Extension Service District for  
13 2024 have met, as required by law, and on the 3<sup>rd</sup> day of April, 2024, approved the budget for the Coos  
14 County 4-H and Extension Service District for the fiscal year 2024-2025; and

15 WHEREAS, after public notice was duly published this Board held a public hearing on the 21<sup>st</sup>  
16 day of May, 2024, as required by O.R.S. 294.453; and

17 NOW, THEREFORE, BE IT RESOLVED that the Coos County 4-H and Extension Service District  
18 Board hereby adopts the budget for fiscal year 2024-2025, as adjusted by the Board, as authorized by  
19 law and will be placed on file in the office of the Coos County Clerk;

20 BE IT FURTHER RESOLVED that the Coos County 4-H and Extension Service District Board  
21 hereby levies the taxes provided for in the adopted budget at the rate of \$.0888 per \$1,000 of assessed  
22 value for operations; and that these taxes are hereby imposed and categorized as subject to General  
23 Government limitations; for tax year 2024-2025 upon the assessed value of all taxable property within the  
24 district;

25 BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2024 and for  
26 the purposes shown below are hereby appropriated, except for the unappropriated amount listed, as  
27 follows:

28 COOS COUNTY 4-H AND EXTENSION SERVICE DISTRICT  
29 OPERATING FUND

30 Materials & Services	\$ 586,200
Operating Contingency	<u>123,595</u>
Total Appropriations	709,795
Total Unappropriated	<u>114,170</u>
Total Adopted Budget	\$ <u>823,965</u>

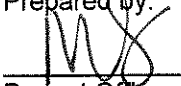


1 BE IT FURTHER RESOLVED that the Budget Officer shall certify to the County Clerk and County  
2 Assessor the tax levy made by this resolution and shall file with them a copy of this budget as finally  
3 adopted;

4 DATED this \_\_\_\_\_ day of June 2024.

5 COOS COUNTY BOARD OF COMMISSIONERS  
6 COOS COUNTY 4-H AND EXTENSION SERVICE DISTRICT

7 \_\_\_\_\_  
8 Commissioner Commissioner Commissioner

9 Prepared by:  
10   
11 \_\_\_\_\_  
12 Budget Office

BOC only  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET – Public Hearing**

**Agenda Item Title:** Sale of Certain County Forest Land

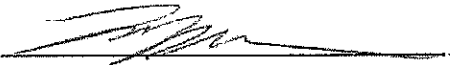
**Department:** Forestry **Requested Agenda Date:** 6/18/2024

**Contact Person:** Lance Morgan **Phone/Ext.:** 7751

**Background and description of need or problem:** Pursuant to advertisements which appeared in the World Newspaper dated June 4 and June 11, 2024, a public hearing will be held June 18, 2024 at 9:30 to hear public comments on the sale of certain County Forest Lands per ORS 275.330. This parcel of land is known as approximately a 6 acre portion of County Forest Land contained within Tax Account 542303 T26S, R13W, Section 32 TL501. The proceeds from this sale will be deposited into the Forest/Parks Trust Fund. After the hearing and if the Board finds it in the best interest of the County to sell this parcel at private sale, Order No. 24-06-020L has been prepared and is ready for signature. See attached.

**Funding Source:** N/A

**Requested Action:** Discuss and if approved, sign Order 24-06-020L for the sale of Tax Account 542303, as stated in the Order.

Date: 6/10/2024 Signature of Dept. Head: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

- If this is a Contract or Grant:
- Is the contract or grant an original?
  - Is the Contract/Grant Summary Form attached?
  - Is the Contract signed first by the vendor (except state/federal grants or contracts)?
  - If Insurance is required, Is the Insurance Certificate attached?
  - Is the Clerk's Filing Coversheet attached?
  - Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

4A

1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4  
5 In the Matter of Approving the Sale of Certain  
6 County Forest Lands in Coos County

) ORDER  
} 24-06-020L

7 NOW BEFORE THE BOARD of Commissioners sitting for the transaction of County  
8 business on the 18<sup>th</sup> of June, 2024 is the matter approving the sale of certain County Forest land  
9 as described:

10 T26S, R13W, Section 32 TL501.  
11 Approximately a 6-acre portion of County Forest Land contained within Tax Account  
12 542303.

13 AND IT APPEARING to the Board that ORS 275.330 (2) authorizes the County to  
14 alienate, sell, or convey County Forest land upon a finding that it is in the best interest of the  
15 public to do so, and that upon such a finding the Board may sell the land at a public or private  
16 sale providing that the proceeds of such sale are held for the maintenance and improvement of  
17 existing County Forest lands or for future acquisition of lands to be set aside for County Forest  
18 purposes, pursuant to ORS 275.330 (2);

19  
20 AND IT FURTHER APPEARING to the Board that before an order allowing the sale of  
21 County Forest land, the Board must hold a public hearing and that, after public notice as  
22 provided by law, such a hearing was held on June 18, 2024 at 9:30 a.m., and that no citizens  
23 objected to the proposed sale;

24  
25 AND IT FURTHER APPEARING to the Board that the County Forester has presented  
26 evidence that it is in the best interest of the public to sell the parcel as listed on the attached  
27 Exhibit "A" through a private sale;

1 NOW, THEREFORE, IT IS HEREBY ORDERED that the Board finds that the sale of  
2 the County Forest land described in Exhibit "A" is in the best interest of the public and that such  
3 sale shall be by public or private sale. The Board further orders that when such sales are  
4 conducted, 36 percent of the proceeds from the sale of Tax Account 542303 (representing these 6  
5 acres of forestland as a percentage of the overall 16.59 acres that comprise the property) shall be  
6 held for the maintenance and improvement of existing County Forest lands or for future  
7 acquisition of lands to be set aside for County Forest purposes, pursuant to ORS 275.330(2).  
8  
9

10 DATED the 18<sup>th</sup> day of June, 2024.

11  
12 Approved as to form:

BOARD OF COMMISSIONERS

13 \_\_\_\_\_  
14 Office of Legal Counsel

\_\_\_\_\_ Chair

\_\_\_\_\_ Commissioner

\_\_\_\_\_ Commissioner

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Order 24-06-017L Granting Rate Adjustments for Waste Connections dba Les' Sanitary for J&L Sanitation Inc. of Myrtle Point

**Department:** Counsel

**Requested Agenda Date:** 6/18/2024

**Contact Person:** Colton Totland

**Phone/Ext.:** 7690


**Background and description of need or problem:** We received a request from Waste Connections dba Les' Sanitary for J&L Sanitation Inc. of Myrtle Point requesting an Annual West B/C CPI (the rate schedule reflects 75% of CPI), and a disposal pass-through; a total increase of 4.95%. This will result in a \$1.19 per month increase for the 35-gallon cart service. Rates will be adjusted proportionally for larger carts or containers. Commercial customers will be assessed a \$ 1.74 increase per cubic yard.

**Funding Source:** n/a

**Requested Action:** Review and approve Order 24-06-017L requested rate increases as set out above.

**Date:** 6/10/2024

**Signature of Dept. Head:** \_\_\_\_\_



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If this is a contract or grant:

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- Do you want this returned to you for filing?

**COUNSEL:** CT \_\_\_\_\_

**TREASURER:** MS \_\_\_\_\_

**HUMAN RESOURCES:** \_\_\_\_\_

1 BOARD OF COMMISSIONERS  
2 COUNTY OF COOS  
3 STATE OF OREGON

4 In the Matter of a Solid Waste Franchise ) ORDER 24-06-017L  
5 Rate Adjustment for Waste Connections dba Les' Sanitary )  
6 For J&S Sanitation Inc. of Myrtle Point )

7 NOW BEFORE THE Board of Commissioners sitting for the transaction of County  
8 business on the 18th day of June, 2024, is the matter of a solid waste franchise rate adjustment  
9 for Waste Connections dba Les' Sanitary for J&L Sanitation Inc. of Myrtle Point

10 WHEREAS, Waste Connections dba Les' Sanitary for J&L Sanitation Inc. of Myrtle  
11 Point hold current solid waste collection franchises from Coos county; and

12 WHEREAS, Waste Connections dba Les' Sanitary for J&L Sanitation Inc. of Myrtle  
13 Point have requested an 4.95% increase in fees to be charged as a disposal rate pass-through  
14 adjustment effective July 1, 2024, as set out on Exhibit "A"; and

15 WHEREAS, section 7.01.180 of the Coos County Code requires that the rates charged by  
16 franchisees be approved by the Board of Commissioners; and

17 WHEREAS, the Board finds that the requested rate increase is based on increased costs  
18 of disposal, projected expenses resulting from the increased costs of disposal, and the need for a  
19 reasonable return to the owners of the business;

20 NOW, THEREFORE, IT IS HEREBY ORDERED granting the requested disposal rate  
21 pass-through adjustment by Waste Connections dba Les' Sanitary for J&L Sanitation Inc. of  
22 Myrtle Point as set out on Exhibit "A" attached hereto and incorporated by this reference;

23 AND IT IS FURTHER ORDERED that the rate increases shall be effective on July 1,  
24 2024.

Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Approved as to form:

\_\_\_\_\_  
Office of Legal Counsel

**EXHIBIT A**

Board of Commissioners  
County of Coos, State of Oregon  
Coquille, OR 97423

RE: Request for 2024 Disposal Rate Pass through adjustment and a CPI Adjustment

Dear Commissioner:

Les Sanitary (Myrtle Point) County Disposal hereby requests a disposal rate pass through adjustment and a cost-of-living rate adjustment effective July 1, 2024.

Along with the Annual West B/C CPI (the rate schedule reflects **75%** of CPI), we are also requesting a disposal pass-through; a total increase of 4.95%. This will result in a \$1.19 per month increase for the 35-gallon cart service. Rates will be adjusted proportionally for larger carts or containers. Commercial customers will be assessed a \$ 1.74 increase per cubic yard.

Thank you for your consideration.

Sincerely,

Craig Hymer

Enclosure: Current Rate Schedule  
Exhibit a Disposal Pass Thru  
Exhibit B Disposal Pass Thru including CPI



**EXHIBIT A**

**Les Sanitary / Waste Connections  
Rate Schedule for Myrtle Point County**

**Proposed**

**July 1, 2024**

**CARTS: SET OUT (CURBSIDE SERVICE)**

\$ 25.19 per month One thirty-five (35) gallon every other week

\$ 25.99 per month One sixty-four (64) gallon can every other week

\$ 38.57 per month One ninety-six (96) gallon can every other week

\$ 36.89 per loose cubic yard

\$ 12.29 container rent per month

\$ 6.53 Occasional extra in route pick-up- Each

## EXHIBIT A

### Les Sanitary / Waste Connections Rate Schedule for Myrtle Point County

Current

July 1, 2023

#### CARTS: SET OUT (CURBSIDE SERVICE)

\$ 24.00 per month One thirty-five (35) gallon every other week

\$ 24.76 per month One sixty-four (64) gallon can every other week

\$ 36.75 per month One ninety-six (96) gallon can every other week

\$ 35.15 per loose cubic yard

\$ 11.85 container rent per month

\$ 6.22 Occasional extra in route pick-up- Each

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Order 24-06-018L Granting Rate Adjustments for Waste Connections dba Les' Sanitary for Bandon Disposal & Recycling, and Les' County Sanitary Services

**Department:** Counsel

**Requested Agenda Date:** 6/18/2024

**Contact Person:** Colton Totland

**Phone/Ext.:** 7690

**Background and description of need or problem:** We received a request from Waste Connections dba Les' Sanitary for Bandon Disposal & Recycling, and Les' County Sanitary Services, requesting Annual West B/C CPI, (the rate schedule reflects 75% of CPI), and a disposal pass-through; a total increase of 4.95%. This will result in a \$1.40 per month increase for the 35-gallon cart service. Rates will be adjusted proportionally for larger carts or containers. Commercial customers will be assessed a \$ 1.73 increase per cubic yard.

