

REVISED AGENDA

COOS COUNTY BOARD OF COMMISSIONERS

Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/865921461>
October 20, 2026

1. **EXECUTIVE SESSION UNDER THE AUTHORITY OF ORS 192.660- small conference room- the public is excluded from this portion of the meeting**
 - A. (2)(e) Real Property Transactions
 - B. (2)(f) Records or Information Exempt from Public Inspection
 - C. (2)(h) Consultation with Counsel
2. **9:30 AM PUBLIC SESSION/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
3. **DEPARTMENT HEADS**
 - A. Request Approval of IGA #188967 with OHA & Authorize Director to Sign- Coos Health & Wellness (CHW)
 - B. Request Approval of Amendment #11 to IGA #185806 with OHA & Authorize Director to Sign- CHW
 - C. Request Approval of Bilingual Pay Differential Policy- CHW
 - D. Request Approval of Amendment #2 to Contract with PBS Engineering & Environmental/ Authorize Chair to Sign-Road
 - E. Request Approval of Task Order #5 with AKS Engineering & Forestry- Road
 - F. Request Approval to Purchase 2024 Ram 3500 Pickup- Parks
 - G. Request Approval to Reclass Corrections Secretary III Position- Community Corrections
 - H. Request Approval of Resolution Advancing Taxes & Assessments to Certain Districts- Finance/Tax
 - I. Request Acceptance of CTCL Grant & Authorize County Clerk to Sign- County Clerk
 - J. Request Approval of Order Authorizing Sale of Tax Foreclosed Property (Elliott Street)- Counsel
 - K. Request Approval of Order Authorizing Conveyance of Pipeline Property Interests- Counsel
 - L. Discussion re: Public Safety Levy- BOC
4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
 - i. Worksession- Proposed Ordinances to Ban Kratom Sales & Restrict Nitrous Oxide Sales September 30, 2026
 - ii. Regular Meeting Minutes- October 6, 2026
 - B. **Orders & Resolutions**
 - i. Order 26-10-045C, In the Matter of Reappointing Members to the Local Alcohol & Drug Planning Committee Retroactive to December 1, 2025
 - ii. Order 26-10-046C, In the Matter of Reappointing Members to the Local Alcohol & Drug Planning Committee Retroactive to July 1, 2026
 - iii. Order 26-10-050C, In the Matter of Appointing Jon Souder to the Coos County Library Service District Board
 - iv. Resolution 2610-145P, In the Matter of Granting a Salary Adjustment Due to Certification for David Ritz Retroactive to March 1, 2026
 - v. Resolution 26-10-146P, In the Matter of a Reclassification of Paygrade for Building Maintenance Worker Effective October 1, 2026
 - vi. Resolution 26-10-147P, In the Matter of Granting a Salary Merit Step Increase for Various Employees Effective October 1, 2026
 - vii. Resolution 26-10-148P, In the Matter of Granting a Salary Merit Step Increase for Various Employees Effective November 1, 2026
 - viii. Resolution 26-10-150P, In the Matter of Granting a Longevity Salary Increase for Tyrone Hansen Retroactive to March 1, 2026
 - ix. Resolution 26-10-152P, In the Matter of Granting a Salary Merit Step Increase for Various Employees Retroactive to September 1, 2026

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

C. Post-Action Notifications Pursuant to County Rule 10.043 (5)

- i. Contract with Sea & Shores Solutions- Community Development- CBEMP updates
- ii. Contract Renewal with West Coast Fencing- Community Development- 1805 Virginia Ave, North Bend
- iii. Contract with Merchen & Reed Gravel- Forestry- grade & brush Lost Dog Road
- iv. Contract with TNT Construction & Excavation- Road- Hall Creek culvert replacement
- v. Contract Amendment #1 with TNT Construction & Excavation- Road- N. Way culvert replacement
- vi. Agreement with PeaceHealth- CHW- access to electronic medical records system

5. LATE AGENDA ITEMS

- A. Request Approval of MOA with Powers Action Team- Parks
- B. Request Approval to Pay Invoice from Amerititle for Lien Searches- Finance
- C. Request Approval of Order to Authorize Sale of Tax Foreclosed Property (Cammann Street)- Community Development
- D. Request Approval of Order to Authorize Sale of Tax Foreclosed Property (Marple Street)- Community Development

6. COMMISSIONERS REPORTS

7. CITIZEN COMMENTS

BOC only:	
Consent Agenda	_____
Regular Agenda	_____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Memorandum of Agreement Renewal with Powers Action Team "PAT"

Department: Parks

Requested Agenda Date: 10/20/26

Contact Person: Craig Storm

Phone/Ext.: 7757

Background and description of need or problem: Parks received a request to renew the Memorandum of Agreement with the Powers Action Team. PAT in conjunction with Powers High School students assisted the County with constructing two cabins located at the Powers County Park. The County and PAT signed a Memorandum of Agreement, dated 6/20/2017 for the purpose of distributing revenue generated from the Powers County Park "Pond Cabin" rentals. The revenue generated is used to assist the County with Future projects at the Powers Park.

