

AGENDA

COOS COUNTY BOARD OF COMMISSIONERS

Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/865921461>
September 14, 2026

1. **EXECUTIVE SESSION UNDER THE AUTHORITY OF ORS 192.660- small conference room- the public is excluded from this portion of the meeting**
 - A. (2)(e) Real Property Transactions
 - B. (2)(f) Information or Records Exempt from Public Inspection
 - C. (2)(h) Consultation with Counsel
2. **9:30 AM PUBLIC SESSION/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
3. **DEPARTMENT HEADS**
 - A. Request Approval to Pay August Invoice from Indeed- Coos Health & Wellness (CHW)
 - B. Request Approval of Contract Amendment with McGee Engineering for the Haynes Slough Bridge Repair Project- Road
 - C. Request Approval of Task Order #4 with AKS Engineering for Boone Creek Road MP 0.4- Road
 - D. Request Approval to Renew Pollution Liability Insurance Policy & Authorize Chair to Sign- Road
4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
 - i. Executive Session (2)(i) Performance Reviews- August 24, 2026
 - ii. Workgroup Minutes- August 25, 2026
 - iii. Worksession- Award of Contract for Seven Devils Road Culvert Replacement Project- August 28, 2026
 - iv. Regular Meeting Minutes- September 1, 2026
 - v. Worksession- LOU with Northwest Natural re: Coquille River Project- September 1, 2026
 - vi. Worksession- Fair Board Interview- September 1, 2026
 - B. **Orders & Resolutions**
 - i. Order 26-09-040C, In the Matter of Appointing Lexie Woodward to the Coos Bay Estuary Management Plan Technical Advisory Committee
 - ii. Amended Resolution 26-08-119P, In the Matter of a Promotion to Park Maintenance Foreman for Darren Thompson Effective September 1, 2026
 - iii. Resolution 26-09-123P, In the Matter of a Promotion to Lead Property Appraiser for Robert Wilson Effective September 1, 2026
 - iv. Resolution 26-09-124P, In the Matter of a Reclassification for Jennifer Tenney Retroactive to July 1, 2026
 - v. Resolution 26-09-125P, In the Matter of Granting a Salary Merit Step Increase for Various Employees Retroactive to August 1, 2026
 - vi. Resolution 26-09-126P, In the Matter of Granting a Salary Merit Step Increase for Various Employees Effective September 1, 2026
 - vii. Resolution 26-09-127P, In the Matter of Granting Salary Merit Step Increases for Various CADS Employees Effective September 1, 2026
 - viii. Resolution 26-09-128P, In the Matter of Granting a 5 Year Longevity Increase for Kyla Foster Effective September 1, 2026
 - ix. Resolution 26-09-129P, In the Matter of Granting a Position Transfer for Nicole Dockery Effective September 1, 2026
 - x. Resolution 26-09-130P, In the Matter of a Reclassification/Promotion for Hunter Marchant Effective September 1, 2026
 - xi. Resolution 26-09-131P, In the Matter of a Reclassification/Promotion for Maria Hill Effective September 1, 2026
 - xii. Resolution 26-09-132P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date

C. Post-Action Notifications Pursuant to County Rule 10.043 (5)

- i. MOU with Southern Coos Hospital- CHW- direction/guidance for team members
- ii. Contract with Master Blaster- Solid Waste- pressure washing
- iii. Contract with Coos Watershed Assoc.- Road- fish salvage services
- iv. Contract Amendment #2 with Strata Design- Road- Fairview Sumner MP3.3
- v. Contract Amendment #2 with Strata Design- Road- Olive Barber MP 2.2

5. LATE AGENDA ITEMS

6. COMMISSIONERS REPORTS

7. CITIZEN COMMENTS

BOG only:

Consent Agenda _____

Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Executive Session Requested

Department: Counsel

Requested Agenda Date: 09/15/2026

Contact Person: Colton Totland

Phone/Ext.: 7690

Background and description of need or problem: Need executive session for:

- **ORS 192.660(2)(e)** – Conducting deliberations with persons designated by the governing body to negotiate real property transactions
- **ORS 192.660(2)(f)** – To consider information or records that are exempt by law from public inspection.
- **ORS 192.660(2)(h)** – Consulting with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Funding Source: N/A

Requested Action: Go into Executive Session during Board meeting as stated above.

