

AGENDA

COOS COUNTY BOARD OF COMMISSIONERS

Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/865921461>
June 2, 2026

1. **EXECUTIVE SESSION UNDER THE AUTHORITY OF ORS 192.660- small conference room- the public is excluded from this portion of the meeting**
 - A. (2)(d) Labor Negotiations
 - B. (2)(e) Real Property Transactions
 - C. (2)(f) Information or Records Exempt from Public Inspection
 - D. (2)(h) Consultation with Counsel

2. **9:30 AM PUBLIC SESSION/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

3. **DEPARTMENT HEADS**
 - A. Presentation of Award for Outstanding Service- Community Corrections
 - B. Request Approval of Amendment 9 to IGA #185806 with Oregon Health Authority & Authorize Dr. Tim Lynch to Sign- Coos Health & Wellness
 - C. Request Approval of Job Description for Public Health Medical Care Assistant/Post & Fill Position- CHW
 - D. Request Approval to Create WIC Pubic Health Aide I Position/Post & Fill Position- CHW
 - E. Request Approval for Issuance of Certificate of Insurance for Queens Court- Fair
 - F. Request Approval of Resolution to Transfer Funds- Forestry
 - G. Request Approval of Task Order #1 with AKS Engineering- Road
 - H. Request Approval of Task Order 32 with AKS Engineering- Road
 - I. Request Approval of Resolution Making Additional Appropriation in Bandon Dunes Assessment Fund Finance
 - J. Request Approval of Resolution Making Additional Appropriation in Charleston TLT Tax Fund- Finance

4. **LIBRARY SERVICE DISTRICT GOVERNING BODY**
 - A. Request Approval of Resolution Making Additional Appropriation

5. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
 - i. Worksession- Interim CHW Director- May 13, 2026
 - ii. Regular Meeting Minutes- May 19, 2026

 - B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
 - i. Transfer of Appropriation Within Department- ME- on call pay
 - ii. Transfer of Appropriation Within Department- ME- to payroll & supplies
 - iii. Transfer of Appropriation Within Department- DA- payroll/supplies/training & trave

 - C. **Orders & Resolutions**
 - i. Resolution 26-05-049P, In the Matter of a Contract Salary Adjustment for Oregon Nurses Association Employees on the Coos County Payroll Effective July 1, 2026
 - ii. Resolution 26-05-050P, In the Matter of a Contract Salary Adjustment for American Federation of State County and Municipal Employees on the Coos County Payroll Effective July 1, 2026
 - iii. Resolution 26-05-051P, In the Matter of a Contract Salary Adjustment for Coos County Prosecuting Attorneys Association Employees Effective July 1, 2026

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

- iv. Resolution 26-05-052P, In the Matter of a Contract Salary Adjustment for Coos County Chapter of the Federation of Oregon Parole & Probation Officers on the Coos County Payroll Effective July 1, 2026
- v. Resolution 26-05-053P, In the Matter of a Contract Salary Adjustment for Teamsters Local #223 Road Department Employees on the Coos County Payroll Effective July 1, 2026
- vi. Resolution 26-05-054P, In the Matter of a Contract Salary Adjustment for Teamsters Local #206 Solid Waste Department Employees on the Coos County Payroll Effective July 1, 2026
- vii. Resolution 26-05-055P, In the Matter of Reclassifying Positions as a Result of a Pay Equity Analysis Effective July 1, 2026
- viii. Resolution 26-05-056P, In the Matter of Reclassifying Positions Under Community Development as a Result of Pay Equity Analysis Effective July 1, 2026
- ix. Resolution 26-05-057P, In the Matter of Reclassifying Positions as a Result of a Pay Equity Analysis Effective July 1, 2026
- x. Resolution 26-05-058P, In the Matter of Reclassifying Non-Union Positions as a Result of Pay Equity Analysis Effective July 1, 2026
- xi. Resolution 26-05-059P, In the Matter of Reclassifying Non-Union Positions as a Result of Pay Equity Analysis Effective July 1, 2026
- xii. Resolution 26-05-064P, In the Matter of Granting Salary Merit Step Increases for Various Employees Retroactive to May 1, 2026
- xiii. Resolution 26-05-065P, In the Matter of a Budget Line Item Split Change for Reanna Hicks Retro to May 1, 2026
- xiv. Resolution 26-05-066P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective June 1, 2026
- xv. Resolution 26-05-067P, In the Matter of Granting a Longevity Salary Increase for Rhonda Harper Effective June 1, 2026
- xvi. Resolution 26-05-068P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
- xvii. Resolution 26-05-069P, In the Matter of Granting a Longevity Salary Increase for Donovan DeLosSantos effective June 1, 2026

