

COOS COUNTY JOB ANNOUNCEMENT

MENTAL HEALTH SPECIALIST II-Lead

\$5,071 - \$5,829 per month

All Healthcare setting employees are required to be fully vaccinated against COVID-19 by 10/18/2021 as mandated by Oregon Health Authority, unless a qualifying exemption applies. Proof of full vaccination or documented exemption will be required after a conditional Offer of Employment is made to the selected applicant.

DEPARTMENT: COOS HEALTH & WELLNESS

GENERAL STATEMENT OF DUTIES: Please refer to the attached position description.

APPLICATION PROCEDURE: Coos County Application **REQUIRED**.

Apply to: Coos County Human Resources Department, Courthouse

By mail: 225 N. Adams Street
Coquille, OR 97423

By fax: (541) 396-1012

By email: humanresources@co.coos.or.us

CLOSING DATE: Open Until Filled

****Equal Opportunity Employer****

Posted: Coquille Courthouse
CHW Building
Indeed.com

Email All Coos County Employees
County Website

NOTE: Under provision of the Immigration Reform and Control Act of 1986, Coos County requires that any person hired or rehired to provide evidence of identity and eligibility for employment.

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Coos County Human Resources Department, Courthouse, 225 N. Adams, Coquille, OR 97423. (541) 396-7580

DESCRIPTION OF POSITION

Approval Date: 11/6/2018

1.	Classification Title: Mental Health Specialist II - LEAD
2.	Working Title: Clinical Team Lead- Youth
3.	Department: Behavioral Health
4.	Pay Grade: 454 Position Is: Full Time <input checked="" type="checkbox"/> Part Time <input type="checkbox"/> Extra Help <input type="checkbox"/> Seasonal <input type="checkbox"/> Other _____ Excluded from Bargaining Unit? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> AFSCME Eligible for Overtime? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5.	What is the purpose of this position? Coordinate treatment efforts of team-based care; provides oversight of the clinical care provided by other team members; oversee assessment and treatment plan, ensuring care compliance; deliver direct patient care as indicated.
6.	Essential functions of position. (Reason position exists is to perform these functions.) List duties that must be performed to accomplish the purpose of the position. The Team Leader uniquely provides the following functions: <ul style="list-style-type: none"> • Delivers clinical oversight to other team members in coordination with the associated Program manager and documents this clinical supervision in accordance with CHW procedures. • Assigns clinical work and clinical goals and outcomes to other team members as medically indicated and tracks progress as it relates to these assignments. • Works closely with the Program Manager around clinical progress and outcomes and team member's activities and updates Manager routinely and as requested • Directs team meetings and treatment "huddles" to meet the Clinical team goals • Function as primary contact for community partners as assigned by Program Manager and facilitate ongoing relationship to meet quality improvement measures and improve efficacy of team working within these settings. • Assists in the initial and ongoing training and mentoring of clinical staff including other therapists, case managers, peer mentors and others including newly hired personnel. • Directs all potential administrative management functions related to hiring, disciplinary issues to the Program Manger and/or Director. <p>The Team Leader also provides the other essential functions associated with the MHSII position. These specific functions are assigned based on the specific tasks and populations associated with the clinical program in which the position is embedded. The functions of this position classification include, but are not limited to:</p> <ul style="list-style-type: none"> • Provide "wrap-around" case management services in order to establish community based interventions that divert from hospitalization and insure stabilization in the community; for children/adolescents requiring medication management; children/adolescents with a severe and persistent mental disorder with symptoms that have resulted in substantial functional limitation; and children/adolescents who are at imminent risk of psychiatric hospitalization or removal from home due to a mental or emotional disorder. • Provide direct clinical interventions, systems brokerage, creating supportive network. • Provide short-term services to deal with crisis situations. • Provide psychosocial assessments and individual treatment plans. • Coordinate service plans with involved family, caregivers, medical, psychiatric and other

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	<p>providers. Provide mental health consultation and patient consultation to other health care or social professionals.</p> <ul style="list-style-type: none"> • May provide skills training for children/adolescents. • May provide individual, group and family therapy as indicated by treatment plan. • Maintain all applicable professional, legal and ethical standards, including confidentiality, dual relations, and informed consent. • Provide clinical documentation, reports, and records to meet State, Federal, Regional and departmental standards and requirements. Includes, but not limited to: <ul style="list-style-type: none"> • Clinical formulations that clearly direct treatment considerations and focus. • Clear documentation for psychosocial and diagnostic assessments. • Recovery oriented treatment plans with objective, measurable objectives. • Clear, organized, timely progress notes. • Represent the comprehensive mental health program to the community and promote the interest and education of the community in mental health. • Learn/utilize computer medical record system including use of newer office technologies. • Maintain productivity standards set by departmental policy. • Regular and consistent attendance is required.
7.	<p>List the minor duties assigned to this position.</p> <ul style="list-style-type: none"> • Work effectively within a multidisciplinary team. • Attend staff meetings, community agency meetings as needed. • Participate in skills trainings/updates. • May provide in-service training for staff and other professional disciplines. • Complete other assignments and tasks as directed by supervisor and/or Director.
8.	<p>Supervision.</p> <ul style="list-style-type: none"> • This position is supervised by the Children’s Program Manager. <p>This position does not administratively supervise any staff but does provide clinical supervision/oversight related to patient care and outcomes.</p>
9.	<p>Working conditions of position.</p> <ul style="list-style-type: none"> • Will be based in office setting but will provide much of the services in the community, such as in client homes, schools, and other agencies. Normal working hours are 8:00am - 5:00pm, Mon-Fri. Work will involve bending, squatting, stooping, lifting, pushing, pulling etc. up to 20 pounds of files and other office related materials. Frequent travel required within the county and infrequent travel within the State.
10.	<p>List required special skills, licenses, certificates, etc.</p> <ul style="list-style-type: none"> • Must be a Qualified Mental Health Professional or eligible; master’s degree in social work, psychology, counseling, or other mental health related field; or Bachelors’ in nursing or occupational therapy w/license and experience. • Position requires thorough knowledge of the techniques and principles of psychological, behavioral, and social disorders and the application of psychological treatment to these disorders; skill in dealing with the children/adolescents with mental and emotional disorders and their families; ability to develop cooperative relationships with families, physicians, agency personnel and executives and public officials; ability to prepare concise and complete reports and patient records; ability to participate in social planning and to carry out recommendations and directives. • At least two years postgraduate experience providing clinical mental health services that include diagnostic assessment and interventions. Bi-lingual a plus. • Must have good time-management skills; ability to prioritize tasks in a fast-paced environment; and good clinical writing/composition skills.

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Must be able to accept supervision and adhere to County and Department policies. Must be able to establish and maintain harmonious working relationships with other employees, maintain a positive attitude, and represent the County and the Department in the community in a positive manner.	
11.	Is operation of motor vehicle required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
12.	List equipment, tools, and machines used in performance of duties. Basic computer skills, tape recorder or dictation device, copy machine, fax, telephone.