

AGENDA

COOS COUNTY BOARD OF COMMISSIONERS

Public Meeting to be held virtually at the following link:

<https://attendee.gotowebinar.com/register/9207334979857666827>

January 4, 2022

8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660 (held in person in the Owen Building small conference room)**

PLEDGE OF ALLEGIANCE

2. **PUBLIC HEARINGS**

- A. Community Development Block Grant/Cos County Emergency Childcare Assistance Grant Program
- B. Ordinance Amending Article 11 of the Coos County Code to Processes for a County Code Compliance Hearings Officer

3. **DEPARTMENT HEADS**

- A. Election of Chair and Vice Chair for 2022- BOC
- B. Swearing In of County Clerk- BOC
- C. Request for Support from Port of Coquille River District re: Salmon Enhancement- BOC
- D. Request Approval of Order Incorporating Land into County Forest- Forestry

4. **CONSENT CALENDAR- administrative matters not up for discussion**

A. **Approval of Minutes**

- Worksession- Pipeline Repairs- November 10, 2021
- Worksession- Draft MOU with Coquille Tribe- December 13, 2021
- Regular Meeting Minutes- December 21, 2021
- Hearing- Appeals of Exclusions from County Forest- December 21, 2021
- Workgroup Minutes- December 28, 2021

B. **Orders & Resolutions**

- Order 21-12-086C, In the Matter of Reappointing Mickey McArthur to the Carlson-Primrose Special Road District Board
- Resolution 21-12-244P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective January 1, 2022.
- Resolution 21-12-245P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
- Resolution 21-12-246P, In the Matter of Granting Salary Merit Step Increases for Various Employees Retroactive to December 1, 2021
- Resolution 21-12-247P, In the Matter of a Longevity Increase for Dorena Thurman Effective January 1, 2022

C. **Items Previously Approved (authorize Chair to sign where necessary)**

- Contract with PRT USA Inc- Forestry- growing seedlings
- Contract Amendment with Shoji Planning- Forestry- extend completion date/rezone project

5. **LATE AGENDA ITEMS**

6. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person**

7. **COMMISSIONERS REPORTS**

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

BOC only: Consent Agenda _____ Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Public Hearing: CDBG Coos County Emergency Childcare Assistance Grant Program.

Department: Counsel

Requested Agenda Date: 1-4-2022

Contact Person: Nathaniel Johnson

Phone/Ext.: 7690

Background and description of need or problem: Coos County is preparing an application for a 2022 Community Development Block Grant from Business Oregon for the proposed Coos County Emergency Childcare Assistance Grant Program. If awarded, this program will be offered throughout Coos County to provide childcare to low- and moderate-income kids to allow parents to return back to work, and that can meet program requirements.

Funding Source: CDBG

Requested Action: Seek comments or questions from interested citizens.

Date: _____ **Signature of Dept. Head:** _____

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel _____

Treasurer _____

Human Resources _____

Public Notice and Notice of Public Hearing

Coos County is eligible to apply for a 2021 Community Development Block Grant from Business Oregon. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$12 million will be awarded to Oregon non-metropolitan cities and counties in 2021. The maximum grant that a city or county can receive for a COVID-19 Emergency Childcare Assistance Project is \$250,000.

Coos County is preparing an application for a 2021 Community Development Block Grant from Business Oregon for the Coos County Emergency Childcare Assistance Grant Program. If awarded, this program will be offered throughout Coos County to provide childcare to low- and moderate-income kids to allow parents to return back to work, and that can meet program requirements.

A public hearing will be held by the Coos County Board of Commissioners on January 4, 2022, during the regular virtual Board of Commissioner's Meeting, which starts at 9:30 a.m. The purpose of this hearing is for the Coos County Board of Commissioners to obtain citizen views and to respond to questions and comments about the COVID-19 Emergency Childcare Assistance Project, especially the needs of low- and moderate-income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project, and the proposed project. Public Hearing is virtually open to the public. Please register prior to the meeting at the following link: <https://attendee.gotowebinar.com/register/9207334979857666827> to view.