D. Post-Action Notifications Pursuant to County Rule 10.043 (5)

- i. Contract with Accushield- CHW- access to local facilities where clients reside
- ii. Contract Amendment #8 with ADAPT- Community Corrections- treatment services
- iii. Amendment #9 to LOA with Bay Area First Step- Community Corrections- clean & sober beds

6. LATE AGENDA ITEMS

7. COMMISSIONERS REPORTS

8. CITIZEN COMMENTS

BOG only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Executive Session Requested

Department: Counsel

Requested Agenda Date: 06/02/2026

Contact Person: Colton Totland

Phone/Ext.: 7690

Background and description of need or problem: Need executive session for:

- **ORS 192.660(2)(d)** – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- **ORS 192.660(2)(e)** – Conducting deliberations with persons designated by the governing body to negotiate real property transactions
- **ORS 192.660(2)(f)** – To consider information or records that are exempt by law from public inspection.
- **ORS 192.660(2)(h)** – Consulting with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Funding Source: N/A

Requested Action: Go into Executive Session during Board meeting as stated above.

Date: 05/26/2026

Signature of Dept. Head: Colton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline**. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Director Crim to present Alyssa Daniels with an award.

Department: Community Corrections

Requested Agenda Date: ~~5/26/24~~ 4/26/24

Contact Person: Michael Crim, Director

Phone/Ext.: 541-396-7703

Background and description of need or problem: Director Crim wishes to recognize Alyssa Daniels with an award for her hard work, dedication, and outstanding service.

Funding Source: N/A

Requested Action: Please allow Director Crim to present an award to Alyssa Daniels at the Workgroup in recognition of outstanding service.

Date: 4-29-26

Signature of Dept. Head: Michael Crim

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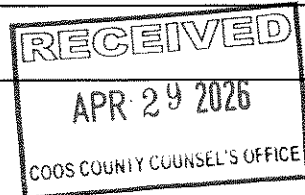
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County Counsel GT

Treasurer MSJ

Human Resources _____



3A

BOC only:
 Consent Agenda _____
 Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Amendment 9 to IGA #185806 with Oregon Health Authority

Department: Coos Health & Wellness

Requested Agenda Date: 6/2/2026

Contact Person: Tim Lynch

Phone/Ext.: 541-266-6700

Background and description of need or problem: Amendment 9 to IGA #185806 awards \$297,052.00 for a new public health program, PE82-Rural Health LPHA Transformation.

Funding Source:

Requested Action: Board to approve Amendment 9 to IGA #185806 with Oregon Health Authority and authorize interim director, Tim Lynch to sign.

Date: 5/19/2026

Signature of Interim Director: _____



Digitally signed by Dr. Timothy Lynch
 Date: 2026.05.19 15:27:45 -0700'

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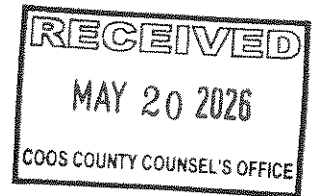
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- Do you want this returned to you for filing? Patricia Crawford

County Counsel CT _____

Treasurer MS _____

Human Resources _____



3B

BOC only:
 Consent Agenda _____
 Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Request to approve job description for Public Health Medical Care Asst.

Department: HR **Requested Agenda Date:** **06/02/2026**

Contact Person: Sandy Fuller **Phone/Ext.:** 541-266-6776

Background and description of need or problem: Request Board to approve job description for position of Public Health Medical Care Assistant under AFSCME Pay Grade 414. AFSCME has been provided a copy and has no objection. This request also asks for approval to posting and fill the position. This position was not included in the FY26/27 budget but is because Coos Health & Wellness has been awarded grant funding from the Oregon Health Authority (OHA).