Date: 09/08/2026

Signature of Dept. Head: Colton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- ☐ Is the contract or grant an original?
- ☐ Is the Contract/Grant Summary Form attached?
- ☐ Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- ☐ If Insurance is required, Is the Insurance Certificate attached?
- ☐ Is the Clerk's Filing Coversheet attached?
- ☐ Do you want this returned to you for filing?

County Counsel CT

BOC only: Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Spending Authority Approval

Department: Coos Health & Wellness

Requested Agenda Date: 9/14/2026

Contact Person: Jeffery Blackwell

Phone/Ext.: 541-266-6700

Background and description of need or problem: Many of Coos Health & Wellness open positions during the 2026 third quarter required an additional sponsored boost to support recruitment efforts in August on the Indeed platform. CHW is requesting spending authority approval of \$13,357.43 to pay the attached Indeed voucher.

Funding Source: BH Admin 021-1302-444.36-01 (\$10,299.99) and PH Admin 005-1100-441.36-01 (\$3,057.44)

Requested Action: Board to approve spending authority of \$13,357.43 to pay August 2026 Indeed AP voucher.

Date: 9/3/2026

Signature of Department Head: _____

Jeff Blackwell

Digitally signed by Jeffery Blackwell
Date: 2026.09.03 11:36:47 -07'00'

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

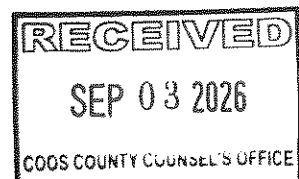
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County Counsel CT

Treasurer MS

Human Resources _____



3A



Invoice USI26-07545007

From:

Indeed, Inc.
Mail Code 5160
P.O. Box 660367
Dallas, TX 75266-0367

Bill to:

Coos Health & Wellness
250 N Baxter Street
Coquille, Oregon 97423

Invoice date: 08/31/2026
Due date: 11/29/2026
Terms: Net 90
Payment method: Remit Payment
Total amount: \$ 13,357.43 USD

Invoice Summary

Description	Amount (USD)
August 2026 Sponsored Jobs on Indeed.com	13,357.43 USD
Net Amount	13,357.43 USD
Tax Total	0.00 USD
Total amount due	13,357.43 USD

Remit to:

Indeed, Inc.
Mail Code 5160
P.O. Box 660367
Dallas, TX 75266-0367

Beneficiary bank
Citibank Delaware

Account title
Collections Account

Swift code
CITIUS33

Routing/Transit #
031100209

Beneficiary account #
38879954

EFT/ACH PAYMENTS:

- Be sure to include invoice number(s) in the digital payment details for timely application to your account.

Check Payments:

- Be sure to include invoice number(s) on the check for timely application to your account.

Failure to provide remittance may result in delayed application of payment, which could lead to suspension of services on your account.

Understanding your invoice

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Engineering Services for the Haynes Slough Bridge Repair Project

Department: Road

Requested Agenda Date: 9/14/26

Contact Person: Paul Slater

Phone/Ext.: 7664

Background and description of need or problem: Contract Amendment #2 with McGee Engineering Inc. for Engineering Services on the Haynes Slough Bridge Repair Project. The design cost has exceeded the original contract value due to a change in the project design and proposed pile repair resulting in additional engineering effort NTE \$31,500.

Funding Source: 003-2703-431.36-01 Contracted Services

Requested Action: Request BOC to approve and sign Contract Amendment #2 with McGee Engineering Inc. for additional Engineering Services on the Haynes Slough Bridge Repair Project NTE \$31,500.

Date: 9/2/26

Signature of Dept. Head: _____

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.**
Counsel will forward to Treasurer.