Written comments are also welcome and must be received by January 3, 2022, at Attn: Bobbi Brooks, Coos County Board of Commissioners, 225 North Adams St., Coquille, Oregon, 97423. Both oral and written comments will be considered by the Coos County Board of Commissioners in deciding whether to apply.

The location of the hearing is accessible to persons with disabilities. Please contact Bobbi Brooks at the Office of the Coos County Board of Commissioners at 541-396-7535 if you will need any special accommodations to attend or participate in the meeting.

More information about Oregon Community Development Block Grants, the proposed project, and records about the county's past use of Community Development Block Grant funds is available for public review at the Office of Legal Counsel, located behind the office of the Coos county Board of Commissioners in the Owen Building, 225 North Adams St., Coquille, OR 97423 during regular office hours. Advance notice is required. Please call 541-396-7690 to schedule an appointment. If special accommodations are needed, please notify Michelle Wellington, Legal Office Manager, at 541-396-7690 so that appropriate assistance can be provided.

Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing that is demolished or converted to another use will be replaced.

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: PUBLIC HEARING: Ordinance Amending Article 11 of the Coos County Code to Processes for a County Code Compliance Hearings Officer.

Department: Counsel's Office **Requested Agenda Date:** 1/4/2022

Contact Person: Nathaniel Johnson **Phone/Ext.:** 7693

Background and description of need or problem: This public hearing has been set for the purpose of considering proposed Ordinance 21-12-011L. Notice of this proposed hearing was published in The World newspaper and posted in accordance with ORS 203.045. The ordinance would create an administrative process allowing violations of the County Code to be cited to a County hearings officer with the authority to conduct hearings on alleged violations. The hearings officer would have the authority to rule on violations of the County Code, and assess civil penalties and other remedies upon a finding that the County Code has been violated. The new Division would not preclude the County from taking any other enforcement action already allowable by law, including citations to appear in Circuit Court for violations of the County Code.

Funding Source: N/A

Requested Action: Board to read Ordinance 21-12-011L by title. Solicit public comments, if any. Set the date for the second hearing and adoption, if approved, for January 18, 2021.

Date: 12/28/2021 **Signature of Dept. Head:** Nathaniel Johnson

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

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 - Is the Contract/Grant Summary Form attached?
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Departments Affected:

COUNSEL: Nathaniel Johnson

TREASURER: MS

BOARD OF COMMISSIONERS
COUNTY OF COOS
STATE OF OREGON

An Ordinance of Coos County)
Creating Provisions for)
Administrative Code Enforcement)
Procedures and Procedures for Code) ORDINANCE 21-12-011L
Compliance Hearings Officers)

THE BOARD OF COMMISSIONERS for the County of Coos hereby ordains as follows:

SECTION 1. TITLE

This ordinance shall be known as Ordinance 21-12-011L, an ordinance amending the Coos County Code

SECTION 2. AUTHORITY

This Ordinance is enacted pursuant to ORS 203.035 and those laws which authorized the promulgation of portion of the Coos County Code amended by this Ordinance.

SECTION 3. PURPOSE

The purpose of this ordinance is to add a new Division Two to Article Eleven of the Coos County Code adding in administrative code enforcement procedures and procedures for code compliance hearings officers. The Board intends for this new Division to allow for increased efficiency in the County's code compliance enforcement efforts.

SECTION 4. ADOPTION

Exhibit "A", attached hereto and incorporated herein by this reference, is adopted as an amendment to the Coos County Code as Article Eleven - Division Two - Provisions for Administrative Code Enforcement Procedures and Procedures for Code Compliance Hearings Officers.

SECTION 5. REPEALER

Ordinance 91-01-002L, the ordinance which adopted the Coos County Code, and all amendments thereto, are hereby repealed to the extent they conflict with this Ordinance.

Ordinance: 21-12-011L

SECTION 6. SAVINGS CLAUSE

The amendment of the Coos County Code shall have no effect on existing litigation and shall have no effect on any action or proceeding pending on the date of adoption of this ordinance.