The OHA Healthy Communities & Prevention Initiative focuses on bolstering Rural health systems by expanding access to integrated primary care and social health services that promote prevention, healthy nutrition, care coordination, and care management, especially for individuals with complex health statuses.

Funding Source: 005-1100-441-10-01

Requested Action: Board to approve job description, posting, and filling of the PH Medical Care Assistant position.

Dr. Lynch
 Digitally signed by Dr. Timothy Lynch
 Date: 2026.05.21 12:11:30 -0700'

Date: _____ **Signature of Dept. Head:** _____

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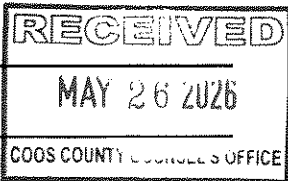
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Departments Affected:

COUNSEL: CT _____

TREASURER: _____

HUMAN RESOURCES: cu _____



30

DESCRIPTION OF POSITION

Revision Date: 6/2/2026

1.	Classification Title: Public Health Medical Care Assistant
2.	Working Title: Public Health Clinic Medical Care Assistant
3.	Department: Coos Health & Wellness – Public Health Division
4.	Pay Grade: 414 Position Is: Full Time <input checked="" type="checkbox"/> Part Time <input type="checkbox"/> Extra Help <input type="checkbox"/> Seasonal <input type="checkbox"/> Other _____ Excluded from Bargaining Unit? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> AFSCME Eligible for Overtime? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5.	What is the purpose of this position? To provide clinical, administrative, and outreach support services within the Public Health Division serving marginalized and underserved populations. This position assists Public Health nursing staff and supports, communicable disease response activities, immunization and STI clinics, outreach events, and daily clinic operations.
6.	Essential functions of position. (Reason position exists is to perform these functions.) List duties that must be performed to accomplish the purpose of the position. <ul style="list-style-type: none">• Assist with vaccination clinics and STI testing clinics under the direction of licensed medical staff and established protocols.• May administer injections and vaccines as ordered by a medical provider or standing order protocols.• Cover clinic operations when nursing staff are off-site at outreach events.• Assist with specimen collection, point-of-care testing, and documentation for STI screening and other public health services.• Document client contacts, services provided, and interventions in the electronic health record.• Assist with clerical and administrative duties including scheduling, client reminders, scanning, filing, data entry, copying, and maintaining clinic records.• Support communicable disease investigation activities through documentation, record collection, data entry, and research assistance.• Assist Public Health staff with tracking and follow-up related to communicable disease investigations and reporting requirements.• Assist with coordination and planning of community outreach events, vaccination events, and public health campaigns.• Provide staffing support for large public health outreach events and community clinics.• Coordinate client care and referrals with community partners and agencies as directed.• Assist with maintaining clinic supplies, vaccine inventory, and exam room cleanliness.• Utilize electronic systems and databases for tracking clinic services, referrals, and public health activities.• Adhere to strict policies regarding client confidentiality and HIPAA compliance.• Work collaboratively with nurses, providers, disease investigation staff, and other Public Health personnel.• Other duties appropriate to the classification, as assigned.
7.	Supervision. This position is supervised by the Public Health Clinic Manager. This position does not supervise personnel.
8.	List the minor duties assigned to this position. <ul style="list-style-type: none">• Attend staff meetings, trainings, and outreach activities as directed by supervisor.• Keep medical supplies stocked and clinic/exam rooms organized and clean.• Assist clients within clinic setting as needed.• Provide support services to Public Health staff including copying, printing, stocking, filing, and typing.• Assist with setup and cleanup for outreach clinics and public health events.• Support quality improvement (QI), workforce development, and performance management activities.• Other duties appropriate to classification, as assigned.
9.	Working conditions of position. Position is located within the Public Health Division in a clinical and office setting. Hours are generally Monday through

DESCRIPTION OF POSITION

Friday from 8:00 a.m. to 5:00 p.m., with occasional schedule adjustments for outreach events or community clinics. Occasional travel may be required for outreach events, trainings, or other work-related duties.

This position requires frequent interaction with the public and may involve exposure to communicable diseases. Duties may require stooping, bending, reaching, standing for extended periods, and lifting up to 50 pounds.