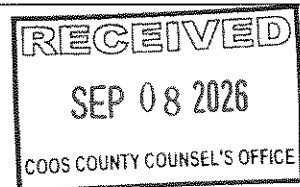
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- ☒ If insurance is required, is the insurance certificate attached?
- ☒ Is the Clerk's Coversheet attached?
- ☐ Do you want it returned to you for filing?

County Counsel _____

Treasurer _____

Human Resources _____



3B

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filed with Clerk)

Contract/Agreement/Grant No.: _____

Name/Agency Name and Address: McGee Engineering, Inc. - 804 D NW Buchanan Ave, Corvallis, OR 97330Contact Person: Alexander DunnPhone No. 541-757-1270Amount of Contract/Grant Award: \$ 31,500Payment Terms: upon completion (state lump sum or amount and time of payments)Start Date: upon signing End Date: 12/26/26County Department and Employee Responsible for Performance: Paul Slater, Public Works DirectorDescription: AMENDMENT #2-HAYNES SLOUGH BRIDGE REPAIR ENGINEERING SERVICES CONTRACT

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

☐ New☐ Renewal☐ Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal? ☐ Yes ☒ NoStaff Requirements: ☐ New ☐ Existing ☐ SubcontractWill unemployment cost be incurred? ☐ Yes ☐ No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- ☐ Bid ☐ None
☐ Quote ☐ Other _____
☐ Proposal

Type of Contract:

- ☐ New (complete sections below)
☐ Renewal (no need to complete sections below)
☒ Modification (no need to complete sections below)

Type of Contract:

☐ Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- ☐ Under \$10,000
☐ Under \$50,000 for Quotes
☐ Under \$150,000 & Approval from Board for Quotes
☐ Sole Source
☐ Contract with Public Agency

- ☐ Equipment Maintenance
☐ Office Supplies
☐ Used Vehicles
☐ State Purchasing
☐ Other _____

☐ Public Improvement - If Not Using Bid, Mark Exemption:

- ☐ Under \$5,000
☐ Under \$50,000 for Quotes
☐ Under \$100,000 & Not a Transportation Project for Quotes

- ☐ Alternative Contracting Method Approved by Board
☐ Other _____

☒ Personal Services Contract - If Not Using Proposal, Mark Exemption:

- ☒ Under \$50,000
☐ Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? ☒ Yes ☐ NoCertificate of insurance required? ☒ Yes ☐ NoForm of contract: ☐ Oral ☒ Written (attach the written contract)

Date Approved by BOC: _____

Reviewed by Counsel: CT

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: AKS Engineering & Forestry LLC, Task order #4; Contract Amendment to A/E Service Contract for Coos County Public Works for Boone Creek Rd MP 0.4.

Department: Road

Requested Agenda Date: 9/14/26

Contact Person: Paul Slater

Phone/Ext.: 7666

Background and description of need or problem: Task Order #4 with AKS Engineering & Forestry LLC for professional engineering services to assist with practical repair options that can be bid and constructed near MP 0.4 for \$13,850.

Funding Source: 003-2703-431-36-01 Contracted Services

Requested Action: Approve and Sign Task order #4; Contract Amendment to A/E Service Contract with AKS Engineering & Forestry for professional engineering services for Boone Creek Rd MP 0.4 NTE \$13,850.

Date: 9-2-26

Signature of Dept. Head:

Paul Slater

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

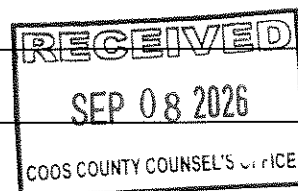
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- ☒ Is the Contract/Grant Summary Form attached?
- ☒ Is the contract signed first by the vendor (except state/federal grants or contracts)?
- ☐ If insurance is required, is the insurance certificate attached?
- ☒ Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: *CT*

TREASURER: *MS*

HUMAN RESOURCES:



BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY:

3C

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: AKS Engineering & Forestry - 3700 River Rd N, Suite 1, keizer, OR 97303

Contact Person: Richard Walker

Phone No: 503-400-6028

Email: richardw@aks-eng.com

Amount of Contract/Grant Award: \$ NTE \$13,850

Payment Terms: _____ (state lump sum or amount and time of payments)