SECTION 7. SEVERANCE CLAUSE

If any section, subsection, provision, clause or paragraph of this Ordinance shall be adjudged or declared by any court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect the validity of the remaining portions of this Ordinance; and it is hereby expressly declared that every other section, subsection, provision, clause or paragraph of this Ordinance enacted, irrespective of the enactment or validity of the portion thereof declared to be unconstitutional or invalid, is valid.

SECTION 8. EFFECTIVE DATE

Pursuant to ORS 203.045 and 203.055, this ordinance shall become effective on the 90th day after the date of its adoption.

ADOPTED this _____ day of _____, 2022.

ATTEST

BOARD OF COMMISSIONERS

Recording Secretary

Chair

APPROVED AS TO FORM

Commissioner

Office of Legal Counsel

Commissioner

1st Reading: _____

2nd Reading: _____

Emergency Adoption: _____

Effective Date: _____

DIVISION TWO - ADMINISTRATIVE PROCEDURES FOR CODE ENFORCEMENT
AND CODE COMPLIANCE HEARINGS OFFICERS

[Adopted as Division Two of Article Eleven on
_____, 2022]

SECTION 11.02.010 PURPOSE; POLICY; APPLICABILITY

- (1) The purpose of this chapter is to provide for effective and efficient enforcement and fair and impartial adjudication of alleged violations of Coos County Ordinances. All Ordinances enforceable by citation to court under Division One are likewise enforceable under this Division.
- (2) This chapter also serves the purpose of providing for procedures necessary for the efficient resolution of violations of Coos County Ordinance such as obtaining administrative search warrants and creating a process for enforcing consent agreements and compliance plans. These specific administrative procedures may be used in any enforcement context, whether or not the County intends to issue a citation to a hearings officer under this Division.
- (3) Nothing in this section is intended to preclude the County from enforcing provisions in the County Code or State Law that allow or require the County to use a different enforcement procedure.

SECTION 11.02.020 DEFINITIONS

- (1) "Board" shall mean the Coos County Board of Commissioners.
- (2) "Violation" under this Division has the meaning set forth in Division One, and includes all violations described in Division One. Additionally, failure to comply with an order, condition, or restriction lawfully imposed by a hearings officer under this Division shall be considered a violation.
- (3) "Enforcement Officer" means any law enforcement officer, code enforcement officer, or employee authorized to enforce all or a part of the Coos County Code. Employees, such as the County Roadmaster and Public Health Director may be authorized by law to enforce provisions of the County Code. The Board may by order delegate enforcement authority to specified County employees as it sees fit.
- (4) "Hearings Officer" means the hearings officer designated by the Board to be a hearings officer in a particular proceeding or group of proceedings.

- (5) "Defendant" means the person or business allegedly responsible for the conduct constituting a violation, for curing or remedying the violation, or paying monetary fines associated with the violation. This is the person named on the notice of violation. The definition of defendant includes, but is not limited to, the following:
- (a) The owner of the property or the owner's manager or agent or other person in control of the property on behalf of the owner;
 - (b) The person occupying or controlling the property including bailer, lessee, tenant or other person having possession;
 - (c) The person or business who is alleged to have committed or authorized the commission of the violation or omitted to perform some action required by ordinance and constituting a violation;
 - (d) The person who procures, aids or abets another in the commission of a violation; or
 - (e) The owner or keeper of an animal alleged to have committed a violation.

SECTION 11.02.030 JURISDICTION OF HEARINGS OFFICER; JUDICIAL REVIEW

A duly appointed hearings officer shall have jurisdiction and authority to enforce violations under this Division. Furthermore, any provision of the Coos County Code specifically authorizing enforcement under Article Eleven, Division One shall be enforceable under this Division. In cases brought by the County before a hearings officer, the hearings officer's decision shall be the County's final determination. Judicial review of a hearings officer's final order shall be by writ of review as provided in ORS Chapter 34, unless the hearings officer makes a land use decision, in which case the land use decision may be reviewed by the Land Use Board of Appeals pursuant to ORS Chapter 197. Nothing in this Division shall preclude the County from appointing hearings officers pursuant to other provisions of law or this Coos County Code.