Funding Source: 010-1800-452-36-01 Contracted Services

Requested Action: Boc approve and sign the renewal agreement with Powers Action Team.

Date: 10/14/26

Signature of Dept. Head: _____

Craig Storm

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

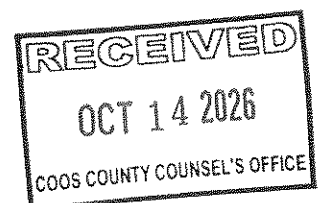
If this is a Contract or Grant:

- ☐ Is the contract or grant an original?
- ☒ Is the Contract/Grant Summary Form attached?
- ☐ Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- ☐ If Insurance is required, Is the Insurance Certificate attached?
- ☒ Is the Clerk's Filing Coversheet attached?
- ☐ Do you want this returned to you for filing?

County Counsel _____

Treasurer _____ *MS*

Human Resources _____



5A

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: Powers Action Team "PAT", PO BOX 202, Powers, OR 97466

Contact Person: Donna Freeman

Phone No: 8014500775

Email: dfreeman@frontier.com

Amount of Contract/Grant Award: \$ Refer to MOA filed under CJ2017-000501

Payment Terms: Annually by 7/31 (state lump sum or amount and time of payments)

Effective Date: Upon Execution Start Date: 7/1/2027 (if different from effective date, i.e. retroactive / prospective date)

End Date: 6/30/2037 (if known)

County Department and Employee Responsible for Performance: Craig Storm, Parks Director

Description: Renewal of Memorandum of Agreement for the purpose of distributing revenue generated from Powers Park "Pond Cabin Rentals"

Staff Requirements: ☐ New ☒ Existing ☐ Subcontract

Will unemployment cost be incurred? ☐ Yes ☒ No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

☐ New

☐ Renewal

☐ Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- ☐ Bid ☐ None
☐ Quote ☐ Other _____
☐ Proposal

Type of Contract:

- ☐ New (complete sections below)
☒ Renewal (no need to complete sections below)
☐ Modification (no need to complete sections below)

Type of Contract:

☐ Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- ☐ Under \$10,000
☐ Under \$50,000 for Quotes
☐ Under \$150,000 & Approval from Board for Quotes
☐ Sole Source
☐ Contract with Public Agency

- ☐ Equipment Maintenance
☐ Office Supplies
☐ Used Vehicles
☐ State Purchasing
☐ Other _____

☐ Public Improvement - If Not Using Bid, Mark Exemption:

- ☐ Under \$5,000
☐ Under \$50,000 for Quotes
☐ Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- ☐ Alternative Contracting Method Approved by Board
☐ Other _____

☐ Personal Services Contract - If Not Using Proposal, Mark Exemption:

- ☐ Under \$50,000
☐ Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? ☐ Yes ☒ No

Certificate of insurance required? ☐ Yes ☒ No

Date Approved by BOC: _____

Reviewed by Counsel: _____

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Spending Authority for Amerititle Invoice

Department: Finance

Requested Agenda Date: 10/20/2026

Contact Person: Megan Simms

Phone/Ext.: 541-396-7730

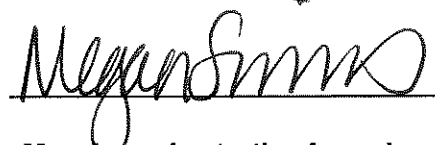
Background and description of need or problem: Amerititle did our lien searches required for properties in property tax foreclosure with 1 year remaining prior to deeding. Need approval to pay invoice.

Funding Source: General Fund

Requested Action: Approval to pay Amerititle Invoice #JUNE 2026 for 48 Foreclosure Lien Searches. \$12,000

Date: 10/15/2026

Signature of Dept. Head:



For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- ☐ Is the contract or grant an original?
- ☐ Is the Contract/Grant Summary Form attached?
- ☐ Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- ☐ If Insurance is required, Is the Insurance Certificate attached?
- ☐ Is the Clerk's Filing Coversheet attached?
- ☐ Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources _____

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Order 26-10-051PL to authorize sale of tax foreclosed property

Department: Community Development

Requested Agenda Date: 10/20/26

Contact Person: Jill Rolfe, Director

Phone/Ext.: 541-396-7770

Background and description of need or problem: Order No. 26-10-051PL would authorize the sale of the following tax foreclosed property: 743 S Cammann Street, Coos Bay, OR 97420.

The property was listed in accordance with ORS Ch 312 and the County received an offer of \$67,000.00

Funding Source: n/a

Requested Action: Approve Order 26-10-051PL authorizing the sale of the property and delegating signing authority to Chair

Date: 10/15/26

Signature of Dept. Head: Jill Rolfe

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline**. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- ☐ Is the contract or grant an original?
- ☐ Is the Contract/Grant Summary Form attached?
- ☐ Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- ☐ If Insurance is required, Is the Insurance Certificate attached?
- ☐ Is the Clerk's Filing Coversheet attached?
- ☐ Do you want this returned to you for filing?