Effective Date: upon signing Start Date: upon signing (if different from effective date, i.e. retroactive / prospective date)

End Date: 12/31/26 (if known)

County Department and Employee Responsible for Performance: Paul Slater, Public Works Director

Description: Task Order #4- Amendment to 2026 Coos County Public Works A/E On-Call Consultant: Boone Creek Rd MP 0.4

Staff Requirements: ☐ New ☐ Existing ☐ Subcontract

Will unemployment cost be incurred? ☐ Yes ☐ No

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NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

☐ New

☐ Renewal

☐ Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- ☐ Bid ☐ None
☐ Quote ☐ Other _____
☐ Proposal

Type of Contract:

- ☐ New (complete sections below)
☐ Renewal (no need to complete sections below)
☒ Modification (no need to complete sections below)

Type of Contract:

☐ Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- ☐ Under \$10,000
☐ Under \$50,000 for Quotes
☐ Under \$150,000 & Approval from Board for Quotes
☐ Sole Source
☐ Contract with Public Agency

- ☐ Equipment Maintenance
☐ Office Supplies
☐ Used Vehicles
☐ State Purchasing
☐ Other _____

☐ Public Improvement - If Not Using Bid, Mark Exemption:

- ☐ Under \$5,000
☐ Under \$50,000 for Quotes
☐ Between \$50,000 and \$100,000 for Quotes and Prevailing
Wage Requirements

- ☐ Alternative Contracting Method Approved by Board
☐ Other _____

☒ Personal Services Contract - If Not Using Proposal, Mark Exemption:

- ☐ Under \$50,000
☐ Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? ☐ Yes ☐ No

Certificate of insurance required? ☐ Yes ☐ No

Date Approved by BOC: _____

Reviewed by Counsel: CT

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Pollution Liability Insurance Policy Renewal Quote and Application

Department: Road

Requested Agenda Date: 9/14/2026

Contact Person: Paul Slater

Phone/Ext.: 7664

Background and description of need or problem: The Road Departments Storage Tank Environmental Pollution Liability Insurance Policy is set to renew on October 25th. The renewal quote and required application for the Pollution Liability Insurance needs to be approved by the Board of Commissioner. The Quote provides the same limits/terms/conditions as the expiring coverage. Expiring Premium was \$1,326 plus applicable taxes and fees. Renewal quote Premium is \$1,392 plus applicable taxes and fees.

Funding Source: 003-2702-431.23-08

Requested Action: BOC to Approve Policy Renewal cost of \$1,613.04 and authorize Chair to sign Application

Date: 9/3/26

Signature of Dept. Head: _____



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- ☐ Do you want it returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources _____

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: HARRY ABEL INSURANCE AGENCY INC. PO BOX 1780, COOS BAY, OR 97420

Contact Person: WENDY ABEL Phone No: 541-267-4142X208 Email: wendy@abelinsuranceagency.com

Amount of Contract/Grant Award: \$ _____

Payment Terms: _____ (state lump sum or amount and time of payments)

Effective Date: 10/25/26 Start Date: _____ (if different from effective date, i.e. retroactive / prospective date)

End Date: 10/25/27 (if known)

County Department and Employee Responsible for Performance: COOS COUNTY ROAD DEPARTMENT

Description: 2026-27 UNDERGROUND STORAGE TANK INSURANCE - FUEL PUMPS

Staff Requirements: ☐ New ☐ Existing ☐ Subcontract

Will unemployment cost be incurred? ☐ Yes ☐ No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

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☐ New

☐ Renewal

☐ Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

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☐ Quote ☐ Other _____
☐ Proposal

Type of Contract:

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☐ State Purchasing
☐ Other _____

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- ☐ Alternative Contracting Method Approved by Board
☐ Other _____

☐ Personal Services Contract - If Not Using Proposal, Mark Exemption:

- ☐ Under \$50,000
☐ Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? ☐ Yes ☐ No

Certificate of insurance required? ☐ Yes ☐ No

Date Approved by BOC: _____

Reviewed by Counsel: CT