SECTION 11.02.040 GENERAL ADMINISTRATIVE PROCEDURES

- (1) When an alleged violation is reported to the County, staff shall evaluate the complaint and conduct a preliminary investigation to identify the priority level, subject to any established priorities. The County shall refer the matter to outside agencies when

necessary. The County shall not proceed further if there is not sufficient evident to support the allegation of a violation.

- (2) If problem is resolved, referred, or determined not to be a violation, the County shall notify the defendant's complainant, if any. If resolution of the violation involves the filing of a permit application, further enforcement action shall be suspended pending completion of the permit process.
- (3) If the County determines that there is a violation, an enforcement officer may take enforcement actions under this Division. Where practical under the circumstances, enforcement officers should take reasonable steps to achieve voluntary compliance.

SECTION 11.02.050 VOLUNTARY COMPLIANCE AGREEMENT

- (1) The County may enter into a written voluntary compliance agreement with a defendant before or after a citation is issued. The agreement shall include the required corrective action, time limits for compliance, and shall be binding.
- (2) The County will delay further processing of the alleged violation during the time allowed in the voluntary compliance agreement for the completion of the corrective action. The County shall take no further action concerning the alleged violation if all terms of the voluntary compliance agreement are satisfied, other than steps necessary to terminate any proceedings against the defendant at that time.
- (3) Failure to comply with any term of the voluntary compliance agreement constitutes a separate violation. If a voluntary compliance agreement is violated, the County may also proceed on the alleged violation that gave rise to the voluntary compliance agreement.

SECTION 11.02.060 PROPERTY INSPECTION; ADMINISTRATIVE WARRANTS

- (1) The County is authorized to enter and inspect property believed to be operating as a violation subject to this Division and Division One of this Article Eleven. An enforcement officer shall first obtain consent of the owner or person with actual authority and ability to consent to entry of the premises. If consent cannot be obtained, the enforcement officer shall obtain an

administrative search warrant prior to entry onto premises.

- (2) In order to obtain an administrative warrant, the County shall proceed as follows:
 - a. Prepare an affidavit in support of request for administrative warrant. The affidavit should describe the purpose for the inspection or search and describe why it is necessary. The warrant should describe the property to be inspected, the manner of inspection, and the timeframe for conducting the inspection.
 - b. Present the circuit court judge with the affidavit and proposed warrant.
 - c. If the judge signs the warrant, make a copy and take both the original and copy of the warrant to the property to be entered to execute the warrant.
 - d. County representatives shall be accompanied by a sworn member of the Sheriff's Office while executing the warrant.
 - e. Upon arrival at the premises to be inspected, the County representative authorized to execute the warrant shall tell the resident or person in apparent control his or her identity, authority, and purpose for being there.
 - f. The person executing the warrant shall read the warrant out loud and give a copy of the warrant to the person in apparent control of the property. On the original warrant, note the date and time of entry into the property and sign.
 - g. If the property is unoccupied or there is no one in apparent control, the person executing the warrant shall post a copy of the warrant on the property, note on the posted warrant the date and time of entry, and sign the note.
 - h. Copies of the original executed warrant shall be retained in the County's file.
 - i. After execution, the original warrant shall be returned to the issuing judge along with a Return of Administrative Warrant.
 - j. Affidavits, Administrative Warrants, and Return of Administrative Warrants shall be in a form approved by the Office of Legal Counsel.

SECTION 11.02.070 CITATION AND SUMMONS TO HEARINGS OFFICER

- (1) An enforcement officer may issue a defendant with a citation for violation of the County Code and a summons for the defendant to appear before the hearings officer under this Division.