**Funding Source:** n/a

**Requested Action:** Review and approve Order 24-06-018L requested rate increases as set out above.

**Date:** 6/10/2024

**Signature of Dept. Head:** Colton Totland

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**COUNSEL:** CT

**TREASURER:** MS

**HUMAN RESOURCES:** \_\_\_\_\_

5B

1 BOARD OF COMMISSIONERS  
2 COUNTY OF COOS  
3 STATE OF OREGON

4 In the Matter of a Solid Waste Franchise Rate ) ORDER 24-06-018L  
5 Adjustment for Waste Connections dba Les' Sanitary for )  
6 Bandon Disposal & Recycling and Les' County )  
Sanitary Services )

7 NOW BEFORE THE Board of Commissioners sitting for the transaction of County  
8 business on the 18th day of June, 2024, is the matter of a solid waste franchise rate adjustment  
9 for Waste Connections dba Les' Sanitary for Bandon Disposal & Recycling and Les' County  
10 Sanitary Services.

11 WHEREAS, Waste Connections dba Les' Sanitary for Bandon Disposal & Recycling and  
12 Les' County Sanitary Services hold current solid waste collection franchises from Coos county;  
13 and

14 WHEREAS, Waste Connections dba Les' Sanitary for Bandon Disposal & Recycling and  
15 Les' County Sanitary Services have requested an 4.95% increase in fees to be charged as a  
16 disposal rate pass-through adjustment effective July 1, 2024, as set out on Exhibit "A"; and

17 WHEREAS, section 7.01.180 of the Coos County Code requires that the rates charged by  
18 franchisees be approved by the Board of Commissioners; and

19 WHEREAS, the Board finds that the requested rate increase is based on increased costs  
20 of disposal, projected expenses resulting from the increased costs of disposal, and the need for a  
21 reasonable return to the owners of the business;

22 NOW, THEREFORE, IT IS HEREBY ORDERED granting the requested disposal rate  
23 pass-through adjustment by Waste Connections dba Les' Sanitary for Bandon Disposal &  
24 Recycling and Les' County Sanitary Services as set out on Exhibit "A" attached hereto and  
25 incorporated by this reference;

26 AND IT IS FURTHER ORDERED that the rate increases shall be effective on July 1,  
27 2024.

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Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Approved as to form:

\_\_\_\_\_  
Office of Legal Counsel

**EXHIBIT A**

**BANDON DISPOSAL & RECYCLING, AND LES' COUNTY SANITARY SERVICE**

**Proposed  
July 1, 2024**

**CANS/CARTS: SET OUT (CURBSIDE SERVICE)**

29.74	per month	One thirty-five (35) gallon can each week
43.09	per month	One forty-eight (48) gallon can each week
57.49	per month	One sixty-four (64) gallon can each week
86.13	per month	One ninety-six (96) gallon can each week
20.03	per month	Recycling service only- weekly
5.97	per month	Recycling where available with cart service

**CANS/CARTS: OTHER THAN SET OUT SERVICE**  
**AS DEEMED SAFE BY DRIVER**

\$1.62 per trip each way for each drivable driveway \$1.62 each additional thirty feet, each way  
\$1.62 each: cart, door, gate, fence, hallway, stairs, etc. \$1.62, securing, etc. – each time, each way

**Unassisted/verifiable handicap serviced on each case need**

**COMMERCIAL/RENTAL SERVICE (CONTAINER/CART/CAN)**

Cart Service 35 gallon	\$ 31.15
Cart Service 48 gallon	45.02
Cart Service 64 gallon	60.19
Cart Service 95 gallon	89.59
Container service- per loose yard-per pick-up	36.73
Container service- Gate Fee each time	9.69
Container service- Auto lock service	4.62
Container service- unsecuring and securing each time	9.69
Container rent- one through- eight yard- per month	11.27
Container rent/Roll off Box \$15.00 per day	
Customer Requested- Other than weekly- each trip	27.79
Customer requested- Specified pickup time- each trip	27.79
Customer service- Special events, construction, clean up, etc. Per trip.	27.79
Container service- Roll-out each way as acceptable to collector	9.69
Customer requested- After hour, Saturday or Sunday- Extra	50%
Mechanically compacted waste- 2.75 times yard or cart rate	
Commercial recycling credit- container service (where available) rate up to	50%

**OTHER RESIDENTIAL & COMMERCIAL CHARGES**

Occasional extra in route pick-up- Each	\$ 8.21
Residential special pick-up minimum	15.35
Initial set-up, close-out, monitored inactive service- each transaction	9.69
Resume from non-pay	15.00
Roll off waste in excess of 450 lbs. per yard will be charged at the rate of seven and a half cents per pound for overage.	

## EXHIBIT A

### BANDON DISPOSAL & RECYCLING, AND LES' COUNTY SANITARY SERVICE

Current  
July 1, 2023

#### CANS/CARTS: SET OUT (CURBSIDE SERVICE)

28.34	per month	One thirty-five (35) gallon can each week
41.06	per month	One forty-eight (48) gallon can each week
54.78	per month	One sixty-four (64) gallon can each week
82.07	per month	One ninety-six (96) gallon can each week
19.31	per month	Recycling service only- weekly
5.76	per month	Recycling where available with cart service

#### CANS/CARTS: OTHER THAN SET OUT SERVICE

AS DEEMED SAFE BY DRIVER

\$1.56 per trip each way for each drivable driveway \$1.56 each additional thirty feet, each way  
\$1.56 each: cart, door, gate, fence, hallway, stairs, etc. \$1.56, unsecuring, securing, etc. – each time, each way

**Unassisted/verifiable handicap serviced on each case need**

#### COMMERCIAL/RENTAL SERVICE (CONTAINER/CART/CAN)

Cart Service 35 gallon	\$ 29.68
Cart Service 48 gallon	42.90
Cart Service 64 gallon	57.35
Cart Service 95 gallon	85.36
Container service- per loose yard-per pick-up	35.00
Container service- Gate Fee each time	9.34
Container service- Auto lock service	4.45
Container service- unsecuring and securing each time	9.34
Container rent- one through- eight yard- per month	10.87
Container rent/Roll off Box \$15.00 per day	
Customer Requested- Other than weekly- each trip	26.80
Customer requested- Specified pickup time- each trip	26.80
Customer service- Special events, construction, swap, clean up, etc. Per trip.	26.80
Container service- Roll-out each way as acceptable to collector	9.34
Customer requested- After hour, Saturday or Sunday- Extra	50%
Customer Service- extra heavy (sheet rock, roofing, etc) 2.75 times yard rate	
Mechanically compacted waste- 2.75 times yard or cart rate	
Commercial recycling credit- container service (where available) rate up to	50%

#### OTHER RESIDENTIAL & COMMERCIAL CHARGES

Occasional extra in route pick-up- Each	\$ 7.82
Residential special pick-up minimum	14.63
Initial set-up, close-out, monitored inactive service- each transaction	9.34
Resume from non-pay	15.00
Roll off waste in excess of 450 lbs. per yard will be charged at the rate of seven	

## EXHIBIT A

and a half cents per pound for overage.

Board of Commissioners  
County of Coos, State of Oregon  
Coquille, OR 97423

RE: Request for 2024 Disposal Rate Pass through adjustment and a CPI Adjustment

Dear Commissioner:

Les and Bandon County Disposal hereby requests a disposal rate pass through adjustment and a cost-of-living rate adjustment effective July 1, 2024.

Along with the Annual West B/C CPI, (the rate schedule reflects **75%** of CPI), we are also requesting a disposal pass-through; a total increase of 4.95%. This will result in a \$1.40 per month increase for the 35-gallon cart service. Rates will be adjusted proportionally for larger carts or containers. Commercial customers will be assessed a \$ 1.73 increase per cubic yard.

Thank you for your consideration.

Sincerely,

Craig Hymer

Enclosure: Current Rate Schedule  
Exhibit a Disposal Pass Thru  
Exhibit B Disposal Pass Thru including CPI



BOC only Consent Agenda _____
Regular Agenda _____

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Order 24-06-019L Granting Rate Adjustments for Waste Connections dba Les' Sanitary for Babe's Garbage Service.

**Department:** Counsel

**Requested Agenda Date:** 6/18/2024

**Contact Person:** Colton Totland

**Phone/Ext.:** 7690

**Background and description of need or problem:** We received a request from Waste Connections dba Les' Sanitary for Babe's Garbage Service, is requesting Annual West B/C CPI (the rate schedule reflects 75% of CPI), and a disposal pass-through; a total increase of 4.95%. This will result in a \$1.50 per month increase for the 35-gallon cart service. Rates will be adjusted proportionally for larger carts or containers. Commercial customers will be assessed \$2.19 increase per cubic yard.

**Funding Source:** n/a

**Requested Action:** Review and approve Order 24-06-019L requested rate increases as set out above.

**Date:** 6/10/24

**Signature of Dept. Head:** Colton Totland

For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline**. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached?
- Do you want this returned to you for filing?

**COUNSEL:** CT

**TREASURER:** MS

**HUMAN RESOURCES:** \_\_\_\_\_

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1 BOARD OF COMMISSIONERS  
2 COUNTY OF COOS  
3 STATE OF OREGON

4 In the Matter of a Solid Waste Franchise Rate ) ORDER 24-06-019L  
5 Adjustment for Waste Connections dba Les' Sanitary )  
6 for Babe's Disposal )

7 NOW BEFORE THE Board of Commissioners sitting for the transaction of County  
8 business on the 18th day of June, 2024, is the matter of a solid waste franchise rate adjustment  
9 for Waste Connections dba Les' Sanitary for Babe's Disposal.

10 WHEREAS, Waste Connections dba Les' Sanitary for Babe's Disposal hold current solid  
11 waste collection franchises from Coos county; and

12 WHEREAS, Waste Connections dba Les' Sanitary for Babe's Disposal have requested an  
13 4.95% increase in fees to be charged as a disposal rate pass-through adjustment effective July 1,  
14 2024, as set out on Exhibit "A"; and

15 WHEREAS, section 7.01.180 of the Coos County Code requires that the rates charged by  
16 franchisees be approved by the Board of Commissioners; and

17 WHEREAS, the Board finds that the requested rate increase is based on increased costs  
18 of disposal, projected expenses resulting from the increased costs of disposal, and the need for a  
19 reasonable return to the owners of the business;

20 NOW, THEREFORE, IT IS HEREBY ORDERED granting the requested disposal rate  
21 pass-through adjustment by Waste Connections dba Les' Sanitary for Babe's Disposal as set out  
22 on Exhibit "A" attached hereto and incorporated by this reference;

23 AND IT IS FURTHER ORDERED that the rate increases shall be effective on July 1,  
24 2024.  
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Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Approved as to form:

\_\_\_\_\_  
Office of Legal Counsel

**EXHIBIT A**

Board of Commissioners  
County of Coos, State of Oregon  
Coquille, OR 97423

RE: Request for 2024 Disposal Rate Pass through adjustment and a CPI Adjustment

Dear Commissioner:

Babe's Disposal hereby requests a disposal rate pass through adjustment and a cost-of-living rate adjustment effective July 1, 2024.

