

# REVISED AGENDA

COOS COUNTY BOARD OF COMMISSIONERS

Owen Building Large Conference Room, 201 N. Adams, Coquille  
or Virtually at <https://meet.goto.com/865921461>

May 5, 2026

1. **EXECUTIVE SESSION UNDER THE AUTHORITY OF ORS 192.660- small conference room- the public is excluded from this portion of the meeting**
  - A. (2)(e) Real Property Transactions
  - B. (2)(f) Information or Records Exempt from Public Inspection
  - C. (2)(h) Consultation with Counsel
2. **9:30 AM PUBLIC SESSION/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
3. **DEPARTMENT HEADS**
  - A. Request Approval of Reclassification for Chelsea King- District Attorney
  - B. Request Approval of Community Wildfire Protection Plan- Emergency Management
  - C. Request Approval to Purchase Fire Alarm System for Owen Building & Adopt Sole Source Findings- Maintenance
  - D. Request Approval to Renew Cisco Duo License- IT
  - E. Request Approval to Purchase SQL Server Licenses- IT
4. **CONSENT CALENDAR- administrative matters not up for discussion**
  - A. **Approval of Minutes**
    - i. Worksession- Priorities for Federal Funding- December 17, 2025
    - ii. Worksession- Budget March 11, 2026
    - iii. Budget Committee- March 30, 2026
    - iv. Compensation Committee- March 30, 2026
    - v. Budget Committee- March 31, 2026
    - vi. Budget Committee- April 1, 2026
    - vii. Worksession- Addendum to Fairgrounds Pavilion Construction Contract- April 9, 2026
    - viii. Worksession- Possible Regulations to Address Kratom/Nitrous Abuse- April 15, 2026
    - ix. Regular Meeting Minutes- April 21, 2026
  - B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
    - i. Transfer of Appropriation Within Department- Jail- replace rolling security doors
    - ii. Transfer of Appropriation Within Department- Road- support truck
    - iii. Transfer of Appropriation Within Department- Solid Waste- leachate hauling
  - C. **Orders & Resolutions**
    - i. Resolution 26-04-039P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective May 1, 2026
    - ii. Resolution 26-04-041P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
    - iii. Resolution 26-04-042P, In the Matter of Granting a Longevity Increase for Heather Sanborn Effective May 1, 2026
    - iv. Resolution 26-04-043P, In the Matter of Granting a 25 Year Longevity Increase for Tammy Dalton Effective May 1, 2026
    - v. Resolution 26-04-044P, In the Matter of Granting a Longevity Salary Increase for Brian Kent Effective May 1, 2026
  - D. **Post-Action Notifications Pursuant to County Rule 10.043 (5)**
    - i. Contract Amendment with BLM- Sheriff- de-obligating funds not used

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

**5. LATE AGENDA ITEMS**

- A. Request Approval to Purchase Switched- IT
- B. Request Approval of Resignation Agreement & Authorize Chair to Sign- Counsel
- C. Request Approval of MOU & Letter of Support for Legislation by Coquille Indian Tribe- Counsel

**6. COMMISSIONERS REPORTS**

**7. CITIZEN COMMENTS**

BOC only:  
Consent Agenda \_\_\_\_\_

Regular Agenda \_\_\_\_\_

### LATE AGENDA ITEM COVERSHEET

**Agenda Item Title:** Request Approval to purchase switches

**Department:** Information Technology / Counsel      **Requested Agenda Date:** 5/5/2026

**Contact Person:** Daris Bouthillier      **Phone/Ext.:** 7739

**Background and description of need or problem:** We are requesting approval to purchase 14 Cisco catalyst switches from SHI in the amount of \$31,418.24. Our current switches are at end of life and need to be replaced, we did budget for these purchases.

**Funding Source:** 001-4002-419.60-02 Computer Hardware - \$31,418.24

**Requested Action:** Approve the purchase of switches in the amount of \$31,418.24

Date: 05/01/2026

Signature of Dept. Head: \_\_\_\_\_

*Catar Tottland*

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: \_\_\_\_\_

*CT*

TREASURER: \_\_\_\_\_

*MS*

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: \_\_\_\_\_

*5A*



Pricing Proposal  
 Quotation #: 27437825  
 Created On: 4/21/2026  
 Valid Until: 5/4/2026

**OR-County of Coos**

**PubSec Inside Account  
 Executive • Public  
 Sector**

**Jeremy Guyer**  
 250 N Baxter Street  
 Coquille, OR 97423  
 United States  
 Phone: (541) 396-7741  
 Fax:  
 Email: jguy@co.coos.or.us