- (2) A citation issued under this Section shall contain the following information:
 - a. The name or names of the alleged defendant(s);
 - b. A short statement of the facts constituting the alleged violation;
 - c. The date, time, and place of the alleged violation;
 - d. The code provision or other provisions of law the defendant has allegedly violated;
 - e. The relief requested which may include a monetary civil penalty (hereinafter "fine") and/or curative action sought;
 - f. A signed certification that the enforcement officer has probable cause to believe that the responsible party committed the violation; and
 - g. Any additional information as necessary and appropriate for the purposes of giving notice or administering the violation process.
- (3) The summons will inform the responsible party that the citation will be filed with the hearings officer and that the responsible party has the following options:
 - a. Request a hearing by one of the following methods:
 - i. Appear in front of the hearings officer and request a hearing, or request a hearing in writing.
 - ii. The summons will provide the time and place in which the responsible party shall appear before the hearings officer and the date on which any written request for a hearing must be received. The deadline for responding in writing or appearing before the hearings officer shall be no less than fourteen (14) days from the date of the issuance of the summons.
 - b. Admit committing the violation, waive a hearing, and submit a check or money order for the monetary penalty, if any, on the violation with a written statement of mitigating circumstances and any proposed alternative civil penalty. The hearings officer, after considering the written statement and any other evidence presented, will order the responsible party to comply with all or part of the relief requested.
 - c. Admit or plead no contest to the alleged violation and comply with the relief requested, including submitted a check or money order for the monetary penalty, if any.
 - d. Failure to take action as prescribed in the summons will constitute an admission that the allegations in

the citation are true and imply consent to any lawful civil penalty or curative action imposed by the hearings officer. The deadline for exercising the options set forth in in the summons shall be the time and date specified for requesting a hearing under subsection (3)(a) above.

SECTION 11.02.080 TIME LIMITATIONS ON CITATIONS

Service of a summons must be completed within six months of the occurrence of the violation or within six months of the County's reasonable discovery of the violation, whichever is later.

SECTION 11.02.090 SERVICE OF CITATION AND SUMMONS

A citation and summons issues under Section 11.02.070 above may be served by mailing, with return receipt requested, or by personal service on a defendant. If the location or mailing address of a defendant are not known, service may be accomplished by attached the citation and summons in a secure manner to the main entrance to a premises which a defendant has possession, or in any such other manner reasonably calculated under the circumstances to put the defendant on notice of the citation and summons.

SECTION 11.02.100 NOTICE OF HEARING

- (1) The hearings officer shall hold a hearing on any timely request for a hearing by a defendant under Section 11.07.070(3)(a) above.
- (1) The hearings officer shall set a date and time for the hearing and send notice to defendant no later than twenty five (25) days prior to the hearing. If a mailing address is known, notice shall be given by first class mail and shall be deemed complete upon mailing. If a mailing address is not known, notice may be given by personal service, posting on the main entrance to a premises which a defendant has possession, or in any such other manner reasonably calculated under the circumstances to put defendant on notice of the hearing.
- (2) The notice of hearing shall contain the date, time, and place of the hearing and shall inform the defendant that they have the right to be represented by legal counsel at the hearing.
- (3) Enforcement matters of the Coos County Zoning and Land Development Ordinance:

- a. Notices and hearings procedures will be conducted pursuant to ORS 197.763.
- b. Under the authority of ORS 215.422 the hearings officer or Board of Commissioners will be the final decision maker for these types of actions.
- c. Appeals of the final decision by the hearings officer or Board of Commissioners shall be appealable to the Land Use Board of Appeals pursuant to ORS 197.726.

SECTION 11.02.110 POSTPONEMENTS

For good cause, the hearings officer may postpone the hearing upon request by either party or on the hearings officer's own motion. The hearings officer may deny a request for postponement if a postponement will prejudice the interests of either party, if good cause is not shown, or if the request for postponement was not timely.

SECTION 11.02.120 LEGAL COUNSEL

The defendant may be represented by legal counsel at the hearing, but counsel shall not be provided at public expense.

SECTION 11.02.130 CONDUCT OF HEARING

- (1) In order to find the defendant guilty of committing the violation, the County must prove the defendant committed the alleged violation by a preponderance of the evidence.
- (2) Coos County shall proceed first, has the burden of proof, and shall be allowed to call witnesses, present evidence and present arguments.
- (3) Defendant shall proceed second and shall be allowed to call witnesses, present evidence and present arguments.
- (4) After consideration of all the evidence and arguments presented at the hearing, the hearings officer shall determine whether the alleged violation occurred. When the Hearings Officer finds that a violation was not committed, a written order dismissing the violation shall be issued.
- (5) Upon a finding that the defendant committed the alleged violation, a guilty finding shall be entered into Coos County records and a fine assessed in accordance with Article 11, Division One of the Coos County Code and/or the County ordinance violated, whichever is applicable. The hearings officer shall have the discretion to assess fines within the ranges allowed under Article 11, Division

One and/or the applicable Ordinance violated. The decision of the hearings officer shall be in the form of a written order. If a violation is ongoing, the order may require the defendant to take action to cure the violation and provide a timeline for doing so.