Along with the Annual West B/C CPI (the rate schedule reflects **75%** of CPI), we are also requesting a disposal pass-through; a total increase of 4.95%. This will result in a \$1.50 per month increase for the 35-gallon cart service. Rates will be adjusted proportionally for larger carts or containers. Commercial customers will be assessed \$2.19 increase per cubic yard.

Thank you for your consideration.

Sincerely,

Craig Hymer

Enclosure: Current Rate Schedule  
Exhibit A Current Rate  
Exhibit B Disposal Pass Thru including CPI

## EXHIBIT A

### BABE'S GARBAGE SERVICE

Current

July 1, 2024

#### CARTS: SET OUT (CURBSIDE SERVICE)

30.27	per month	One thirty-five (35) gallon can each week
45.25	per month	One forty-eight (48) gallon can each week
60.36	per month	One sixty-four (64) gallon can each week
90.52	per month	One ninety-six (96) gallon can each week
150.86	per month	One one-hundred sixty (160) gallon can each week

#### CARTS: OTHER THAN SET OUT SERVICE

AS DEEMED SAFE BY DRIVER

\$1.54 per trip each way for each drivable driveway \$1.54 each additional thirty feet, each way

\$1.54 each: cart, door, gate, fence, hallway, stairs, etc \$1.54, unsecuring, securing, etc. - each time, each way

**Unassisted/verifiable handicap serviced on each case need**

#### COMMERCIAL/RENTAL SERVICE (CONTAINER/CART/CAN)

Container service- per loose yard-per pick-up	44.25
Container service- Gate Fee each time	9.34
Container service- Auto lock service	4.45
Container service- unsecuring and securing each time	9.34
Container rent- one through- eight yard- per month	10.87
Container rent/Roll off Box \$15.00 per day	
Customer Requested- Other than weekly or special pick-up-- per mile	2.60
Customer requested- Specified pickup time- each trip	56.51
Container service- Roll-out each way as acceptable to collector	9.34
Customer requested- After hour, Saturday or Sunday- Extra	50%
Customer Service- extra heavy (sheet rock, roofing, etc) 2.75 times yard rate	
Commercial recycling credit—container service (where available)	50%
Mechanically compacted waste—2.75 times yard or cart rate	

#### OTHER RESIDENTIAL & COMMERCIAL CHARGES

Occasional extra in route pick-up- Each	\$ 7.67
Residential special pick-up minimum	14.63
Initial set-up, close-out, monitored inactive service- each transaction.	9.34
Resume from non-pay	15.00

Roll off waste in excess of 450 lbs per yard will be charged at the rate of seven and a half cents per pound for overage.

# EXHIBIT A

## BABE'S GARBAGE SERVICE Proposed

July 1, 2024

### CARTS: SET OUT (CURBSIDE SERVICE)

31.77	per month	One thirty-five (35) gallon can each week
44.49	per month	One forty-eight (48) gallon can each week
63.35	per month	One sixty-four (64) gallon can each week
95.00	per month	One ninety-six (96) gallon can each week

### CARTS: OTHER THAN SET OUT SERVICE AS DEEMED SAFE BY DRIVER

\$1.60 per trip each way for each drivable driveway \$1.60 each additional thirty feet, each way  
\$1.60 each: cart, door, gate, fence, hallway, stairs, etc. \$1.60, unsecuring, securing, etc. - each time, each way

**Unassisted/verifiable handicap serviced on each case need**

### COMMERCIAL/RENTAL SERVICE (CONTAINER/CART/CAN)

Container service- per loose yard-per pick-up	46.44
Container service- Gate Fee each time	9.69
Container service- Auto lock service	4.62
Container service- unsecuring and securing each time	9.69
Container rent- one through- eight yard- per month	11.27
Container rent/Roll off Box \$15.00 per day	
Customer Requested- Other than weekly or special pick-up-- per mile	2.65
Customer requested- Specified pickup time- each trip	58.61
Container service- Roll-out each way as acceptable to collector	9.69
Customer requested- After hour, Saturday or Sunday- Extra	50%
Commercial recycling credit—container service (where available)	50%
Mechanically compacted waste—2.75 times yard or cart rate	

### OTHER RESIDENTIAL & COMMERCIAL CHARGES

Occasional extra in route pick-up- Each	\$ 8.05
Residential special pick-up minimum	15.35
Initial set-up, close-out, monitored inactive service- each transaction.	9.69
Resume from non-pay	15.00

Roll off waste in excess of 450 lbs. per yard will be charged at the rate of seven and a half cents per pound for overage.

BOC only  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Resolution 24-05-093B Adopting the Budget, Making Appropriations, Levying and Categorizing Taxes for 2024-2025.

**Department:** Finance/Tax                      **Requested Agenda Date:** June 18, 2024

**Contact Person:** Megan Simms              **Phone/Ext.:** 7729

**Background and description of need or problem:** Coos County's Board of Commissioners needs to adopt the budget, make appropriations, and levy & categorize taxes for FY2025.

**Funding Source:** n/a

**Requested Action:** Approve and sign Resolution 24-05-093B

**Date:** 6/3/2024                      **Signature of Dept. Head:** Megan Simms

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

- If this is a contract or grant:
- Is the contract or grant an original?
  - Is the Contract/Grant Summary Form attached?
  - Is the contract signed first by the vendor (except state/federal grants or contracts)?
  - If insurance is required, is the insurance certificate attached?
  - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT \_\_\_\_\_

Treasurer MS \_\_\_\_\_

Human Resources \_\_\_\_\_

5D

1 BOARD OF COMMISSIONERS  
2 COUNTY OF COOS  
STATE OF OREGON

3 In the Matter of Adopting the Budget; Making  
4 Appropriations; Levying and Categorizing Taxes for  
Fiscal Year 2024-2025

Resolution 24-05-093B

5 NOW BEFORE THE Board of Commissioners is the matter of adopting the budget, making  
6 appropriations and levying and categorizing taxes for fiscal year 2024-2025; and

7 WHEREAS, the Budget Committee for Coos County for 2024 have met, as required by law, and  
8 on the 3<sup>rd</sup> day of April, 2024, approved the budget for Coos County for the fiscal year 2024-2025; and

9 WHEREAS, after public notice was duly published this Board held a public hearing on the 21<sup>st</sup>  
10 day of May, 2024, as required by O.R.S. 294.453; and

11 NOW, THEREFORE, BE IT RESOLVED that the Coos County Board of Commissioners hereby  
12 adopts the budget for fiscal year 2024-2025, as adjusted by the Board of Commissioners, as authorized  
by law and will be placed on file in the office of the Coos County Clerk;

13 BE IT FURTHER RESOLVED that the Coos County Board of Commissioners hereby levies the  
14 taxes provided for in the adopted budget at the rate of \$1.0799 per \$1,000 of assessed value for  
15 operations and at the rate of \$0.20 per \$1,000 of assessed value for the Local Option Levy; and that  
16 these taxes are hereby imposed and categorized for tax year 2024-2025 upon the assessed value of all  
taxable property within the district.

	General Government	Excluded from Limitation
17 Permanent Rate Limit	\$1.0799/\$1000	
18 Local Option Levy	\$0.20/\$1000	

19 BE IT FURTHER RESOLVED that it adopts the budget in the amount of One Hundred Thirty-  
20 eight Million Seven Hundred Seventy-two Thousand One Hundred Nine Dollars (\$138,772,109) for fiscal  
21 year beginning July 1, 2024 and for the purposes shown in the attached Exhibit A, and by this reference  
22 made a part hereof, are appropriated except for the unappropriated and reserve amounts listed;

23 BE IT FURTHER RESOLVED that the Budget Officer shall certify to the County Clerk and County  
24 Assessor the tax levy made by this resolution and shall file with them a copy of this budget as finally  
adopted;

25 DATED this \_\_\_\_\_ day of June 2024.

26 BOARD OF COMMISSIONERS

27  
28 Commissioner

Commissioner

Commissioner

29 Prepared by:

30   
Budget Office



RESOLUTION 24-05-093B  
 SCHEDULE OF APPROPRIATIONS FOR ADOPTION  
 Exhibit 'A'

GENERAL FUND

Assessor's Department	1,674,784
Juvenile Department	996,847
Maintenance Department	917,965
Sheriff's Department:	██████████
Criminal Division	6,166,744
Marine Division	467,315
Dunes Division	595,235
Surveyor's Department	315,369
Finance & Tax Department	1,024,249
Veterans' Department	209,480
Board of Commissioners Department:	██████████
Board of Commissioners Division	541,415
Information Technology Division	783,288
County Counsel Department	855,325
County Clerk Department	778,984
District Attorney Department:	██████████
Medical Examiner Division	252,358
Support Enforcement Division	237,340
Miscellaneous Non-Departmental:	██████████
Personnel Services	75,000
Materials & Services	991,877
Capital Outlay	290,000
Transfers Out	6,325,320
All Other Expenditures & Requirements	25,000
Operating Contingency	3,205,099
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>26,728,994</b>

ANIMAL CONTROL FUND

Personnel Services	311,275
Materials & Services	184,751
Capital Outlay	15,000
Operating Contingency	15,216
<b>TOTAL ANIMAL CONTROL FUND APPROPRIATIONS</b>	<b>526,242</b>

PUBLIC WORKS FUND

Road Department:	██████████
Road Survey Division	57,293
Road Maintenance Division	6,892,602
Fleet Services Division	1,689,240
Capital Projects Division	3,081,719
Miscellaneous Non-Departmental:	██████████
Operating Contingency	2,640,878
<b>TOTAL PUBLIC WORKS FUND APPROPRIATIONS</b>	<b>14,361,732</b>

RESOLUTION 24-05-093B  
SCHEDULE OF APPROPRIATIONS FOR ADOPTION  
Exhibit 'A'

PUBLIC HEALTH FUND

Public Health Department:	
Personnel Services	3,123,456
Materials & Services	1,034,607
Transfers Out	100,000
Operating Contingency	882,840
<b>TOTAL PUBLIC HEALTH FUND APPROPRIATIONS</b>	<b>5,140,903</b>

COMMUNITY DEVELOPMENT FUND

Planning Department	635,770
Building Codes Division	1,571,376
Code Compliance Division	187,239
Miscellaneous Non-Departmental:	
Operating Contingency	188,715
<b>TOTAL COMMUNITY DEVELOPMENT FUND</b>	<b>2,583,100</b>

LAW LIBRARY FUND

Personnel Services	11,693
Materials & Services	462,961
Transfers Out	12,326
Operating Contingency	76,908
<b>TOTAL LAW LIBRARY FUND APPROPRIATIONS</b>	<b>563,888</b>

COOS COUNTY PARKS FUND

Personnel Services	1,245,572
Materials & Services	1,239,997
Capital Outlay	941,170
Debt Service	26,333
Operating Contingency	250,089
<b>TOTAL COOS COUNTY PARKS FUND APPROPRIATIONS</b>	<b>3,703,161</b>

COMMUNITY CORRECTIONS FUND

Personnel Services	2,485,277
Materials & Services	671,256
Capital Outlay	90,000
Transfers Out	35,595
Operating Contingency	676,825
<b>TOTAL COMMUNITY CORRECTIONS FUND APPROPRIATIONS</b>	<b>3,958,953</b>

CRIME VICTIM ASSISTANCE FUND

Personnel Services	314,147
Materials & Services	38,777
<b>TOTAL CRIME VICTIM ASSISTANCE FUND APPROPRIATIONS</b>	<b>352,924</b>

RESOLUTION 24-05-093B  
 SCHEDULE OF APPROPRIATIONS FOR ADOPTION  
 Exhibit 'A'

SCINT FUND

Personnel Services	146,623
Materials & Services	88,724
Capital Outlay	120,000
<b>TOTAL SCINT FUND APPROPRIATIONS</b>	<b>355,347</b>