10. List required special skills, licenses, certificates, etc.
- High school diploma or GED required. College coursework in healthcare, public health, medical assisting, psychology, or a related field preferred.
 - Preference may be given to candidates with Medical Assistant training or certification. Employees hired without certification will be required to obtain certification within 6 months of hire.
 - Experience in healthcare, public health, immunizations, communicable disease response, or clinical services preferred.
 - American Red Cross CPR/Basic First Aid certification is required within 90 days of hire.
 - Knowledge of medical terminology preferred.
 - Basic office skills including typing, computer proficiency, and use of electronic health records.
 - Ability to work in a Windows software environment and learning new technologies and electronic systems.
 - Knowledge of scheduling software and clinic operations preferred.
 - Understanding of vaccine administration, STI testing procedures, and infection control practices preferred.
 - Strong organizational skills and ability to maintain tracking systems and accurate records.
 - Ability to prioritize tasks and work effectively in a fast-paced environment.
 - Strong verbal and written communication skills.
 - Ability to work effectively as part of a multidisciplinary team.
 - Ability to maintain professional boundaries and handle confidential information in compliance with HIPAA and County policies.
 - Regular and consistent attendance required.
 - Must be able to establish and maintain harmonious working relationships with staff, community partners, and the public.
 - Must represent the County and Department in a professional and positive manner.

11. Is operation of motor vehicle required? Yes No

12. List equipment, tools, machines used in performance of duties.
Computer including Electronic Health Record systems, scheduling software, printer, scanner, fax machine, multi-line phone system, vaccine storage equipment, point-of-care testing equipment, and standard office equipment and software.

BOC only:
 Consent Agenda _____
 Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Request to approve new position for WIC Public Health Aide I.

Department: HR **Requested Agenda Date:** **06/02/2026**

Contact Person: Sandy Fuller **Phone/Ext.:** 541-266-6776

Background and description of need or problem: Request Board to approve a new position of WIC Public Health Aide I under AFSCME Pay Grade 414. This request also asks for approval to posting and fill the position. This position was not included in the FY26/27 budget as Coos Health & Wellness has recently been awarded grant funding from the Oregon Health Authority (OHA).

The OHA Healthy Communities & Prevention Initiative focuses on bolstering Rural health systems by expanding access to integrated primary care and social health services that promote prevention, healthy nutrition, care coordination, and care management, especially for individuals with complex health statuses.

Funding Source: 005-1100-441-10-01

Requested Action: Board to approve the posting and filling of the WIC PH Aide I position.

Date: _____ Signature of Dept. Head:  Digitally signed by Dr. Timothy Lynch
Date: 2026.05.21 14:08:15 -07'00'

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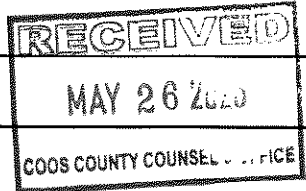
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Departments Affected:

COUNSEL: CT

TREASURER: _____

HUMAN RESOURCES: CM



3D

BOC only
Consent Agenda
Regular Agenda

AGENDA ITEM COVERSHEET

Agenda Item Title: Certificate of Insurance Issuance for – Queens Court

Department: Fair

Requested Agenda Date: 06/02/2026

Contact Person: Lisa Dumire


Phone/Ext.: 541-396-2200

Background and description of need or problem: Bailey Wallack – Coos County Fair & Rodeo Queen and Kindley De Sousa – Coos County Fair & Rodeo Princess were asked to represent Coos County in the Rose Parade in Portland on June 6, 2026.

Funding Source: N/A

Requested Action: Approve the issuance of a Certificate of Insurance by the county for the Coos County Fair & Rodeo Queen and Princess to represent Coos County at the Rose Parade on June 6, 2026.

Date: 05/19/2026

Signature of Dept. Head: 

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County Counsel CT

Treasurer MS

Human Resources _____



BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Transfer of Appropriations, Resolution # 26-05-063B

Department: Forestry

Requested Agenda Date: 6/2/26

Contact Person: Lance Morgan

Phone/Ext.: 7751

Background and description of need or problem: Forestry department has the opportunity to purchase 415ac. of timber land that borders County Forest using funds within our current budget. These funds need to be transferred to Capital Outlay for the purchase.