SECTION 11.02.140 EVIDENCE AT HEARING

- (1) Hearings subject to this Division are not subject to Oregon Evidence Code however the following rules apply:
 - a. Evidence must be relevant to the alleged violation.
 - b. All witness testimony shall be under oath and subject to cross examination, and affidavits and declarations may be admissible subject to the Hearings Officer's discretion.
 - c. Evidence that is cumulative, unfairly prejudicial, not credible, unreliable, or irrelevant may be excluded.
- (2) The hearings officer will make determinations of the admissibility of evidence.

SECTION 11.02.150 NONCOMPLIANCE WITH HEARINGS OFFICER ORDER

It is a Class A violation to not fully comply with an order of a hearings officer.

SECTION 11.02.160 VIOLATION PENALTY COMPLIANCE

- (1) Unless otherwise ordered, fines imposed by order of the hearings officer must be paid or complied with within ten (10) days of the final order. Such period may be extended upon order by the hearings officer.
- (2) Any delinquent fines shall be turned over to the Coos County Finance Department or assigned to a private collection company for collection, and shall be assessed an additional administrative collection fee equal to twenty-five percent of the fine.
- (3) Pursuant to ORS 30.460, if fines and costs are not paid by defendant within sixty (60) days after payment is ordered, the County may file and record the hearings officer order in the County Clerk Lien Record. The lien may be enforced in the same manner as a judgment lien and shall bear interest at the rate prescribed in ORS 82.010. The interest shall commence from the date of the hearings officer's order. The lien shall be given priority over all liens except those for taxes and assessments. The

County may sell or assign said lien, any such assignment to be made without recourse to the County.

- (4) The County may institute appropriate suit or legal action, in law or equity, in any court of competent jurisdiction to enforce the provisions of any order of the hearings officer, including an action to obtain judgment for any fine imposed by the hearings officer.

BOC only: _____
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Election of Chair and Vice Chair for 2022

Department: BOC

Requested Agenda Date: 1/4/22

Contact Person:

Phone/Ext.:

Background and description of need or problem: at the first meeting of each calendar year, the Board must elect a Chair and Vice Chair for the year.

Funding Source: n/a

Requested Action: Elect Chair and Vice Chair for 2022

Date:

Signature of Dept. Head: _____

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.**
Counsel will forward to Treasurer.

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- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
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County Counsel _____

Treasurer _____

Human Resources _____

BOC only: Consent Agenda _____ Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Swearing in of County Clerk

Department: BOC **Requested Agenda Date:** 1/4/2022

Contact Person: Melissa Cribbins **Phone/Ext.:** 7539

Background and description of need or problem: Swearing in ceremony for County Clerk appointee Diris Murphy.

Funding Source: N/A

Requested Action: BOC to formally approve the appointment and swearing in of Diris Murphy to the Coos County Clerk position. Board to swear in Diris Murphy as Coos County Clerk.

Date: 12/29/2021 **Signature of Dept. Head:** _____

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

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Departments Affected:

COUNSEL: _____

TREASURER: _____

3B

BOC only:

Consent Agenda _____

Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Port of Coquille River District Request for Support for Salmon Enhancement

Department: BOC

Requested Agenda Date: 1/4/22

Contact Person: Bob Main

Phone/Ext.: 7540

Background and description of need or problem: The Port Board would like to make a presentation to the Board and ask for support of their efforts at salmon enhancement and invasive species eradication in the Coquille River system

Funding Source: n/a

Requested Action: see attached letter

Date:

Signature of Dept. Head: _____

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County Counsel _____

Treasurer _____

Human Resources _____



PORT OF COQUILLE RIVER DISTRICT

P.O. Box 640—170 River Road – MYRTLE POINT, OR 97458 – 541 572 2737 – FAX 541 572 0503

Dear office Manager of Coos County Board of Commissioner Bobbi Brooks,

The Coquille River Port District (PCRD) represented by Board Commissioner Fred Fry, position #4, request to be on the agenda and attend the meeting on ~~December 20, 2021~~. PCRD would respectfully request a motion of support.