HEALTH & WELLNESS FUND

Health & Wellness Department:	██████████
Local Administration Division	6,273,803
Behavioral Health Division	19,917,321
Miscellaneous Non-Departmental:	██████████
Transfers Out	300,000
Operating Contingency	3,931,558
<b>TOTAL HEALTH &amp; WELLNESS FUND APPROPRIATIONS</b>	<b>30,422,682</b>

ECONOMIC DEVELOPMENT FUND

Materials & Services	413,200
Debt Service	150,000
<b>TOTAL ECONOMIC DEVELOPMENT FUND APPROPRIATIONS</b>	<b>563,200</b>

BANDON DUNES ASSESSMENT FUND

Transfer Out	1,540,490
All Other Expenditures & Requirements	660,210
<b>TOTAL BANDON DUNES ASSESSMENT FUND APPROPRIATIONS</b>	<b>2,200,700</b>

RADIO COMMUNICATIONS SYSTEM FUND

Materials & Services	597,768
Capital Outlay	140,000
Debt Service	917,749
<b>TOTAL RADIO COMMUNICATIONS SYSTEM FUND APPROPRIATIONS</b>	<b>1,655,517</b>

CHARLESTON TRANSIENT LODGING TAX FUND

Materials & Services	60,200
Transfers Out	125,000
All Other Expenditures & Requirements	350,000
<b>TOTAL CHARLESTON TLT FUND APPROPRIATIONS</b>	<b>535,200</b>

OPIOID SETTLEMENT FUND

Materials & Services	910,000
<b>TOTAL OPIOID SETTLEMENT FUND APPROPRIATIONS</b>	<b>910,000</b>

PUBLIC SAFETY FUND

Sheriff's Department:	██████████
Jail Division	9,661,783
District Attorney Department:	██████████
Prosecution Division	2,240,205
<b>TOTAL PUBLIC SAFETY FUND APPROPRIATIONS</b>	<b>11,901,988</b>

RESOLUTION 24-05-093B  
SCHEDULE OF APPROPRIATIONS FOR ADOPTION  
Exhibit 'A'

PL 110-343 TITLE III FUND		
Materials & Services		63,070
Capital Outlay		300,000
TOTAL PL 110-343 TITLE III FUND APPROPRIATIONS		363,070

COUNTY FOREST FUND		
Personnel Services		618,534
Materials & Services		848,898
Capital Outlay		282,500
Transfer Out		3,364,219
Operating Contingency		2,308,577
TOTAL COUNTY FOREST FUND APPROPRIATIONS		7,422,728

ADMINISTRATIVE GRANT FUND		
Materials & Services		938,512
Capital Outlay		47,291
TOTAL ADMINISTRATIVE GRANT FUND APPROPRIATIONS		985,803

COUNTY SCHOOL FUND		
All Other Expenditures & Requirements		216,500
TOTAL COUNTY SCHOOL FUND APPROPRIATIONS		216,500

LIBRARY SERVICE DISTRICT FUND		
Materials & Services		4,576,825
TOTAL LIBRARY SERVICE DISTRICT FUND APPROPRIATIONS		4,576,825

4-H SERVICE DISTRICT FUND		
Materials & Services		586,200
Operating Contingency		123,595
TOTAL 4-H SERVICE DISTRICT FUND APPROPRIATIONS		709,795

FOOT PATHS & BICYCLE TRAILS FUND		
Materials & Services		30,000
Capital Outlay		955,000
TOTAL FOOT PATHS & BICYCLE TRAILS FUND APPROPRIATIONS		985,000

COUNTY FAMILY MEDIATION FUND		
Materials & Services		279,399
TOTAL COUNTY FAMILY MEDIATION FUND APPROPRIATIONS		279,399

RESOLUTION 24-05-093B  
 SCHEDULE OF APPROPRIATIONS FOR ADOPTION  
 Exhibit 'A'

911/DISPATCH FUND

Sheriff's Department:	
Dispatch Division	1,016,918
PSAP Division	633,199
Miscellaneous Non-Departmental:	
Transfer Out	7,511
All Other Expenditures & Requirements	104,385
TOTAL 911/DISPATCH FUND APPROPRIATIONS	1,762,013

COUNTY CLERK RECORDS FUND

Materials & Services	35,671
Capital Outlay	20,000
Operating Contingency	21,033
TOTAL COUNTY CLERK RECORDS FUND APPROPRIATIONS	76,704

LAND CORNER PRESERVATION FUND

Personnel Services	66,161
Materials & Services	12,219
Debt Service	2,420
Operating Contingency	
TOTAL LAND CORNER PRESERVATION FUND APPROPRIATIONS	80,800

RECORDS MANAGEMENT SYSTEM BOARD FUND

Materials & Services	42,151
TOTAL RECORDS MGMT SYS BOARD FUND APPROPRIATIONS	42,151

AMERICAN RESCUE PLAN FUND

Materials & Services	1,175,000
Capital Outlay	500,000
TOTAL AMERICAN RESCUE PLAN FUND APPROPRIATIONS	1,675,000

COUNTY FOREST RESERVE FUND

Capital Outlay	1,601,528
TOTAL COUNTY FOREST RESERVE FUND APPROPRIATIONS	1,601,528

DISPATCH EQUIPMENT RESERVE FUND

Capital Outlay	46,560
TOTAL DISPATCH EQUIPMENT RESERVE FUND APPROPRIATIONS	46,560

HEALTH & WELLNESS RESERVE FUND

Materials & Services	500,000
Capital Outlay	910,000
TOTAL HEALTH & WELLNESS RESERVE FUND APPROPRIATIONS	1,410,000

RESOLUTION 24-05-093B  
 SCHEDULE OF APPROPRIATIONS FOR ADOPTION  
 Exhibit 'A'

COOS COUNTY FAIR FUND

Personnel Services	118,786
Materials & Services	603,970
Capital Outlay	272,222
Debt Service	5,598
Operating Contingency	105,248
TOTAL COOS COUNTY FAIR FUND APPROPRIATIONS	1,105,824

WASTE DISPOSAL FUND

Solid Waste Department:	██████████
Disposal Operations Division	6,310,522
Closure/Post-Closure Division	195,686
Waste Miscellaneous Non-Departmental:	██████████
Transfers Out	200,000
Operating Contingency	132,064
TOTAL WASTE DISPOSAL FUND APPROPRIATIONS	6,838,272

WASTE DISPOSAL RESERVE FUND

Transfers Out	195,686
Operating Contingency	201,203
TOTAL WASTE DISPOSAL RESERVE FUND APPROPRIATIONS	396,889

HOUSEHOLD HAZARDOUS WASTE FUND

Personnel Services	24,677
Materials & Services	256,412
Capital Outlay	50,000
Operating Contingency	151,628
TOTAL HOUSEHOLD HAZARDOUS WASTE FUND APPROPRIATIONS	482,717

GAS PIPELINE CONSTRUCTION FUND

Materials & Services	455,000
Capital Outlay	795,000
TOTAL GAS LINE CONSTRUCTION FUND APPROPRIATIONS	1,250,000

TOTAL APPROPRIATIONS, ALL FUNDS	138,772,109
TOTAL UNAPPROPRIATED AND RESERVE AMOUNTS, ALL FUNDS	14,968,008
TOTAL ADOPTED BUDGET	153,740,117

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Intergovernmental Agreement with Coos Bay School District

**Department:** Coos Health & Wellness      **Requested Agenda Date:** 6/18/2024

**Contact Person:** Mike Rowley      **Phone/Ext.:** 541-266-6700

**Background and description of need or problem:** Four FTE behavioral health school-based therapists will work on-site within the Coos Bay school district. Total annual compensation to Coos County is \$166,666.00.

**Funding Source:** Behavioral Health

**Requested Action:** Board to approve Intergovernmental Agreement with Coos Bay school district and authorize department head, Mike Rowley to sign.

Date: 6/3/2024

Signature of Dept. Head: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing? Patricia Crawford

County Counsel CT

Treasurer 

Human Resources \_\_\_\_\_

## CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: \_\_\_\_\_ (complete after filing)      Contract/Agreement/Grant No.: \_\_\_\_\_ (if applicable)

Name/Agency Name and Address: Coos Bay School District #9, 1255 Hemlock, Coos Bay, OR 97420

Contact Person: Brian Gardner      Phone No: 541-267-3104      Email: BrianG@coos-bay.k12.or.us

Amount of Contract/Grant Award: \$ 166,666.00 per year

Payment Terms: \$16,666.60 monthly (10 months per year) (state lump sum or amount and time of payments)

Effective Date: 9/1/2024 Start Date: \_\_\_\_\_ (if different from effective date, i.e. retroactive / prospective date)

End Date: 06/30/2026 (if known)

County Department and Employee Responsible for Performance: Coos Health & Wellness, Mike Rowley, Director.

Description: Four FTE behavioral health school-based therapists working on-site within the Coos Bay school district. Total annual cost to District is one hundred, sixty-six thousand, six hundred sixty-six dollars payable in ten (10) monthly payments of sixteen thousand, six hundred, sixty-six dollars and sixty cents paid to the County each school year.

Staff Requirements:  New  Existing  Subcontract

Will unemployment cost be incurred?  Yes  No

### FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education  
11.xxx Dept. of Commerce      16.xxx USDOJ      39.xxx General Svs. Admin.      83.xxx FEMA      93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal

Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

### PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

**Method of Selection:**

- Bid       None  
 Quote       Other \_\_\_\_\_  
 Proposal

**Type of Contract:**

- New (complete sections below)  
 Renewal (no need to complete sections below)  
 Modification (no need to complete sections below)

**Type of Contract:**

**Goods and Services - If Not Using Bid or Proposal, Mark Exemption:**

- Under \$10,000  
 Under \$50,000 for Quotes  
 Under \$150,000 & Approval from Board for Quotes  
 Sole Source  
 Contract with Public Agency

- Equipment Maintenance  
 Office Supplies  
 Used Vehicles  
 State Purchasing  
 Other \_\_\_\_\_

**Public Improvement - If Not Using Bid, Mark Exemption:**

- Under \$5,000  
 Under \$50,000 for Quotes  
 Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board  
 Other \_\_\_\_\_

**Personal Services Contract - If Not Using Proposal, Mark Exemption:**

- Under \$50,000  
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800?  Yes  No

Certificate of insurance required?  Yes  No

Date Approved by BOC: \_\_\_\_\_

Reviewed by Counsel: CT



BOC only: \_\_\_\_\_  
 Consent Agenda \_\_\_\_\_  
 Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Contract with South Coast Regional Early Learning Hub (SCREL)

**Department:** Coos Health & Wellness

**Requested Agenda Date:** 6/18/2024

**Contact Person:** Mike Rowley

**Phone/Ext.:** 541-266-6700

**Background and description of need or problem:** Coos Health & Wellness received \$6,825.00 in grant funds from the South Coast Regional Early Learning Hub (SCREL) for The Safer Homes Project to provide needed safety devices in the home for low income participants in Home Visiting and WIC programs.

**Funding Source:** South Coast Regional Early Learning Hub (SCREL)

**Requested Action:** Board to approve contract with South Coast Regional Early Learning Hub and authorize department head, Mike Rowley to docusign.