Funding Source: Multiple Line Items, Please See Attached.

Requested Action: Request the Board Approve and Sign Resolution # 26-05-063B

Date: 2/19/26

Signature of Dept. Head: _____

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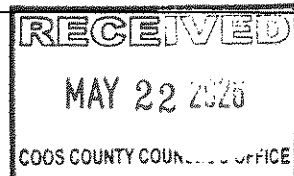
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County Counsel CT

Treasurer MJ

Human Resources _____



3F

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of a Transfer of Expenditure)
5 Appropriations in the Amount of \$248,957) RESOLUTION
6 Within the County Forest Fund) 26-05-063B

7 NOW BEFORE THE BOARD OF COMMISSIONERS sitting for the transaction of
8 County business at a meeting on June 2, 2026, is the matter of a transfer of appropriations in
9 the amount of \$248,957;

10 WHEREAS, the reason, need and purpose of the request for transfer of expenditure
11 appropriations is for unexpected property purchase;

12 WHEREAS, a transfer of expenditure appropriations would be allowable according to
13 O.R.S. 294.463 as expenditures were not anticipated during the preparation of the current
14 fiscal year's budget;

15 NOW, THEREFORE, BE IT RESOLVED that the transfer of appropriations be approved
16 and be transferred between the categories and amount as shown below:

17 103 County Forest Fund
18 9000 – Forestry Department

19 From:

20 Personnel Services
21 461.10-03 Overtime 12,000

22 Materials & Services

23 461.20-07 Supplies: Rock 1,855

24 461.22-13 Fire Patrol Assessment 7,855

25 461.22-15 Permits/Rent 8,000

26 461.22-23 <\$5000 Info Technology 950

27 461.23-08 Insurance Premiums 238

28 461.30-05 Training & Travel 634

461.32-13 Vehicle Expense 4,000

461.34-11 USDA Wildlife Services 732

461.36-01 Contracted Services 7,000

461.36-21 Reforestation 200,000

Capital Outlay

461.60-01 Equipment 5,693

\$ 248,957

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: AKS Engineering & Forestry LLC, Task order #1; Contract Amendment to A/E Service Contract for Coos County Public Works for Two Mile Lane MP 2.72

Department: Road

Requested Agenda Date: 6/2/26

Contact Person: Paul Slater

Phone/Ext.: 7664

Background and description of need or problem: Task Order #1 with AKS Engineering & Forestry LLC for professional engineering services required to develop plans, specifications, and estimate for the repair of shoulder slope failure on a FEMA site at MP 2.72 of Two Mile Lane for \$88,610.

Funding Source: 003-2703-431-36-01 Contracted Services

Requested Action: Approve and Sign Task order #1; Contract Amendment to A/E Service Contract with AKS Engineering & Forestry for professional engineering services at MP 2.72 of Two Mile Lane NTE \$88,610.

Date: 5-21-26

Signature of Dept. Head: _____

Jessica Johnson For Paul Slater

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Departments Affected:

COUNSEL: CT

TREASURER: MS

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: _____

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: AKS Engineering & Forestry - 3700 River Rd N, Suite 1, keizer, OR 97303

Contact Person: Richard Walker Phone No: 503-400-6028 Email: richardw@aks-eng.com

Amount of Contract/Grant Award: \$ NTE \$88,610

Payment Terms: _____ (state lump sum or amount and time of payments)

Effective Date: upon signing Start Date: upon signing (if different from effective date, i.e. retroactive / prospective date)

End Date: 12/31/26 (if known)

County Department and Employee Responsible for Performance: Paul Slater, Public Works Director

Description: Task Order #1 - Amendment to 2026 Coos County Public Works A/E On-Call Consultant; MP 2.72 Two Mile Ln

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal
Previous Amount: \$
Previous Date:

Modification
Original Amount: \$
Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
- Quote Other _____
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
- Under \$50,000 for Quotes
- Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
- Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____ Reviewed by Counsel: CT

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: AKS Engineering & Forestry LLC, Task order #2; Contract Amendment to A/E Service Contract for Coos County Public Works for Seven Devils Rd MP 0.35

Department: Road **Requested Agenda Date:** 6/2/26

Contact Person: Paul Slater **Phone/Ext.:** 7666

Background and description of need or problem: Task Order #2 with AKS Engineering & Forestry LLC for professional engineering services required to develop plans, specifications, and estimate for the culvert replacement at MP 0.35 of Seven Devils Rd for \$64,795.