January 4, 2022

Action item:

“Coos County Board of Commissioner’s supports the efforts of the PCRD at salmon enhancement and invasive species eradication in the Coquille river system.”

Respectfully submitted by,

Fred Fry
Port of Coquille River District
Board Commissioner #4
Phone: 360-721-4513 – Fredfry07@gmail.com

Elizabeth Spencer
Administrative Manager
Port of Coquille River District
Phone: 541-572-2737; 541-236-8977- coquilleriverpt@mycomspan.com

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Order Incorporating Land into the County Forest

Department: Forestry

Requested Agenda Date: 1/4/22

Contact Person: Lance Morgan


Phone/Ext.: 7751

Background and description of need or problem: In September 2021 the County foreclosed on Tax Acct. 535000 which is a 5 acre parcel off Ross Inlet Road. This parcel of land would fit into the County Forest management plan. If the Board is in agreement, we have prepared and attached Resolution 21-12-081L which would incorporate this parcel of land into the County Forest.

Funding Source: N/A

Requested Action: Please sign attached Resolution 21-12-081L which would incorporate Tax Account 535000 as described therein into the Coos County Forest.

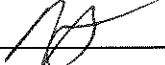
Date: 12/20/21


Signature of Dept. Head: 

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County Counsel  _____

Treasurer  _____

Human Resources _____

1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4 In the Matter of Incorporating Certain Real) ORDER INCORPORATING
 5 Property into the Coos County Forest) LAND INTO THE COUNTY
 6) FOREST
 7 21-12-081L

8 NOW BEFORE THE Board of Commissioners sitting for the transaction of County
 9 business on the 4th day of January, 2022, is the matter of designating the following described
 10 County owned land as County Forest land:

11 AND IT APPEARING to the Board that the Board may incorporate County land
 12 into the County Forest pursuant to ORS 275.320 *et seq.*;

13 AND IT FURTHER APPEARING to the Board that the property to be incorporated into
 14 the Coos County Forest is described as:

15 Tax Acct. **535000** **T26-13-24B** **TL00600**

16
 17 Beginning at an iron rod South 0° 02' East 606.30 feet from the North quarter corner of Section
 18 24, Township 26 South, Range 13 West of the Willamette Meridian, Coos County, Oregon;
 19 thence South 0° 02' East 548.70 feet to an iron rod; thence West 450.00 feet to an iron rod;
 20 thence North 11° 15' East 416.75 feet to an iron rod; thence North 1° 27' East 140.00 feet to an
 21 iron rod; thence East 364.83 feet to the point of beginning, being a portion of the NE ¼ of the
 22 NW ¼, Section 24, Township 26 South, Range 13 West of the Willamette Meridian, Coos
 23 County, Oregon.

24 AND IT FURTHER APPEARING to the Board that incorporating this real property into
 25 the Coos County Forest will allow for better management of the property and the County Forest
 26 and, therefore, the incorporation is in the best interest of Coos County;

27 NOW, THEREFORE, IT IS HEREBY ORDERED that the real property described above
 28 is designated County Forest land and is hereby incorporated into the Coos County Forest;

1 AND IT IS FURTHER ORDERED that, pursuant to ORS 275.360, this order shall be
2 recorded in the deed records of the Coos County Clerk.
3

4 Dated this ____ day of _____, _____.

5 BOARD OF COMMISSISONERS

6
7 _____
Chair

8
9 _____
Commissioner

10
11 _____
Commissioner

12 Approved as to form:

13 
14 _____
Office of Legal Counsel

15
16 STATE OF OREGON)
) ss.
17 COUNTY OF COOS)

18 This instrument was acknowledged before me this _____ day of _____
19 _____, by _____
as Commissioners of Coos County.

20
21 _____
22 Notary Public for Oregon
My commission expires: _____
23
24
25
26
27
28