Date: 6/4/2024

Signature of Dept. Head: \_\_\_\_\_

Mike Rowley

Digitally signed by Mike Rowley  
 DN: cn=Mike Rowley, o=Coos Health & Wellness, ou,  
 email=mike.rowley@chr.coos.or.us, c=US  
 Date: 2024.06.04 09:29:23 -0700

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing? Holly Boardman

County Counsel CT \_\_\_\_\_

Treasurer NS \_\_\_\_\_

Human Resources \_\_\_\_\_

5F

**CONTRACT / GRANT SUMMARY FORM**

Clerk's CJ No.: \_\_\_\_\_ (complete after filing) Contract/Agreement/Grant No.: 23047(if applicable)

Name/Agency Name and Address: South Coast Regional Early Learning Hub, P.O. Box 415, Coos Bay Or, 97420

Contact Person: Charlotte Carver Phone No: 510-684-5745 Email: ccarver@screlhub.com

Amount of Contract/Grant Award: \$ 6,825.00

Payment Terms: quarterly amount varies (state lump sum or amount and time of payments)

Effective Date: 4/1/2024 Start Date: \_\_\_\_\_ (if different from effective date, i.e. retroactive / prospective date)

End Date: 6/30/2025 (if known)

County Department and Employee Responsible for Performance: Coos Health & Wellness, Mike Rowley, Director.

Description: grant for the Safer Homes Project with Home Visiting and WIC, maximum amount payable to CH&W is six thousand, eight hundred twenty five dollars (\$6,825.00)

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

**FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education
- 11.xxx Dept. of Commerce    16.xxx USDOJ    39.xxx General Svs. Admin.    83.xxx FEMA    93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal

Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

**PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)**

Method of Selection:

- Bid                       None
- Quote                     Other \_\_\_\_\_
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other \_\_\_\_\_

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
- Under \$50,000 for Quotes
- Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
- Other \_\_\_\_\_

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: \_\_\_\_\_

Reviewed by Counsel: CT

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Request BOC approval to repair our CAT Grader NTE \$35,000 \$46,500.

**Department:** Road

**Requested Agenda Date:** ~~3/16/24~~<sup>4</sup> 6/18/24

**Contact Person:** Paul


**Phone/Ext.:** 7664

**Background and description of need or problem:** Our current 2007 CAT Grader #321 needed a Transmission Repair and we originally got approval NTE \$35,000 with Peterson CAT. Additional work (Oil Cooler, AC dryer, hoses and lines) was required during the repair totaling another \$11,399.41. We are requesting approval to pay the additional invoices for a new NTE \$46,500.

**Funding Source:** 003-2702-431.60-11 Major Repair & Improvement

**Requested Action:** Request BOC approval to repair our CAT Grader NTE \$35,000 \$46,500

Date: 6/10/24

Signature of Dept. Head: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer 

Human Resources \_\_\_\_\_

**PETERSON CAT- GRADER REPAIR**

BOC APPROVAL 3/16/24 - NTE 35,000

**TRANSMISSION REPAIR**

<u>Date</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Balance</u>	
5/24/2024	520030253	\$ 33,828.12	\$ 1,171.88	Transmission Repair
5/24/2024	520030254	\$ 9,348.07	\$ (8,176.19)	Oil Cooler, AC Dryer, Sensor
5/24/2024	520030255	\$ 3,223.22	\$ (11,399.41)	New Lines, Hoses
		<b>Total</b>	<b>\$ 46,399.41</b>	

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Order for sale of real property pursuant to ORS Chapter 271

**Department:** Counsel

**Requested Agenda Date:** 06/18/2024

**Contact Person:** Colton Totland

**Phone/Ext.:** 7690

**Background and description of need or problem:** Order 24-06-021L would allow two former properties of the Bob Belloni Boys Ranch to be sold in accordance with ORS Chapter 271. This would allow these properties to be marketed/sold as deemed appropriate by the Board, rather than going through an auction process as set forth in ORS Chapter 275.

**Funding Source:** N/A

**Requested Action:** Approve and sign Order 24-06-021L authorizing the sale of real property pursuant to ORS Chapter 271.

Date: 06/10/2024

Signature of Dept. Head: Colton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline**. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

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1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4  
5 In the Matter of Authorizing the Sale of Certain County Real ) ORDER  
Property Pursuant to ORS Chapter 271 } 24-06-021L  
6

7 NOW BEFORE THE Board of Commissioners sitting for the transaction of County  
8 business on the 5<sup>th</sup> day of January, 2020, is the matter of the authorizing the sale of certain  
9 County owned real property (hereinafter the "Property") pursuant to ORS Chapter 271;

10 WHEREAS, the County desires to sell the Property, identified by Coos County  
11 Assessor's Office Tax Account Numbers 542303, 5073600, 5093700, 5090300, and 5070400,  
12 and conveyed to the County by deed recorded in the Deed Records of Coos County at 2023-  
13 05563;

14 WHEREAS, the County hereby determines, pursuant to ORS 275.030, that it is in the  
15 best interest of the County to alienate, sell, or convey the above-described Property;

16 WHEREAS, ORS 275.030(2) authorizes the County to sell real property not acquired by  
17 tax foreclosure as provided in ORS Chapter 271 whenever a public auction sale under ORS  
18 Chapter 275 is considered not in the best interest of the county;

19 WHEREAS, ORS 271.310(1) authorizes the County to sell real property not needed for  
20 public use directly to a "government body or private individual or corporation," and that the  
21 consideration for such a conveyance may be cash, real property, or both;

22 AND IT APPEARING to the Board that the Property was not acquired by tax  
23 foreclosure, is not needed for public use, and that a sale as authorized by ORS Chapter 271 will  
24 result in a more efficient disposition of the Property by allowing the County to more effectively  
25 market the Property for sale to interested buyers;

26 NOW, THEREFORE, IT IS HEREBY ORDERED that the Board finds that it is not in  
27 the best interest of the public to convey the Property by means of a public sale under ORS  
Chapter 275 and that any sale of the Property shall be conducted pursuant to ORS Chapter 271.

[signatures below]

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** List for sale the former Bob Belloni Boys Ranch site, Account #542303.

**Department:** Land Agent

**Requested Agenda Date:** 6/18/2024

**Contact Person:** Cole Waddington


**Phone/Ext.:** 7752

**Background and description of need or problem:** It has been determined that it is in the best interest of the County to sell the former site of the Bob Belloni Boys Ranch ((58787 Hwy 101, Coos Bay, OR 97420, Account #542303), which reverted to County ownership in 2023. This property will be listed through our realtor of record, Pacific Properties, at a list price of \$995,000.00.

**Funding Source:** N/A

**Requested Action:** Request Board approve listing the former Bob Belloni Boys Ranch property, account number 542303, and authorize Land Agent to sign listing agreement.

**Date:** 06/10/2024

**Signature of Dept. Head:** 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_



### AGENDA ITEM COVERSHEET

**Agenda Item Title:** CDBG Emergency Regional Childcare Assistance Program Amendment Number 2

**Department:** Finance

**Requested Agenda Date:** June 18, 2024

**Contact Person:** Megan Simms

**Phone/Ext.:** 7730

**Background and description of need or problem:** This agreement extends the term of the grant to be through September 1, 2024 to allow for the completion of the final draw.

**Funding Sources:** Community Development Block Grant

**Requested Action:** Approve and authorize Chair to sign Amendment Number 2 for the Emergency Regional Childcare Assistance Program IA2209

**Date:** 6/11/2024

**Signature of Dept. Head:**

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline: Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filling?

**County Counsel** CT

**Treasurer** MS

**Human Resources** \_\_\_\_\_



**CONTRACT / GRANT SUMMARY FORM**

Clerk's CJ No.: \_\_\_\_\_ (complete after filing) Contract/Agreement/Grant No.: IA2209-A02(if applicable)

Name/Agency Name and Address: Oregon Infrastructure Finance Authority of the Oregon Business Development Department

Contact Person: Jeremy McVeety Phone No: 971-375-8051 Email: jeremy.mcveety@biz.oregon.gov

Amount of Contract/Grant Award: \$ 500,000

Payment Terms: Reimbursement (state lump sum or amount and time of payments)

Effective Date: upon execution Start Date: \_\_\_\_\_ (if different from effective date, i.e. retroactive / prospective date)

End Date: September 1, 2024 (if known)

County Department and Employee Responsible for Performance: Megan Simms, Finance Director

Description: CDBG - CARES ACT program for Emergency Regional Childcare Assistance ammendment extending end date

Staff Requirements:  New  Existing  Subcontract

Will unemployment cost be incurred?  Yes  No

**FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number
		100%	14.228

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education  
 11.xxx Dept. of Commerce      16.xxx USDOJ      39.xxx General Svs. Admin.      83.xxx FEMA      93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

- New                                       Renewal                                       Modification  
 Previous Amount: \$ \_\_\_\_\_                                      Original Amount: \$ 500,000  
 Previous Date: \_\_\_\_\_    Original Date: 9/29/2022

**PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is purchasing)**

Method of Selection:

- Bid                       None  
 Quote                 Other \_\_\_\_\_  
 Proposal

Type of Contract:

- New (complete sections below)  
 Renewal (no need to complete sections below)  
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000  
 Under \$50,000 for Quotes  
 Under \$150,000 & Approval from Board for Quotes  
 Sole Source  
 Contract with Public Agency

- Equipment Maintenance  
 Office Supplies  
 Used Vehicles  
 State Purchasing  
 Other \_\_\_\_\_

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000  
 Under \$50,000 for Quotes  
 Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board  
 Other \_\_\_\_\_

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000  
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800?  Yes  No

Certificate of insurance required?  Yes  No

Date Approved by BOC: \_\_\_\_\_ Reviewed by Counsel: CT

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Request the Board of Commissioners to approve and sign the contract with Helion Software, Inc.

**Department:** Tax/Assessor **Requested Agenda Date:** 6/18/2024

**Contact Person:** Megan Simms/Steve Jansen **Phone/Ext.:** 7730/7900

**Background and description of need or problem:** Requesting the Board of Commissioners to approve and sign the contract with Helion Software, Inc. for ORCATS software support services from 7/1/2024 thru 6/30/2025. This is a sole source procurement under ORS 279B.075(2)(a).

**Funding Source:** Tax Dept/Assessor

**Requested Action:** Requesting the Board of Commissioners to approve and sign the contract with Helion Software, Inc. for ORCATS software support services from 7/1/2024 thru 6/30/2025 and adopt sole source findings.

Date: 6/3/2024 Signature of Dept. Head: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer 

Human Resources \_\_\_\_\_





## COOS COUNTY FINANCE/TAX OFFICE

250 No. Baxter Street, Coquille, Oregon 97423

(541) 396-7725

FAX (541) 396-1027 / TDD (800) 735-2900

treasurer@co.coos.or.us

KATIE FJELD  
Senior Accountant

MEGAN SIMMS  
Finance Director

KATI TURNER  
Senior Accountant

May 30, 2024

Commissioners,

This is a sole source procurement under ORS 279B.075(2)(a) – A consortium of counties worked with the Helion to develop a complete property assessment and tax project software program addressing all their needs. Helion is the company that offers the compatible services for the efficient utilization of existing County services.

Thank you,

Megan Simms

Finance Director/Tax Collector



BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Declare Equipment #16222, 16223, 165027, 165028 Surplus and approve to donate to Jackson County Sheriff's Office

**Department:** Coos County Sheriff's Office **Requested Agenda Date:** June 18, 2024

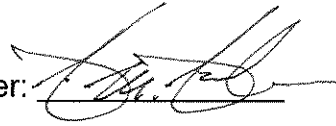
**Contact Person:** Cpt. Sean Sanborn **Phone/Ext.:** 541-396-7874

**Background and description of need or problem:**

*Dunes*  
The Coos County Sheriff's Office off road division owns four 2009 Beta motorcycles. The vehicles are no longer being used as no one is trained in the safe use of them in an off road environment and due to the inherent safety hazards which are associated with these types of vehicles in an off road setting. The Jackson County Sheriff's Office has expressed a need, use and interest in the use of these vehicles.