Funding Source: 003-2703-431-36-01 Contracted Services

Requested Action: Approve and Sign Task order #2; Contract Amendment to A/E Service Contract with AKS Engineering & Forestry for professional engineering services at MP 0.35 of Seven Devils Rd. NTE \$64,795.

Date: 5-21-26 Signature of Dept. Head: *Jessica Johnson For Paul Slater*

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Departments Affected:

COUNSEL: CT

TREASURER: *MS*

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: _____

3H

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: AKS Engineering & Forestry - 3700 River Rd N, Suite I, keizer, OR 97303

Contact Person: Richard Walker Phone No: 503-400-6028 Email: richardw@aks-eng.com

Amount of Contract/Grant Award: \$ NTE \$64,795

Payment Terms: _____ (state lump sum or amount and time of payments)

Effective Date: upon signing Start Date: upon signing (if different from effective date, i.e. retroactive / prospective date)

End Date: 12/31/26 (if known)

County Department and Employee Responsible for Performance: Paul Slater, Public Works Director

Description: Task Order #2 - Amendment to 2026 Coos County Public Works A/E On-Call Consultant: MP 0.35 SEVEN DEVILS

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal

Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
- Quote Other _____
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
- Under \$50,000 for Quotes
- Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
- Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____	Reviewed by Counsel: <u>CT</u>
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BOC only _____
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Resolution 26-05-061B

Department: Finance

Requested Agenda Date: June 2, 2026

Contact Person: Megan Simms

Phone/Ext.: 7730

Background and description of need or problem: This resolution ensures that we have enough appropriations available to pass-through funds through the end of the fiscal year in the Bandon Dunes Assessment Fund.

Funding Sources: n/a

Requested Action: Approve and sign Resolution 26-05-061B.

Date: 5/21/2026

Signature of Dept. Head: Megan Simms

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

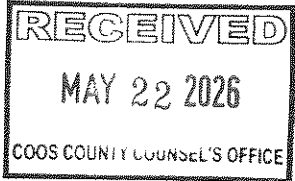
If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources _____



31

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of Making an Additional) RESOLUTION
5 Appropriation in the Amount of \$40,000) 26-05-061B
6 Within the Bandon Dunes Assessment Fund)

7 THIS MATTER HAVING COME BEFORE the Board of Commissioners at a meeting
8 held June 2, 2026, and whereas the Bandon Dunes Assessment Fund is expected to receive
9 additional assessments in the amount of Forty Thousand Dollars (\$40,000); and

10 WHEREAS, the above stated amount to be passed through to the General Fund and
11 the Coos County Tourism Workgroup was not anticipated and were not included in the budget;
12 and

13 WHEREAS, the above stated amount should be appropriated according to O.R.S.
14 294.338(2);

15 NOW, THEREFORE, BE IT RESOLVED that an additional amount of Forty Thousand
16 Dollars (\$40,000) be appropriated as follows:

17	Bandon Dunes Assessment Fund	
18	Resources	
19	024-0000-355-20-01 Public Safety/Tourism Promo	<u>\$40,000</u>
20	Expenditures	
21	Bandon Dunes Assessment Division	
22	Transfers & Other	
23	024-4008-495.90-01 General Fund Transfer	\$28,000
24	024-4008-495.95-05 Coos County Tourism Workgroup	<u>12,000</u>
25		<u>\$40,000</u>

26 DATED THIS _____ day of June 2026.

27 BOARD OF COMMISSIONERS

28 _____
Commissioner

Commissioner

Commissioner

Prepared by:



Budget Office

BOC only: _____
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Resolution 26-05-060B

Department: Finance

Requested Agenda Date: June 2, 2026

Contact Person: Megan Simms

Phone/Ext.: 7730

Background and description of need or problem: This resolution ensures that we have enough appropriations available to pass-through funds through the end of the fiscal year in the Charleston Transient Lodging Tax Fund.