**Iman Elgabrownny**  
 290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: +1 732-652-6596  
 Fax:  
 Email: Iman\_Elgabrownny@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 10GBASE-CU SFP+ Cable 1 Meter Cisco Systems - Part#: SFP-H10GB-CU1M= Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	2	\$100.25	\$200.50
2 Catalyst 1300 48-port GE, Full PoE, 4x10G SFP+ Cisco Systems - Part#: C1300-48FP-4X Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	14	\$2,244.16	\$31,418.24
		Subtotal	\$31,618.74
		Total	\$31,618.74

**Additional Comments**

**Due to ongoing global component shortages affecting memory, storage, and other critical hardware, OEMs have implemented updated policies allowing for price adjustments up until the time of shipment. Accordingly, quoted prices and lead times are subject to change prior to shipment. We remain committed to keeping you informed of any changes and will communicate promptly as updates occur.**

Cisco's Terms and Conditions apply to all hardware, software, cloud services, subscriptions, technical support and maintenance included in a Cisco offer.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### LATE AGENDA ITEM COVERSHEET

**Agenda Item Title:** Approval of Agreement

**Department:** County Counsel      **Requested Agenda Date:** 5/5/2026

**Contact Person:** Colton Totland      **Phone/Ext.:** 541-396-7690

**Background and description of need or problem:** Request the Board of Commissioners approve and Board Chair sign Resignation Agreement as presented, to become effective COB May 14, 2026. Also request Board approve the County's HR Manager to post/advertise for the soon to be vacant CHW Director position.

**Funding Source:** 021-1300-441.10-01

**Requested Action:** Request Board approve and Board Chair sign Resignation Agreement for Mike Rowley, with an effective date of COB May 14, 2026 and approve posting/filling the position under the County's HR Department.

**Date:** 5/1/2026

**Signature of Dept. Head:** Colton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

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- Is the contract signed first by the vendor (except state/federal grants or contracts)?
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- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

**County Counsel** CT

**Treasurer** \_\_\_\_\_

**Human Resources** W

SB

BOC only:

Consent Agenda \_\_\_\_\_

Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** MOU and letter of support for legislation by Coquille Indian Tribe

**Department:** Counsel

**Requested Agenda Date:** 05/05/2026

**Contact Person:** Colton Totland

**Phone/Ext.:** 7690

**Background and description of need or problem:** The County and Coquille Indian Tribe are looking to enter into an MOU regarding the Tribe's proposed management of the Coos Bay Wagon Road lands. The MOU would call for cooperation on the federal legislation, specifically a letter of support from the County, and development of a management agreement between the County and the Tribe.

**Funding Source:** N/A

**Requested Action:** Approve MOU with Coquille Indian Tribe and approve letter of support

Date: 05/01/2026

Signature of Dept. Head: Colton Totland

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- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer \_\_\_\_\_

Human Resources \_\_\_\_\_

**CONTRACT / GRANT SUMMARY FORM**

Clerk's CJ No.: \_\_\_\_\_ (complete after filing) Contract/Agreement/Grant No.: \_\_\_\_\_ (if applicable)

Name/Agency Name and Address: The Coquille Indian Tribe,

Contact Person: Brenda Meade Phone No: (541) 756-0904 Email: \_\_\_\_\_

Amount of Contract/Grant Award: \$ N/A

Payment Terms: N/A (state lump sum or amount and time of payments)

Effective Date: 5/5/26 Start Date: \_\_\_\_\_ (if different from effective date, i.e. retroactive / prospective date)

End Date: 01/03/2027 (if known)

County Department and Employee Responsible for Performance: BOC/Counsel

Description: An MOU to support legislation and a management agreement for tribal management of the Coos Bay Wagon Road lands

Staff Requirements:  New  Existing  Subcontract

Will unemployment cost be incurred?  Yes  No

**FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education  
 11.xxx Dept. of Commerce      16.xxx USDOJ      39.xxx General Svs. Admin.      83.xxx FEMA      93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

- New                                       Renewal                                       Modification  
 Previous Amount: \$                                      Original Amount: \$  
 Previous Date:                                      Original Date:

**PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)**

Method of Selection:

- Bid                       None  
 Quote                       Other \_\_\_\_\_  
 Proposal

Type of Contract:

- New (complete sections below)  
 Renewal (no need to complete sections below)  
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000  
 Under \$50,000 for Quotes  
 Under \$150,000 & Approval from Board for Quotes  
 Sole Source  
 Contract with Public Agency

- Equipment Maintenance  
 Office Supplies  
 Used Vehicles  
 State Purchasing  
 Other \_\_\_\_\_

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000  
 Under \$50,000 for Quotes  
 Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board  
 Other \_\_\_\_\_

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000  
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800?  Yes  No  
 Certificate of insurance required?  Yes  No

Date Approved by BOC: \_\_\_\_\_ Reviewed by Counsel: CT