**Funding Source:** N/A

**Requested Action:** Declare Equipment numbers 16222, 16223, 165027 and 165028 surplus equipment and approve donation to the Jackson County Sheriff's Office.

Date: 5/30/2024 Signature of Criminal Division Commander: 

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Payment of CCSO Fuel Bill

**Department:** Coos County Sheriff's Office **Requested Agenda Date:** June 18, 2024

**Contact Person:** Cpt. Sean Sanborn **Phone/Ext.:** 541-396-7874

**Background and description of need or problem:**

At the end of January of 2024, the Coos County Sheriff's Office received notice that County Commission permission was needed to pay our month-to-month fuel bill. Annually, The Sheriff's Office pays between \$16,000 to \$25,000 per month to cover the cost of fuel. Fuel costs have gone up due to employees attending required training as well as other factors. The Coos County Sheriff's Office is requesting Departmental Spending Authority to pay our fuel bill in an amount not to exceed \$30,000

**Funding Source:** Vehicle Expense 32-13

**Requested Action:** Board to approve spending authority not to exceed \$30,000 in order to pay the Coos County Sheriff's Office fuel bill for the month of June.

Date: April 1, 2024 Signature of Criminal Division Commander: \_\_\_\_\_



For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT \_\_\_\_\_

Treasurer MRS \_\_\_\_\_

Human Resources \_\_\_\_\_

5M

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Resolution # 24-06-097B Transfer of Appropriations

**Department:** Surveyor

**Requested Agenda Date:** 06/18/24

**Contact Person:** Mike Dado

**Phone/Ext.:** 7586

**Background and description of need or problem:** Due to a shortage in the Land Corner Preservation Fund more payroll expenses than expected need to come out of the General Fund.

**Funding Source:**

**Requested Action:** Approve and Sign Resolution # 24-06-097B

**Date:** 06/10/24

**Signature of Dept. Head:** 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline**. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel \_\_\_\_\_

Treasurer  \_\_\_\_\_

Human Resources \_\_\_\_\_

5N

1 BOARD OF COMMISSIONERS  
2 COUNTY OF COOS  
3 STATE OF OREGON

4 In the Matter of a Transfer of Expenditure )  
5 Appropriations in the Amount of \$45,470 ) RESOLUTION  
6 Within the General Fund ) 24-06-097B

7 NOW BEFORE THE BOARD OF COMMISSIONERS sitting for the transaction of  
8 County business at a meeting on June 18, 2024, is the matter of a transfer of appropriations in  
9 the amount of \$45,470,

10 WHEREAS, the reason, need and purpose of the request for transfer of expenditure  
11 appropriations is for the unexpected increased costs in Personnel Services due to lower than  
12 revenue in the Land Corner Preservation Fund.

13 WHEREAS, a transfer of expenditure appropriations would be allowable according to  
14 O.R.S. 294.463 as expenditures were not anticipated during the preparation of the current  
15 fiscal year's budget;

16 NOW, THEREFORE, BE IT RESOLVED that the transfer of appropriations be approved  
17 and be transferred between the categories and amount as shown below:

18 001 GENERAL FUND

19 From:  
20 9900 – Miscellaneous Department  
21 Transfers & Other  
22 699.99-96 Operating Contingency \$ 45,470

23 To:  
24 1900 – Surveyor Department  
25 Personnel Services  
26 415.10-01 Regular Wages 32,000  
27 415.10-07 Miscellaneous Income 100  
28 415.15-01 FICA 1,850  
415.15-02 PERS 8,600  
415.15-03 Insurance Benefits 2,900  
415.15-04 Workers' Compensation 20  
\$ 45,470



BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Approval of Intergovernmental Agreement #6526, Amendment #1 between the State of Oregon/DOC and Coos County.

**Department:** Community Corrections      **Requested Agenda Date:** <sup>18</sup> 06/04/2024

**Contact Person:** Mike Crim, Director      **Phone/Ext.:** 541-396-7703

**Background and description of need or problem:** Approval of Agreement #6525, Amendment #1 is for HB5204. This gives Coos County an additional \$314,815 of funding for the 2023-2025 Community Corrections Budget.

**Funding Source:** State of Oregon DOC/Grant in Aid

**Requested Action:** Approval of Intergovernmental Agreement #6526, Amendment #1 between the State of Oregon/DOC and Coos County;

*Authorize Chair to Sign*

Date: 5/28/24

Signature of Dept. Head: *Kelly Shuman for me*

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

**CONTRACT / GRANT SUMMARY FORM**

Clerk's CJ No.: \_\_\_\_\_ (complete after filing) Contract/Agreement/Grant No.: \_\_\_\_\_ (if applicable)

Name/Agency Name and Address: State of Oregon, 2575 Center Street NE, Salem, OR 97301

Contact Person: Eric McDowell, Contracts Officer Phone No: 971-375-7783 Email: Eric.S.McDowell@doc.State.or.us

Amount of Contract/Grant Award: \$ 314,815 additional

Payment Terms: Quarterly (state lump sum or amount and time of payments)

Effective Date: 07/01/23 Start Date: 07/01/23 (if different from effective date, i.e. retroactive / prospective date)

End Date: 06/30/2025 (if known)

County Department and Employee Responsible for Performance: Mike Crim, Director 541-396-7703

Description: 2023-2025 Intergovernmental Agreement #6526, Ammendment #1 to provide Correctional Services in Coos County within the required by ORS 423-475 to 423-565. The above additional funds were approved in the short session for DOC and the \$314,815 is Coos County Community Corrections portion. The original amount awarded was \$4,850,116 for 23-25. This would make the combined total \$5,164,931 for 23-25..

Staff Requirements:  New  Existing  Subcontract

Will unemployment cost be incurred?  Yes  No

**FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number
100			

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education
- 11.xxx Dept. of Commerce      16.xxx USDOJ      39.xxx General Svs. Admin.      83.xxx FEMA      93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

- New       Renewal       Modification
- Previous Amount: \$      Original Amount: \$
- Previous Date:      Original Date:

**PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)**

Method of Selection:

- Bid       None
- Quote       Other \_\_\_\_\_
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other \_\_\_\_\_

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
- Under \$50,000 for Quotes
- Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
- Other \_\_\_\_\_

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Transfer of Appropriation for Community Corrections. *Resolution 24-06-0910B*

**Department:** Community Corrections      **Requested Agenda Date:** 06/18/2024

**Contact Person:** Mike Crim, Director      **Phone/Ext.:** 396-7703

**Background and description of need or problem:** Funds came in higher than what was budgeted for year. Need to transfer \$1,604.

**Funding Source:** State of Oregon/DOC/Criminal Fines

**Requested Action:** ~~Transfer of Appropriation to move \$1,604 from \$5,000 Equipment to cover transfer of funds to General Fund.~~ *Approve and Sign Resolution 24-06-0910B*

Date: *6/10/24*      Signature of Dept. Head: *Key Chunn for me*

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel \_\_\_\_\_

Treasurer *MS* \_\_\_\_\_

Human Resources \_\_\_\_\_

1 BOARD OF COMMISSIONERS  
2 COUNTY OF COOS  
3 STATE OF OREGON

4 In the Matter of a Transfer of Expenditure )  
5 Appropriations in the Amount of \$1,604 ) RESOLUTION  
6 Within the Community Corrections Fund ) 24-06-096B

7 NOW BEFORE THE BOARD OF COMMISSIONERS sitting for the transaction of  
8 County business at a meeting on June 18, 2024, is the matter of a transfer of appropriations in  
9 the amount of \$1,604,

10 WHEREAS, the reason, need and purpose of the request for transfer of expenditure  
11 appropriations is for the need to passthrough unexpected additional funds.

12 WHEREAS, a transfer of expenditure appropriations would be allowable according to  
13 O.R.S. 294.463 as expenditures were not anticipated during the preparation of the current  
14 fiscal year's budget;

15 NOW, THEREFORE, BE IT RESOLVED that the transfer of appropriations be approved  
16 and be transferred between the categories and amount as shown below:

17 011 COMMUNITY CORRECTIONS FUND  
18 2400 – Community Corrections

19 From:

20 Materials & Services  
21 423.22-27 <\$5000 Equipment \$ 1,604

22 To:

23 Transfers & Other  
24 423.90-01 General Fund \$ 1,604

25 Dated this \_\_\_\_\_ day of June 2024.

26 BOARD OF COMMISSIONERS

27 \_\_\_\_\_  
28 Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

29 Prepared by:

30   
31 \_\_\_\_\_  
32 Budget Office

BOC only: Consent Agenda _____
Regular Agenda _____

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Request approval of IGA 14812 nka 14812a with Oregon Youth Authority for increasing individual expunction reimbursement and authorize chair to sign.

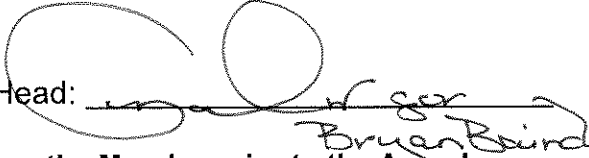
**Department:** Juvenile Department      **Requested Agenda Date:** 06/18/2024

**Contact Person:** Bryan Baird/Jena Gardner      **Phone/Ext.:** 396-7883 / 396-7882

**Background and description of need or problem:**  
Oregon Youth Authority has increased the reimbursement amount of mandated expunctions through SB 575 and SB 519 from \$206.15 to \$257.70 per qualified expunctions.

**Funding Source:** State of Oregon/Oregon Youth Authority

**Requested Action:** Request approval of IGA 14812 nka 14812a with Oregon Youth Authority for increasing individual expunction reimbursement, authorize chair to sign, ~~and return contract to the juvenile department.~~

Date: \_\_\_\_\_ Signature of Dept. Head: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT \_\_\_\_\_

Treasurer MS \_\_\_\_\_

Human Resources \_\_\_\_\_

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: \_\_\_\_\_ (complete after filing) Contract/Agreement/Grant No.: 14812 nka 14812a

(if applicable)

Name/Agency Name and Address: Oregon Youth Authority 530 Center Street, NE, Suite 500, Salem, OR 97301

Contact Person: Susanna Ramus, Contract Specialist Phone No: 971-301-0918 Email: susanna.ramus@oya.oregon.gov

Amount of Contract/Grant Award: \$ 92,768.30

Payment Terms: \$257.70 (state lump sum or amount and time of payments)

Effective Date: 01/02/2024 Start Date: \_\_\_\_\_ (if different from effective date, i.e. retroactive / prospective date)

End Date: 12/31/2025 (if known)

County Department and Employee Responsible for Performance: Bryan Baird, Director

Description: SB575 and SB519 Juvenile Expunctions, increasing the reimbursement amount of individual expunctions.