County Counsel CT

Treasurer _____

50

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON
4

5 In the Matter of Approving the Sale of Real Property and) ORDER
6 Delegating Signing Authority) 26-10-051PL

7 NOW BEFORE THE BOARD of Commissioners sitting for the transaction of County
8 business on October 20, 2026, is the matter of approving the sale of certain real property
9 identified by Coos County Assessor's Office Tax Account Number 2016400 and located at 743 S
10 Cammann Street, Coos Bay, OR 97420 (the "Property"), and the matter of delegating signing
11 authority to sign all documents necessary to complete the sale;
12

13 WHEREAS, the Property was listed for sale with a real estate broker in accordance with
14 ORS 312.520;

15 WHEREAS, the County received an offer in the amount of \$67,000.00 for the Property;

16 WHEREAS, the Board finds the offer to be reasonable in light of factors such as the
17 property's listing history, current market conditions, comparable property sales, and the terms
18 and contingencies of the sale;
19

20 NOW, THEREFORE, IT IS HEREBY ORDERED that the Board of Commissioners
21 authorizes the sale of the Property as follows:

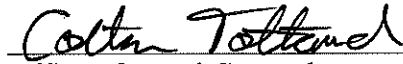
- 22 1. The Board authorizes the sale of the Property for \$67,000.00 in accordance with the
23 purchase and sale agreement prepared by county staff.
24 2. The Board Chair, in consultation with County Counsel, is authorized to sign any
25 transactional documents to aid in, effectuate, and complete the sale of the Property.
26
27

1 3. The Board authorizes the expenditure of any reasonable and customary fees necessary to
2 complete the sale of the Property.

3 DATED the 20th day of October, 2026.
4
5

6 Approved as to form:

BOARD OF COMMISSIONERS

7 
8 Office of Legal Counsel

Chair

Commissioner

Commissioner

BOC only: Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Order 26-10-052PL to authorize sale of tax foreclosed property

Department: Community Development

Requested Agenda Date: 10/20/26

Contact Person: Jill Rolfe, Director

Phone/Ext.: 541-396-7770

Background and description of need or problem: Order No. 26-10-052PL would authorize the sale of the following tax foreclosed property: 259 N Marple Street, Coos Bay, OR 97420.

The property was listed in accordance with ORS Ch 312 and the County received an offer of \$79,000.00.

Funding Source: n/a

Requested Action: Approve Order 26-10-052PL authorizing the sale of the property and delegating signing authority to Chair

Date: 10/15/26

Signature of Dept. Head: Jill Rolfe

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- ☐ Is the contract or grant an original?
- ☐ Is the Contract/Grant Summary Form attached?
- ☐ Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- ☐ If Insurance is required, Is the Insurance Certificate attached?
- ☐ Is the Clerk's Filing Coversheet attached?
- ☐ Do you want this returned to you for filing?

County Counsel CT

Treasurer _____

Human Resources _____

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON
4

5 In the Matter of Approving the Sale of Real Property and) ORDER
6 Delegating Signing Authority) 26-10-052PL

7 NOW BEFORE THE BOARD of Commissioners sitting for the transaction of County
8 business on October 20, 2026, is the matter of approving the sale of certain real property
9 identified by Coos County Assessor's Office Tax Account Number 1858800 and located at 259
10 N Marple Street, Coos Bay, OR 97420 (the "Property"), and the matter of delegating signing
11 authority to sign all documents necessary to complete the sale;
12

13 WHEREAS, the Property was listed for sale with a real estate broker in accordance with
14 ORS 312.520;

15 WHEREAS, the County received an offer in the amount of \$79,000.00 for the Property;

16 WHEREAS, the Board finds the offer to be reasonable in light of factors such as the
17 property's listing history, current market conditions, comparable property sales, and the terms
18 and contingencies of the sale;
19

20 NOW, THEREFORE, IT IS HEREBY ORDERED that the Board of Commissioners
21 authorizes the sale of the Property as follows:

- 22 1. The Board authorizes the sale of the Property for \$79,000.00 in accordance with the
23 purchase and sale agreement prepared by county staff.
24 2. The Board Chair, in consultation with County Counsel, is authorized to sign any
25 transactional documents to aid in, effectuate, and complete the sale of the Property.
26
27

1 3. The Board authorizes the expenditure of any reasonable and customary fees necessary to
2 complete the sale of the Property.

3 DATED the 20th day of October, 2026.

4
5
6 Approved as to form:

BOARD OF COMMISSIONERS

7 *Caitin Tolland*
8 Office of Legal Counsel

Chair

9

Commissioner

10
11

Commissioner