

REVISED AGENDA

COOS COUNTY BOARD OF COMMISSIONERS

Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/865921461>
September 1, 2026

1. **EXECUTIVE SESSION UNDER THE AUTHORITY OF ORS 192.660- small conference room- the public is excluded from this portion of the meeting**
 - A. (2)(e) Real Property Transactions
 - B. (2)(f) Information or Records Exempt from Public Inspection
 - C. (2)(h) Consultation with Counsel
2. **9:30 AM PUBLIC SESSION/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
3. **DEPARTMENT HEADS**
 - A. Update from Coos Bay/North Bend/Charleston Visitor & Convention Bureau- Executive Director Janis Langlinais
 - B. Request Award of Pre-Commercial Thinning Contract- Forestry
 - C. Request Award of Planting Contract- Forestry
 - D. Request Approval of IGA with Dept. of State Lands & Authorize Sheriff to Sign- Sheriff
 - E. Request Approval of Resolution for Merit 2-Step Increase for Jennifer Mahlum- Community Corrections
 - F. Request Approval of Resolution Making Additional Appropriation- Community Development
4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
 - i. Worksession- NWN Draft Transfer Agreement/MedTrust Contract Amendment- August 13, 2026
 - ii. Worksession- E-Bikes in the County Forest- August 17, 2026
 - iii. Regular Meeting Minute - August 18, 2026
 - iv. Worksession- Courthouse Fencing Project- August 24, 2026
 - B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
 - i. Transfer of Appropriation Within Department- Medical Examiner- extra help contract
 - C. **Post-Action Notifications Pursuant to County Rule 10.043 (5)**
 - i. Contract Amendment with C&S Fire-Safe Service- Maintenance- fire alarm at Owen Building
 - ii. Contract with Lumira Behavioral Health- CHW- updates business name & address
 - iii. MOU with Coquille Valley Hospital- CHW- direction/guidance for team members
5. **LATE AGENDA ITEMS**
 - A. Request Approval of Contract for Continued Services with PBS Engineering- Road
6. **COMMISSIONERS REPORTS**
7. **CITIZEN COMMENTS**

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

BOC only:
Consent Agenda
Regular Agenda

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Diesel Fuel Station Replacement project

Department: Road

Requested Agenda Date: 9/1/26

Contact Person: Paul Slater

Phone/Ext.: 7664

Background and description of need or problem: PBS Engineering & Environmental LLC has been providing consulting services in support of the diesel tank replacement project. Since the project's inception, several factors have contributed to increased project costs and labor requirements, including changes in labor rates and material costs, COVID-related production and equipment-sourcing delays, funding challenges and associated delays, vendor delays, differences between initial estimates and final subcontractor costs, and complications affecting the project schedule.

Due to these unforeseen challenges, it is necessary to extend the existing contract and amend the scope of services to allow the project to be completed and finalized. The contract will provide continuing environmental and engineering consulting services through December 31, 2027. Change Order No. 0001 requests additional design, development, and drafting services in an amount not to exceed (NTE) \$27,305.00. Change Order No. 0002 requests additional geotechnical, mechanical, electrical, and civil/environmental engineering services in an amount not to exceed (NTE) \$39,070.00. With the requested amendments, the revised total contract amount will not exceed \$126,975.00.

Funding Source: 003-2703-431.36-01 Contracted Services

Requested Action: Request BOC to approve and sign Contract for Continuing Environmental and Engineering Consulting Services PBS Engineering for the Diesel Fuel Station Replacement Project until December 31, 2027 NTE \$126,975.

Date: 8/26/26 Signature of Dept. Head: *Paul Slater*

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- ☒ Is the contract or grant an original?
- ☒ Is the Contract/Grant Summary Form attached?
- ☒ Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- ☐ If Insurance is required, Is the Insurance Certificate attached?
- ☒ Is the Clerk's Filing Coversheet attached?
- ☐ Do you want this returned to you for filing?

County Counsel *CT*

Treasurer *MS*

Human Resources _____

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: PBS ENGINEERING AND ENVIRONMENTAL LLC-APEX COMPANIES, LLCContact Person: DEREK MAYPhone No: 503-417-7602Email: Derek.may@apexcos.comAmount of Contract/Grant Award: \$ NTE 126,975Payment Terms: upon invoice (state lump sum or amount and time of payments)Effective Date: upon signing Start Date: upon signing (if different from effective date, i.e. retroactive / prospective date)End Date: 12/31/27 (if known)County Department and Employee Responsible for Performance: PAUL SLATER - PUBLIC WORKS DIRECTORDescription: DIESEL FUEL TANK REPLACEMENTStaff Requirements: ☐ New ☐ Existing ☐ SubcontractWill unemployment cost be incurred? ☐ Yes ☐ No**FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

☐ New☐ Renewal☐ Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)**Method of Selection:**

- ☐ Bid ☐ None
☐ Quote ☐ Other _____
☐ Proposal

Type of Contract:

- ☐ New (complete sections below)
☐ Renewal (no need to complete sections below)
☒ Modification (no need to complete sections below)

Type of Contract:☐ **Goods and Services - If Not Using Bid or Proposal, Mark Exemption:**

- ☐ Under \$10,000
☐ Under \$50,000 for Quotes
☐ Under \$150,000 & Approval from Board for Quotes
☐ Sole Source
☐ Contract with Public Agency

- ☐ Equipment Maintenance
☐ Office Supplies
☐ Used Vehicles
☐ State Purchasing
☐ Other _____

☐ **Public Improvement - If Not Using Bid, Mark Exemption:**

- ☐ Under \$5,000
☐ Under \$50,000 for Quotes
☐ Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- ☐ Alternative Contracting Method Approved by Board
☐ Other _____

☒ **Personal Services Contract - If Not Using Proposal, Mark Exemption:**

- ☐ Under \$50,000
☐ Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? ☐ Yes ☐ NoCertificate of insurance required? ☐ Yes ☐ No

Date Approved by BOC: _____

Reviewed by Counsel: CT