Staff Requirements: [ ] New [x] Existing [ ] Subcontract

Will unemployment cost be incurred? [ ] Yes [x] No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

Table with 4 columns: STATE %, OTHER %, FEDERAL % (CFDA # Required), Catalog of Federal Domestic Asst. \*(CFDA) Number

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

[ ] New [x] Renewal [ ] Modification
Previous Amount: \$ 47,414.50 Original Amount: \$
Previous Date: 01/18/2022 Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- [ ] Bid [ ] None
[ ] Quote [ ] Other \_\_\_\_\_
[ ] Proposal

Type of Contract:

- [ ] New (complete sections below)
[ ] Renewal (no need to complete sections below)
[ ] Modification (no need to complete sections below)

Type of Contract:

[ ] Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- [ ] Under \$10,000
[ ] Under \$50,000 for Quotes
[ ] Under \$150,000 & Approval from Board for Quotes
[ ] Sole Source
[ ] Contract with Public Agency

- [ ] Equipment Maintenance
[ ] Office Supplies
[ ] Used Vehicles
[ ] State Purchasing
[ ] Other \_\_\_\_\_

[ ] Public Improvement - If Not Using Bid, Mark Exemption:

- [ ] Under \$5,000
[ ] Under \$50,000 for Quotes
[ ] Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- [ ] Alternative Contracting Method Approved by Board
[ ] Other \_\_\_\_\_

[ ] Personal Services Contract - If Not Using Proposal, Mark Exemption:

- [ ] Under \$50,000
[ ] Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? [ ] Yes [x] No

Certificate of insurance required? [ ] Yes [x] No



BOC only  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Sign partition plat of property on Lower Four Mile Lane

**Department:** Counsel

**Requested Agenda Date:** 06/18/2024

**Contact Person:** Colton Totland

**Phone/Ext.:** 7690

**Background and description of need or problem:** The County recently applied for and received approval for a partition of property located on Lower Four Mile Lane. The partition of the property, specifically T29S R15W S35C Tax Lot 1300, divides the property into three separate parcels. The final partition plat requires a signature from someone on behalf of the County and was drafted for County Counsel to sign.

**Funding Source:** N/A

**Requested Action:** Accept the final partition plat for County property, identified as T29S R15W S35C Tax Lot 1300, and authorize County Counsel to sign.

Date: 06/10/2024

Signature of Dept. Head: Colton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_



# FINAL PARTITION PLAT

SE 1/4 of the SW 1/4 of SECTION 35, TOWNSHIP 29 SOUTH, RANGE 15 WEST W.M.,  
COOS COUNTY, OREGON 1295 R5W S35C Tax Lot 1300

PREPARED FOR:  
COOS COUNTY BOARD OF COMMISSIONERS  
225 NORTH ADAMS STREET  
COQUILLE, OR 97423

BASES OF BEARING  
S 89°41'09" E 1320.27' rec. C539B51  
S 89°41'09" E 1520.19' MEAS.  
N 89°41'09" W 1182.76'

radius: 72.31'  
chord: 9246.95'  
length: 118.36'  
chord: N43°29'29"E  
125.99'

① The small triangular portion of Parcel 1 has dimensions of N3°28'00"W-81.22', thence S89°41'09"E-26.58', with a long chord of 514.592'W-83.71', a radius of 132.31' and an arc length of 85.24'

## PARCEL 1. 12.1 acres

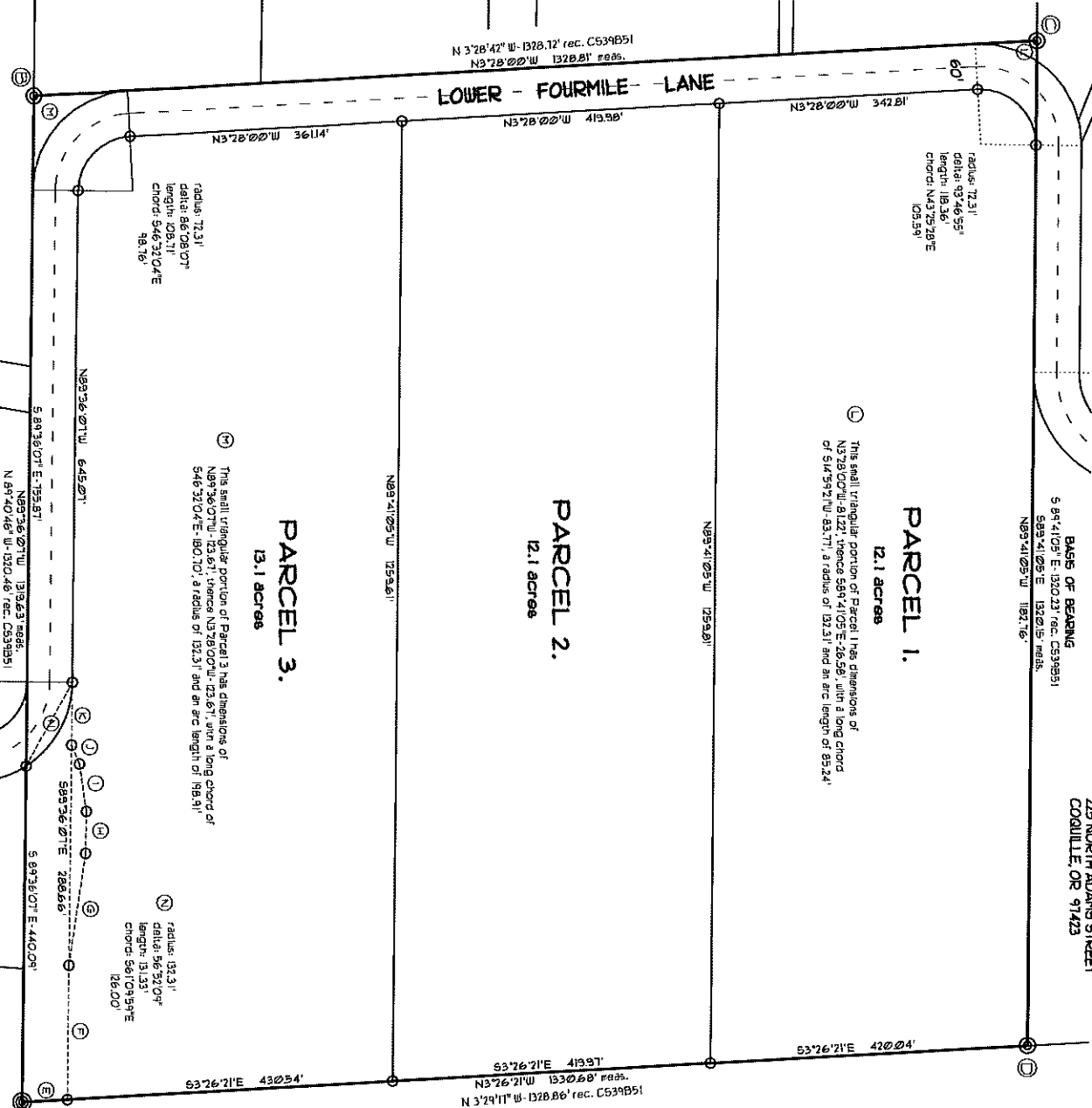
## PARCEL 2. 12.1 acres

## PARCEL 3. 13.1 acres

② The small triangular portion of Parcel 3 has dimensions of N89°36'07"W-123.61', thence N3°28'00"W-123.61', with a long chord of 546.3204'E-180.10', a radius of 132.31' and an arc length of 116.91'

radius: 72.31'  
chord: 86708.07'  
length: 108.11'  
chord: S46°32'04"E  
48.76'

③ radius: 132.31'  
chord: 56709.94'E  
length: 131.33'  
chord: S61°07'19"E  
126.00'



INDIVIDUALS PRESENT  
KYLE SEALS  
KEES COLVIN  
MICHAEL L. DAVO  
LINDA T. DAVO  
CAROL RANGER 2  
ANTOCCIO CIVIL 3D 2028

- EASEMENT LINE**
- ④ NORTH 3°26'21" WEST - 60.13'
  - ⑤ NORTH 89°36'07" WEST - 175.71'
  - ⑥ NORTH 81°26'28" WEST - 148.00'
  - ⑦ NORTH 89°16'51" WEST - 55.00'
  - ⑧ SOUTH 81°29'12" WEST - 69.00'
  - ⑨ SOUTH 67°11'36" WEST - 271.00'
  - ⑩ NORTH 89°36'07" WEST - 82.30'

- LEGEND**
- ① INITIAL POINT
  - ② FOUND MONUMENT (as noted)
  - ③ FOUND MONUMENT (as noted)
  - SET 5/8" x 30" IRON ROD w/ YELLOW PLASTIC CAP
  - COOS COUNTY SURVEYOR

**NARRATIVE:**  
THE PURPOSE OF THIS SURVEY WAS TO DIVIDE THE PARENT PROPERTY INTO THREE PARCELS. THE FOUR CORNERS OF SAID PARENT PROPERTY WERE FOUND AND RECORDED IN EACH OF SECTIONS 35 AND 36 AT THE NE AND NW CORNERS, SECTIONS 35 AND 36, R5W, S35C, FROM C539B51, L. PRAHAR FEB. 1981 WHICH WERE BASED ON SOLAR OBSERVATION. THE THREE PARCELS WERE DIVIDED PROPORTIONATELY, PARCEL 3 BEING SLIGHTLY LARGER DUE TO THE BURDEN OF THE ACCESS EASEMENT AS WELL AS A SUBSTANTIAL AMOUNT OF LOWER FOURMILE LANE. PARENT PROPERTY PER COOS COUNTY DOCUMENT BOOK 109 PAGE 963.

**CORNER MONUMENTS PARENT PARCEL**

- ① FOUND 5/8" IRON ROD  
C539B51 L. PRAHAR  
1/4 CORNER SECTION 35  
AND 1305-R5W-SEC.02
- ② FOUND 5/8" IRON ROD  
C539B51 L. PRAHAR  
AT SW 1/4 CORNER  
1295-R5W-SEC.35
- ③ FOUND 5/8" IRON ROD  
C539B51 L. PRAHAR  
AT SW 1/4 CORNER  
1295-R5W-SEC.35
- ④ FOUND 5/8" IRON ROD  
C539B51 L. PRAHAR  
AT SW 1/4 CORNER  
1295-R5W-SEC.35

- REFERENCE**
- C539B51 L. PRAHAR FEB. 1981
  - C539B46 L. PRAHAR OCT. 1979
  - C539B53 ROBT. WADE DEC. 1982

REGISTERED PROFESSIONAL LAND SURVEYOR  
O R E G O N  
MICHAEL L. DAVO  
12.6.61  
RENEWED 12-31-25

COOS COUNTY SURVEYOR  
COOS COUNTY COURTHOUSE  
250 N. BAXTER  
COQUILLE, OR 97423

Phone: (541) 396-7895  
E-mail: coosland@cooscountyor.us

# FINAL PARTITION PLAT

SE 1/4 of the SW 1/4 of SECTION 35, TOWNSHIP 29 SOUTH, RANGE 15 WEST W.M.,  
COOS COUNTY, OREGON T296 R15W S35C Tax Lot 1300

PREPARED FOR:  
COOS COUNTY BOARD OF COMMISSIONERS  
225 NORTH ADAMS STREET  
COQUILLE, OR 97423

SURVEYOR'S CERTIFICATE  
I, MICHAEL DAVID PROFFER, PROFESSIONAL LAND SURVEYOR OF OREGON, 17661 DO STATE THAT THIS COOS COUNTY SURVEYOR'S PLAT WAS PREPARED WITH PROPER INSTRUMENTS, THE LAND BEING SURVEYED IN THIS PARTITION PLAT IN ACCORDANCE WITH O.R.S. CHAPTER 92 AND THE BOUNDARY OF SAID PLAT BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE 5/8" IRON ROD PER CS39893, ROBERT WILDE WHICH MARKS THE 1/4 CORNER COMMON TO SECTION 35, T29S, R15W AND SECTION 2, T30S, R15W, COOS COUNTY, OREGON, THENCE ALONG THE SOUTH LINE OF SAID SECTION 35, NORTH 89°36'07" WEST FOR A DISTANCE OF 318.63 FEET TO A 5/8" IRON ROD FOUND AT THE WEST 1/8 CORNER ON SAID LINE PER CS39846, L. PRAYAR, THENCE ALONG THE EAST LINE OF GOVERNMENT LOT 4, NORTH 328°00' WEST FOR A DISTANCE OF 828.81 FEET TO A 5/8" IRON ROD FOUND AT THE SW 1/8 CORNER PER CS39891, L. PRAYAR, THENCE SOUTH 89°41'09" EAST FOR A DISTANCE OF 320.15 FEET TO A 5/8" IRON ROD FOUND AT THE CS 1/8 CORNER PER CS39851, L. PRAYAR, THENCE ALONG THE CENTER 1/4 SECTION LINE, SOUTH 3°36'21" EAST FOR A DISTANCE OF 280.66 FEET BACK TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THE 60 FOOT WIDE DEDICATED PUBLIC ROAD, KNOWN AS LOWER FOLKLETT LANE AS DESCRIBED IN COOS COUNTY DOCUMENT B1-1-0716