Funding Sources: n/a

Requested Action: Approve and sign Resolution 26-05-060B.

Date: 5/21/2026

Signature of Dept. Head: Megan Simms

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

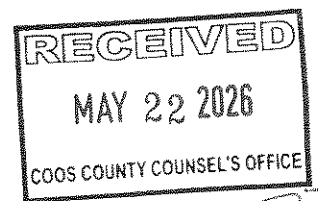
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- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources _____



1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of Making an Additional) RESOLUTION
5 Appropriation in the Amount of \$70,000) 26-05-060B
6 Within the Charleston Transient Lodging Tax Fund)

7 THIS MATTER HAVING COME BEFORE the Board of Commissioners at a meeting
8 held June 2, 2026, and whereas the Charleston Transient Lodging Tax Fund is expected to
9 receive additional assessments in the amount of Seventy Thousand Dollars (\$70,000); and

10 WHEREAS, the above stated amount to be passed through to the General Fund, the
11 Charleston Merchants Association, and the Visitor & Convention Bureau was not anticipated
12 and were not included in the budget; and

13 WHEREAS, the above stated amount should be appropriated according to O.R.S.
14 294.338(2);

15 NOW, THEREFORE, BE IT RESOLVED that an additional amount of Seventy
16 Thousand Dollars (\$70,000) be appropriated as follows:

17 026 Charleston Transient Lodging Tax Fund

18 Resources

19 318-25-01 Charleston TLT \$70,000

20 Expenditures

21 2127 Charleston TLT Division

22 Transfers & Other

23 419.90-01 Transfer to General Fund \$21,000

24 419.95-01 Charleston Visitor Center 21,700

25 419.95-02 Coos Bay-North Bend VCB 27,300

26 \$70,000

BOC only:
Consent Agenda _____
Regular Agenda _____

**LIBRARY SERVICE DISTRICT
AGENDA ITEM COVERSHEET**

Agenda Item Title: Resolution 26-05-062B

Department: Finance

Requested Agenda Date: June 2, 2026

Contact Person: Megan Simms

Phone/Ext.: 7730

Background and description of need or problem: This resolution ensures that we have enough appropriations available to pass-through funds through the end of the fiscal year in the Library Service District Fund.

Funding Sources: n/a

Requested Action: Approve and sign Resolution 26-05-062B.

Date: 5/21/2026

Signature of Dept. Head: Megan Simms

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.**
Counsel will forward to Treasurer.

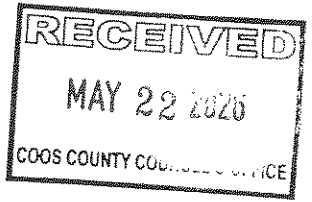
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- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources _____



1 BOARD OF COMMISSIONERS
2 SITTING AS THE COOS COUNTY
3 LIBRARY SERVICE DISTRICT BOARD
4 COUNTY OF COOS
5 STATE OF OREGON

6 In the Matter of Making an Additional) RESOLUTION
7 Appropriation in the Amount of \$118,000) 26-05-062B
8 Within the Library Service District Fund)

9 THIS MATTER HAVING COME BEFORE the Coos County Library Service District
10 Board at a meeting held June 2, 2026, and whereas the Library Service District Fund is
11 estimated to receive additional property tax and interest revenues in the amount of One
12 Hundred Eighteen Thousand Dollars (\$118,000); and

13 WHEREAS, the above stated amount to be passed through to the Libraries within the
14 County according to an Intergovernmental Agreement was not anticipated and was not
15 included in the budget; and

16 WHEREAS, the above stated amount should be appropriated according to O.R.S.
17 294.466(3);

18 NOW, THEREFORE, BE IT RESOLVED that an additional amount of One Hundred
19 Eighteen Thousand Dollars (\$118,000) be appropriated as follows:

20 107 LIBRARY SERVICE DISTRICT FUND

21 Resources

22 311.01-10 Current Year Taxes 50,000
23 311.01-12 Prior Years' Taxes 25,000
24 355.20-02 Community Service Fee 33,000
25 361.00-00 Interest Earnings 10,000

26 \$118,000

27 Expenditures

28 9907 Library Service District Department
Materials & Services
455.36-01 Contracted Services

\$118,000