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

O R E G O N  
MICHAEL D. DAVID  
#22861  
RENEWED 12-31-25

COOS COUNTY SURVEYOR  
COOS COUNTY COURTHOUSE  
250 N. BAXTER  
COQUILLE, OR 97423

Phone: (541) 396-7585  
e-mail: coosurvey@cooscountyor.us

OWNER'S DECLARATION:  
KNOW ALL MEN BY THESE PRESENTS THAT COOS COUNTY IS THE OWNER OF RECORD OF THE LANDS HEREON SHOWN AND REPRESENTED ON THE ATTACHED PARTITION PLAT AND HAS CALLED THE SAME TO BE SURVEYED AND DIVIDED INTO PARCELS AS HEREON SHOWN IN ACCORDANCE WITH O.R.S. CHAPTER 92 AND AS A CONDITION OF THE APPROVAL OF THIS PLAT:

1. THE UNDERSIGNED HEREBY AGREES TO HOLD COOS COUNTY HARMLESS FROM AND INDEMNIFY THE COUNTY FOR ANY LIABILITY FOR ANY DAMAGE WHICH MAY OCCUR TO THE UNDERSIGNED OR HIS PROPERTY OR TO ANY OTHER PERSONS OR PROPERTY WHATSOEVER AS A RESULT OF THE UNDERSIGNED'S FAILURE TO BUILD, IMPROVE OR MAINTAIN ROADS IN THIS PROPOSED AND RESULT OF THE UNDERSIGNED'S FAILURE TO BUILD, UTILITIES PER COOS COUNTY DOCUMENT #91-4-830.
2. THE PROPERTY SHOWN HEREON IS SUBJECT TO A 60 FOOT WIDE EASEMENT FOR INTEREST, EGRESS AND UTILITIES PER COOS COUNTY DOCUMENT #91-4-830.
3. COOS COUNTY HEREBY DEDICATES AN ADDITION TO THE ABOVE MENTIONED EASEMENT PER COOS COUNTY DOCUMENT #91-4-830, TO ACCOMPASS THE EXISTING DRIVEWAY AS SHOWN ON THE ATTACHED PARTITION PLAT AND DESCRIBED BELOW.

EASEMENT TO EASEMENT DOCUMENT #91-4-830  
BEGINNING AT A 5/8" IRON ROD ON THE NORTH LINE OF A 60 FOOT WIDE EASEMENT FOR INTEREST, EGRESS, AND UTILITIES PER COOS COUNTY DOCUMENT #91-4-830, SAID IRON ROD BEING NORTH 328°21" WEST, A DISTANCE OF 40.15 FEET AND NORTH 89°36'07" WEST, A DISTANCE OF 183.71 FEET FROM THE 5/8" IRON ROD PER CS39893, WIDE WHICH MARKS THE 1/4 CORNER COMMON TO SECTION 35, T29S, R15W AND SECTION 2, T30S, R15W, COOS COUNTY, OREGON, THENCE NORTH 84°08'21" WEST FOR A DISTANCE OF 148.00 FEET TO A 5/8" IRON ROD, THENCE NORTH 89°36'07" WEST FOR A DISTANCE OF 240.00 FEET TO A 5/8" IRON ROD, THENCE SOUTH 81°26'12" WEST FOR A DISTANCE OF 63.00 FEET TO A 5/8" IRON ROD, THENCE SOUTH 67°11'36" WEST FOR A DISTANCE OF 21.00 FEET TO A 5/8" IRON ROD ON THE NORTH LINE OF SAID 60 FOOT WIDE ACCESS AND UTILITY EASEMENT; POINT OF BEGINNING SAID NORTH LINE SOUTH 89°36'07" EAST FOR A DISTANCE OF 280.66 FEET BACK TO THE SAID PARCEL CONTAINING 3,495 SQUARE FEET OF LAND MORE OR LESS.

COLTON TOTLAND, COOS COUNTY COUNSEL,  
FOR AND ON BEHALF OF COOS COUNTY, DATE \_\_\_\_\_

ACKNOWLEDGEMENT  
STATE OF OREGON S.S.  
COUNTY OF COOS

BE IT KNOWN THAT ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY OF COOS COUNTY, TO ME APPEARED COLTON TOTLAND, COOS COUNTY COUNSEL, FOR AND ON BEHALF OF COOS COUNTY, TO ME PERSONALLY KNOWN TO BE THE IDENTICAL INDIVIDUAL NAMED IN AND WHO EXECUTED THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED SAME FREELY AND VOLUNTARILY, IN TESTIMONY WHEREOF, I HAVE SET MY HAND AND SEAL, THE DAY AND YEAR ABOVE WRITTEN.

NOTARY PUBLIC \_\_\_\_\_  
MY COMMISSION Expires \_\_\_\_\_

COOS COUNTY ASSESSOR'S CERTIFICATE  
I HEREBY CERTIFY THAT ALL AD VALOREM TAXES AND ALL SPECIAL ASSESSMENTS, FEES OR OTHER CHARGES REQUIRED BY LAW TO BE PAID UPON THE TAX ROLLS WHICH HAVE BECOME OR WILL BECOME A LIEU UPON THE PARCEL DURING THE TAX YEAR HAVE BEEN PAID.

STEPHEN B. JANSSEN, DATE \_\_\_\_\_  
COOS COUNTY ASSESSOR

COOS COUNTY CLERK'S CERTIFICATE  
I, JILL E. BRECKE, COUNTY CLERK OF COOS COUNTY, OREGON, HEREBY CERTIFY THAT THIS LAND PARTITION PLAT WAS RECORDED INTO THE COOS COUNTY RECORDS IN MICROFILM NO. \_\_\_\_\_ CABINET \_\_\_\_\_ PAGE \_\_\_\_\_  
RECORDED OF PLATS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

JILL E. BRECKE, DATE \_\_\_\_\_  
COOS COUNTY CLERK

COOS COUNTY SURVEYOR'S CERTIFICATE  
I HEREBY CERTIFY THAT THIS PLAT COMPLIES WITH THE REQUIREMENTS FOR ACCURACY AND COMPLETENESS PRESENT IN PARTICLES 81 AND THAT ALL REQUIREMENTS HAVE BEEN SET FORTH IN THIS ORDINANCE.

RONALD GIBNEY, DATE \_\_\_\_\_  
COOS COUNTY SURVEYOR

COOS COUNTY PLANNING DIRECTOR'S CERTIFICATE  
I HEREBY CERTIFY THAT THE PLAT PARTAINING PLAT IS IN CONFORMANCE WITH THE APPLICABLE COOS COUNTY ZONING AND LAND DEVELOPMENT ORDINANCES.

JILL SCALFE, DATE \_\_\_\_\_  
COOS COUNTY PLANNING DIRECTOR

COOS COUNTY ROADMASTER'S CERTIFICATE  
I HEREBY CERTIFY THAT THE PLAT PARTAINING PLAT IS IN CONFORMANCE WITH THE APPLICABLE COOS COUNTY ZONING AND LAND DEVELOPMENT ORDINANCES.

PAUL SLATER, DATE \_\_\_\_\_  
COOS COUNTY ROADMASTER

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Approval of 2024-2027 Collective Bargaining Agreement with Coos County Prosecuting Attorneys Association

**Department:** Counsel **Requested Agenda Date:** June 18, 2024

**Contact Person:** Colton Totland **Phone/Ext.:** 541-396-7690

**Background and description of need or problem:** The current Collective Bargaining Agreement with Coos County Prosecuting Attorneys Association expires on June 30, 2024. We are requesting that the Board approve the successor Collective Bargaining Agreement with the Association July 1, 2024 through June 30, 2027.

**Funding Source:** N/A

**Requested Action:** Board to approve and sign the Collective Bargaining Agreement between Coos County and Coos County Prosecuting Attorneys Association

Date: 6/10/2024

Signature of Dept. Head: Colton Totland

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: CT

TREASURER: MS

HUMAN RESOURCES: \_\_\_\_\_

**BOC forwards signed document to Counsel's office.**

5T



BOC only:

Consent Agenda \_\_\_\_\_

Regular Agenda \_\_\_\_\_

## AGENDA ITEM COVERSHEET

**Agenda Item Title:** Board of Commissioners Salary Reduction Directive

**Department:** BOC

**Requested Agenda Date:** 6/18/2024

**Contact Person:** Rod Taylor

**Phone/Ext.:** 7539

**Background and description of need or problem:** The County faces significant shortfalls in FY 2024/2025 which will not be addressed through a Public Safety levy. General Fund departments face possible reductions. The Commissioners should provide moral leadership through salary reductions. BOC salaries are determined by the Compensation Committee, so the BOC must request that the Compensation Committee executes a salary reduction for the Board.

**Funding Source:** N/A

**Requested Action:** Approve and sign letter from the BOC to the Compensation Committee requesting a 25% salary reduction for all Commissioners effective for FY 2024/2025.

Date: 6/12/2024

Signature of Dept. Head:



For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline**. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel \_\_\_\_\_

Treasurer \_\_\_\_\_

Human Resources \_\_\_\_\_



**BOARD OF COMMISSIONERS**  
225 N. Adams Street, Coquille, Oregon 97423

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E-mail: [bbrooks@co.coos.or.us](mailto:bbrooks@co.coos.or.us)

**ROBERT "BOB" MAIN      ROD TAYLOR      JOHN SWEET**

June 18, 2024

To: Coos County Compensation Committee for 2024/2025  
Re: BOC Salaries

Dear Compensation Committee members:

As you well know, Coos County faces significant budget shortfalls in the coming fiscal year. A combination of factors contributes to this dire situation, among which are:

1. Eighty percent reduction of O&C land revenues, due to the federal government's failure to honor the O&C Act of 1937.
2. Failure of the Oregon Department of Forestry to honor the State's proper role in maintaining proper harvest yields on County Trust Lands.
3. A steady stream of unfunded mandates from the Oregon legislature.
4. Mismanagement of local salmon resources over decades, despite massive expenditures, resulting in the loss of most commercial and sport fishing revenues in Coos County.
5. Failure of the May 21, 2024 Public Safety levy.

There are many other reasons for the affective revenue losses, too numerous to list. But as is generally true of problems we have here in Coos County, these problems originate in Salem and in Washington, D.C.

In order to help bridge the funding gap, the Board of Commissioners hereby requests that you reconvene at the earliest possible date to implement a 25% reduction in salary for County Commissioners in FY 2024/2025. We appreciate your cooperation, and your great service to the Coos County as you volunteer your time serving on the Budget and Compensation Committees.

Sincerely,

Rod Taylor, Chair

John W. Sweet, Vice Chair

Robert "Bob" Main, Commissioner